

The Town of Gambo

A Regular Meeting of the Town Council of the Town of Gambo was held on May 31st, 2021 at the Gambo Town Hall, Gambo, NL.

Minutes of the Regular Meeting of the Town Council of the Town of Gambo held on May 31st, 2021 at the Gambo Town Hall, Gambo, NL.

Members In Attendance

Mayor Craig Lush
Deputy Mayor Darren Dyke
Councillor Mark Stockley
Councillor Desiree Hopkins
Councillor Lori Moss
Councillor Peter Lush
Councillor Barb Pritchett
Town Clerk/Manager, Lorne Greene
Receptionist/Festival Administrator, Miranda Collins

Members Absent

Visitors

Mayor Lush called the meeting to order at 6:31 pm.

It was requested to add the following items to the Agenda:

- Fire Works
- Library Roof

Motion: 2021-05-31-129 (D. Dyke & B. Pritchett) to approve the Agenda of May 31st, 2021 with the above noted additions.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Motion: 2021-05-31-130 (D. Hopkins & D. Dyke) to approve the minutes of the Regular Council Meeting of May 3rd, 2021 as presented.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Business Arising from the Minutes:

Status of the Joey's Lookout Project – It was advised that the tender for this project will be issued this week.

Update On SEDCOR's Request – Topsoil is on Doug's list of things to do as well as clearing and grading Clay Cove.

Patching on Pine Tree Road – This work has started but employees have been working on some plugged sewers.

Manager/Town Clerk Position – This will be discussed at Admin meeting.

GCYC; Green & Inclusive Application – This item is with Christa for review.

Town Suite Cloud – It was suggested to use a Google Drive or Apple Cloud System. There was also a discussion on how much work would be involved with uploading files & scanning prior documents to the Cloud. It was suggested hiring a student to complete this work.

Gambo Roads Project – Lorne advised that he will contact Doug Short of DMG Consulting Ltd. for an update.

Automatic Cheque Deposit – There was a brief discussion on switching banks and automatic Cheque deposits.

New Business:

Item: Fireworks – Council is suggesting to have Fireworks for Canada Day & Hot Dogs/Burgers. If not utilized for Canada Day, we can possibly use them during Labor Day Weekend.

Item: Library Roof Tender – Concerns were noted on the specs of the Library Roof Repairs Tender. It was noted Engineers were involved due to public safety concerns.

Correspondence:

Council Meeting Correspondence			
Received from	Received on	I / A	Details
Glovertown Detachment "B" Division - NL	03-May	I	Monthly Mayor's/Council Policing Report
Water Resources Management Division	04-May	I	WRMD - Working In & Within 15 Metres of a Waterbody (Including Wetlands)
Wilderness and Ecological Reserves Advisory Council	06-May	I	What We Heard on a Home for Nature: Protected Areas Plan for the Island of Newfoundland
CBCL Limited	06-May	I	Project Schedule for the New Waste Water Treatment Plant - Prime Consultant Services

Office of the Prime Minister	08-May	I	Gander International Airport
Gov of NL - Dept of Municipal and Provincial Affairs	May 11	I	Community Sustainability Accountability Measures and Exemptions
NL Tourism	May 11	I	May is Tourism Awareness Month
Municipal Assessment Agency	May 14	I	2021 Clar Simmons Scholarship
Central Health	May 17	I	Invitation to Attend Open Board Of Trustees Meeting
Municipal Assessment Agency	May 21	I	2022 Assessment Roll
Association of Early Childhood Educators NL	April 16	A	Early Childhood Educators Week
Trio Benefits	May 3	A	Notice of NLMEB Membership Meetings
SAM Stewardship	May 19	A	SAM 2021 Annual General Meeting
United Way	May 25	A	211 Information
Dept of Tourism - Ashley Button	May 27	A	Participation Community Better Challenge Taking Place June 1-30

Item: United Way; 211 Information - Lorne is registered for this.

Finance:

Item: Medium Duty Pickup Truck – Finance met to discuss this purchase. The office is still waiting on information from the bank for the loan.

