

The Town of Gambo

A Regular Meeting of the Town Council of Gambo was held on October 19, 2020 at the Gambo Town Hall, Gambo, NL.

Minutes of the Regular Meeting of the Town of Gambo held on October 19, 2020 at the Gambo Town Hall, Gambo, NL.

Members in Attendance

Mayor Craig Lush
Deputy Mayor Darren Dyke
Councillor Desiree Hopkins
Councillor Lori Moss
Councillor Peter Lush
Councillor Mark Stockley
Councillor Barb Pritchett
Town Clerk/Manager, Lorne Greene
Receptionist, Miranda Collins

Members Absent

Admin Clerk, Cindy Collins

Visitors

Mayor Lush called the meeting to order at 6:30 pm.

It was requested to add the following items to the Agenda:

- Recreation Commission Request
- Middle Brook Trail
- Public Works Employee Position

Motion: 2020-10-19-214 (D. Dyke & B. Pritchett) to approve the Agenda of October 19th, 2020 with the above noted additions.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & B. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Motion: 2020-10-19-215 (D. Hopkins & P. Lush) to approve the minutes of the Regular Council Meeting of October 5th, 2020 as presented.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & B. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Business arising from the Minutes:

- Update on the installation of electrical on the Track & Field: Lorne advised that he is

waiting on Surveyor, Scott Murphy to review the file in this matter. Mayor Lush suggested that a pole be added and run tech cable to get the electrical to the building.

Councillor Stockley entered the meeting at 6:34 pm.

- Surplus Equipment Update: Lorne gave an overview on the equipment available and advised that Doug, Town Foreman had reviewed the list of vehicles and that a conversation was had with the Department of Transportation and Works on vehicles of interest.
- Walsh House Renovation Update: Lorne advised that our employees will have to complete the painting of the siding that is not finished yet as there is no one hired under the Program who has the safety training required to work at heights. He further advised that the windows have been installed but the garden door has not.
- Joey's Lookout: Mayor Lush has a meeting with DMG Consulting Ltd. this week to discuss.

New Business:

Item: Middle Brook Trail – Councillor Hopkins expressed concerns with the condition of the Middle Brook Trail and noted the following:

- Some culverts were not placed deep enough in the ground and there is not enough fill on top of them; there is an additional concern that they will wash into the river with the spring run-off.
- There are still muddy parts of the trail with not enough fill placed in those areas.
- There are small PVC pipes in areas where larger culverts should have been installed; especially in the Madeline's Trail area.
- There is a bench in place with only one slat to sit on.
- The path is too narrow in certain parts for winter walking.
- There are still broken boards on boardwalks/bridges.
- The places that staff used as turnarounds are unsightly.

Councillor Lush asked if we had any "Use at your own Risk" signs on the trail and Lorne advised that we have the signage in place.

It was discussed and decided to contract this work out. It was further discussed and decided to contract out the GCYC roof repairs, the Library roof repairs and the work required at Joey's Lookout.

Item: Public Works Employee Position –

Motion: 2020-10-19-216 (P. Lush & D. Dyke) to hire a part-time temporary Public Works Employee.

In Favor: Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, B. Pritchett & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Recreation Commission Request: The Recreation Commission is requesting permission to use the Fire Hall to do their Pumpkin Ball Drop Fundraiser. It was discussed that safety is priority and that the person completing the drop must have safety certification and follow the proper procedures and protocols.

Motion: 2020-10-19-217 (M. Stockley & D. Dyke) to allow the Recreation Commission to utilize the Fire Hall for their Pumpkin Ball Drop Fundraiser providing that the person completing the ball drop is safety certified and follows all required procedures and protocols.