Motion: 2021-05-31-131 (P. Lush & D. Hopkins) to seek approval from the Department of Municipal and Provincial Affairs to borrow from the Venture Credit Union in the amount of \$63,686.33 net of GST Rebate to purchase a 2021 F600 Pickup Truck. This loan will have a term of five (5) years and an amortization period of seven (7) years. The interest rate on this loan will be 4% with a monthly payment of \$870.52.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett

Opposed: 0
Abstaining: 0
Motion Carried

To purchase the pickup truck from the lowest bidder.

Motion: 2021-05-31-132 (P. Lush & D. Hopkins) – to seek to borrow from the Venture Credit Union in the amount of \$63,686.33 net of GST Rebate to purchase a 2021 F600 Pickup Truck. This loan will have a term of five (5) years and an amortization period of seven (7) years. The interest rate on this loan will be 4% with a monthly payment of \$870.52.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett

Opposed: 0
Abstaining: 0
Motion Carried

Item: Loans – Gambo Roads Project - \$75,000 Cabot & Marine Drive, Interim Financing.

Motion: 2021-05-31-133 (P. Lush & D. Hopkins) - to seek approval to borrow from the Venture Credit Union in the amount of \$75,000 as interim financing from our Gas Tax Allocation (2019 – 2024) to complete the street paving of Cabot Road with Project No. 88-2019-6841 in the amount of \$127,252 and Marine Drive with Project No. 88-2019-6842 in the amount of \$156,051. This loan will have a term of one (1) year and an amortization period of one (1) year. The interest rate on this loan will be 5.5% and will be repayable within one (1) year.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett

Opposed: 0
Abstaining: 0
Motion Carried

Motion: 2021-05-31-134 (P. Lush & D. Hopkins) - to seek approval from the Dept. of Municipal and Provincial Affairs to borrow the amount of \$75,000 from the Venture Credit Union as interim financing from our Gas Tax Allocation (2019 – 2024) to complete the street paving of Cabot Road with Project No. 88-2019-6841 in the amount of \$127,252 and Marine Drive with Project No. 88-2019-6842 in the amount of \$156,051. This loan will have a term of one (1) year and an amortization period of one (1) year. The interest rate on this loan will be 5.5% and will be repayable in one (1) year.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett

Opposed: 0
Abstaining: 0
Motion Carried

Item: Annual Run the Rock – Donation request.

Motion: 2021-05-31-135 (P. Lush & D. Hopkins) to approve a donation to the Annual Run the Rock event in the amount of \$100.00.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett
Opposed: 0
Abstaining: 0
Motion Carried

Item: Town Suite – Still waiting for further information.

Item: Eastlink Communications - Still waiting for further information.

Item: January 2021 Bank Statement – In the amount of \$203,080.85.

Motion: 2021-05-31-136 (P. Lush & D. Hopkins) to approve the Bank Statement for January 2021 in the amount of \$203,080.85

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett
Opposed: 0
Abstaining: 0
Motion Carried

Item: February 2021 Bank Statement – In the amount of \$384,216.81.

Motion: 2021-05-31-137 (P. Lush & D. Hopkins) to approve the Bank Statement for February 2021 in the amount of \$384,216.81

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett
Opposed: 0
Abstaining: 0
Motion Carried

Item: Booster Pump Project – There was a savings in the project in the amount of \$3794.00 that will be applied to the project loan.

Motion: 2021-05-31-138 (P. Lush & D. Hopkins) to grant approval to apply the Booster Pump Project savings in the amount of \$3794.00 to the Project loan.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett
Opposed: 0
Abstaining: 0
Motion Carried

Item: Permit Renewal Fee for 13-17 Centennial Road – Recommending to approve a one-time renewal with no fee attached.

Motion: 2021-05-31-139 (P. Lush & D. Hopkins) – to approve the permit renewal for 13-17 Centennial Road to complete the third self-storage unit. There will be no fee for this renewal.

In Favor: Mayor C. Lush

Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0
Abstaining: Councillor B. Pritchett
Motion Carried

Item: Museum Association NL Membership Renewal – 2021-2022 membership renewal fee in the amount of \$60.00.

Motion: 2021-05-31-140 (P. Lush & D. Hopkins) – to approve the Museum Association NL Membership Renewal for 2021-2022 in the amount of \$60.00.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett

Opposed: 0
Abstaining: 0
Motion Carried

Item: Motors for Treatment Plant – This was a required item and has already been purchased.

Motion: 2021-05-31-141 (P. Lush & D. Hopkins) – to approve the purchase of required motors for the Treatment Plant in the amount of \$4616.10.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett

Opposed: 0
Abstaining: 0
Motion Carried

Item: American Scholarship Bank Account – Approval to close account.

Motion: 2021-05-31-142 (P. Lush & D. Hopkins) – to close the American Scholarship Bank Account.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett

Opposed: 0
Abstaining: 0
Motion Carried

Item: David Smallwood Municipal Park Contract – Amendment to the contract to note that we will be responsible for emptying the Waste Tank as it is our infrastructure.

Motion: 2021-05-31-143 (P. Lush & D. Hopkins) – to approve an amendment to David Smallwood Park Contract to note that the Town will be responsible for emptying the waste disposal tank as required.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett

Opposed: 0
Abstaining: 0

Motion Carried

Item: Recreation Director/EDO Salary – Recommending to follow the CUPE Contract Step-Progression which is 80% of the current rate of pay, in the amount of \$16.72/hr.

Motion: 2021-05-31-144 (P. Lush & D. Hopkins) – to approve a salary for the Recreation Director/EDO in the amount of \$16.72/hr.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Item: Vendor Age Trial Balance - In the amount of \$524.70 for Vendor J.I.P001.

Motion: 2021-05-31-145 (P. Lush & D. Hopkins) – to approve Vendor Age Trial Balance in the amount of \$524.70 for Vendor J.I.P001.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: Councillor B. Pritchett

Motion Carried

Motion: 2021-05-31-146 (P. Lush & D. Hopkins) – to approve the Vendor Age Trial Balance in the amount of \$46,207.91 excluding Vendor J.I.P001.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Item: Accounts Payable Cheque Register – In the amount of \$385.07 for chq 024020.

Motion: 2021-05-31-147 (P. Lush & D. Hopkins) to approve the Accounts Payable Cheque Register for chq 024020 in the amount of \$385.07.

In Favor: Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett

Opposed: 0

Abstaining: Mayor C. Lush

Motion Carried

Motion: 2021-05-31-148 (P. Lush & D. Hopkins) – to approve the Accounts Payable Cheque Register in the amount of \$52,333.97, excluding chq 024020.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett

Opposed: 0

Abstaining: 0
Motion Carried

Item: Tax Collection Statement – Currently \$78,000 more collected this year than this time last year.

Item: Gambo & Area Employment Corporation

Motion: 2021-05-31-149 (P. Lush & D. Hopkins) – to approve to hire an employee through the Gambo & Area Employment Corporation in the amount of \$7100.00. They will be providing us with an employee to work with this individual.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Public Works:

Item: Dumping Station and Water Fill-Up Station –It was discussed to check into the land located across from the Salvation Army Church as a possible site. There is a water main through property so nobody can be granted permission to build there. We have received all of the specs for the requirements.

Item: Tractor – Further information is required on the spec. Regulations

Item: Correspondence; 34 Bonaventure Ave. – Public Works Employees will replace the culvert but will not be responsible for any driveway asphalt repairs that are required. This topic will also be forwarded to Regulations so that they can create a policy relating to culvert replacement.

Item: Correspondence; 247 J.R. Smallwood Blvd. – Resident is requesting to acquire a 6m road reserve next to his property. This item was deferred at the committee level as further information is required.

Item: Correspondence; 8 Pond's Road – Request for ditching. It was discussed that the ditching could not be completed as the water would be directed to the other homes in the area.

Item: Correspondence; 584 J.R. Smallwood Blvd. – Resident has an issue with roaming animals. Correspondence will be sent to neighbors to address this concern.

Item: Pine Tree Road Storm Water Upgrades Project – The cost-estimate for this project is \$448,013.12. The tender has not been issued as of yet.

Item: Home-Based Firearms Business Application; 587 J.R. Smallwood Blvd. - Recommending approval.

Motion: 2021-05-31-150 (D. Dyke & B. Pritchett) to approve the application for a Home-Based Firearms Business to be located at 587 J.R. Smallwood Blvd.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett
Opposed: 0
Abstaining: 0
Motion Carried

Item: Permit Application; Murphy Lane – Defer as further information is required on this item.

Item: Permit Application; 525 J.R. Smallwood Blvd. – Further information is required on this item.

Item: Middle Brook Trail Repairs – Public Works has recently replaced over 20 boards on the trail. Camera is in place.

Administration Committee:

Item: Office Contract Negotiations -- In the process of being reviewed by the Committee.

Item: Recreation Director/EDO Maternity Leave Position – The successful applicant started work on the 25th of May

Motion: 2021-05-31-151 (M. Stockley & L. Moss) to approve the hiring of Christa Gullon as the maternity leave replacement Recreation Director/Economic Development Officer.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & B. Pritchett
Opposed: Councillor P. Lush
Abstaining: 0
Motion Carried

Item: Seasonal Positions – There was a brief discussion on whether or not we should hire a Maintenance Worker or Utility Worker for seasonal work. This item has been deferred for further discussions.

Item: Smallwood Interpretation Centre Manager - Gambo Area and Employment Corporation has an employee in place with a support worker for a __ weeks.

OHS:

No report.

Emergency Planning:

No report.

Regulations:

No report.

Age Friendly:

No report.

Communications:

No report.

Liaison Reports:

Recreation:

- Meeting was held on May 10th.
- Food Drive ongoing for our local food bank.
- Water Wheel Chair has been ordered with grant money.
- Working on the Summer Recreation Program.
- Seniors Walk/Move group has been relocated to the Smallwood Park.
- Lunch for the Seniors is postponed.
- Recreation is hosting a 50/50 Draw to be drawn on June 11th.
- Reports of a "Musky Smell" in the GCYC, suggested due to no air circulating.
- Work on Ball Park.
- Suggested Camera in the trail.

Fire Department:

- Were very successful with their ticket sales.
- There were over 1300 moose burgers sold.
- Funds will be utilized to purchase an AED for the Fire Hall.

Festival and Events:

Fireworks have been ordered.

SEDCOR:

- Approved for 4 students for summer job – GAEC employee for the Manager position.
- Staycation, NL – will be a part of this.
- Hoping to have Dinner Theatre started June/July and have begun rehearsing.
- Men's Fellowship cleared Clay Cove and Dawson's Lane.
- People have started planting down in the Community Garden.

Dover & Area Coalition:

No report.

Smallwood Academy:

No Report.

Gambo Public Library:

No Report.

Town Clerk/Manager's Report:

- The Pine Tree Road Storm Sewer Upgrades Project is currently with the Department of Municipal and Affairs awaiting approval to go to tender.
- The project cost-estimate is being finalized for Joey's lookout and should be received sometime this week.

- I attended the Pre-Construction meeting in Glovertown regarding the Gambo Roads Project and it was to have started on May 25th, 2021 in all three towns.
- I attended the Land Use Planning Training on May 18th and the Municipal Elections Training that was scheduled for June 2nd has been postponed due to COVID restrictions until further notice.
- I have approved two vendor permits. The third vendor for Joey's Lookout selling crafts and Brandon's Mobile Delights.
- The extra camera is scheduled to be installed on Wednesday at the Fun-N-Sun Playground washroom area.
- The next scheduled meeting will be June 21st, 2021.

Mayor's Report:

- Lots of issues around town. Lots of work being done.
- Compliments from the residents on the work being done.
- Workers are doing a great job.
- EDO has started her Maternity leave and new employee has started in her position.

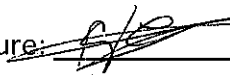
Motion: 2021-05-31-152 (D. Dyke & P. Lush) to adjourn the meeting at 7:30 pm.

In Favor: Mayor C. Lush
 Deputy Mayor D. Dyke
 Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & B. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Signature: 

 Mayor

Signature: 

 Town Clerk/Manager