In Favor: Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, B. Pritchett & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Correspondence:

Council Meeting Correspondence			
Received from	Received on	I/ A	Details
Glovertown Detachment "B" Division – NL	Oct 5	I	Monthly Mayor's/Council's Policing Report - September 2020
Municipalities Newfoundland and Labrador	Oct 9	I	MNL Virtual Conference - November 5-7
Sean Devereaux, Manager Transportation Regulation Enforcement	Oct 13	I	Addition of Inspection Criteria for Motorcycles and Light Trailers
Environment, Climate Change and Municipalities	Oct 14	I	Letter of Offer - Town Improvements 2020-21
Department of Transportation and Infrastructure	Oct 20	I	Prime Consultant Agreement Changes
Department of Transportation and Infrastructure	Oct 20	I	Reminder - Call for 2021-2022 Municipal Infrastructure Applications
Museum Association of Newfoundland and Labrador	Oct 13	A	MANL Virtual A.G.M

Item: Monthly Policing Report – It was requested that the report be posted on our Facebook Page and be printed to post around the community.

Item: Museum Association of NL – Councillor Pritchett will advise if a member of SEDCOR will be attending this virtual AGM.

Finance:

Item: August Bank Statement – to accept the August Bank Statement as presented with a closing balance of \$417,196.60.

Motion: 2020-10-19-218 (P. Lush & D. Hopkins) to accept the August Bank Statement as presented with a closing balance of \$417,196.60.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, B. Pritchett & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Town Clerk/Managers Travel Claim – in the amount of \$623.84.

Motion: 2020-10-19-219 (P. Lush & D. Hopkins) to approve the Town Clerk/Managers Travel Claim in the amount of \$623.84.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, B. Pritchett & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Town Clerk/Managers Election Remuneration Claim – in the amount of \$540.00.

Motion: 2020-10-19-220 (P. Lush & D. Hopkins) to approve the Town Clerk/Managers Election Remuneration Claim in the amount of \$540.00 as per Council's Municipal Election Pay Rate Policy.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, B. Pritchett & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Smallwood Park Business Tax – A discussion was held on the 2020 Business Tax Invoice and the overall financials for 2020.

Motion: 2020-10-19-221 (P. Lush & D. Hopkins) to invoice the David Smallwood Park for the 2020 Business tax as levied in January.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, B. Pritchett & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: GCYC Roof Repairs – A discussion was held on the replacement of the shingles.

Motion: 2020-10-19-222 (P. Lush & D. Hopkins) to replace the shingles at the Gambo Community Youth Centre.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, B. Pritchett & M. Stockley

Opposed: 0
Abstaining: 0
Motion Carried

Item: Library Roof Repairs – A discussion was held on the roof of the Gambo Public Library.
Motion: 2020-10-19-223 (P. Lush & D. Hopkins) to complete roof repairs and replace the shingles.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, B. Pritchett & M. Stockley

Opposed: 0
Abstaining: 0
Motion Carried

Item: Service Organizations Business Tax –

Motion: 2020-10-19-224 (P. Lush & D. Hopkins) to not charge Service Organizations within the Town of Gambo a Business Tax for 2020 and 2021.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, B. Pritchett & M. Stockley

Opposed: 0
Abstaining: 0
Motion Carried

Item: Recreation – Correspondence was tabled regarding a request to reallocate 2020 Budget Funds in the amount of \$8000 to the installation of the playground equipment at the Track and Field facility.

Motion: 2020-10-19-225 (P. Lush & D. Hopkins) to reallocate 2020 Budget Funds as requested by the Recreation Commission in the amount of \$8000 to the installation of the playground equipment at the Track and Field Facility.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, B. Pritchett & M. Stockley

Opposed: 0
Abstaining: 0
Motion Carried

Councillor Lush advised that the Finance Committee had met with our Auditor to discuss the 2019 Financial Statements. Councillor Lush commended Lorne, Crystal and the staff for the work they do in the office.

Item: Vendor Aged Trial Balance – In the amount of \$33,622.48.

Motion: 2020-10-19-226 (P. Lush & D. Hopkins) to approve the Vendor Aged Trial Balance in the amount of \$33,622.48.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, B. Pritchett & M. Stockley

Opposed: 0
Abstaining: 0
Motion Carried

Item: Accounts Payable Cheque Register – In the amount of \$72,279.05.

Motion: 2020-10-19-227 (P. Lush & D. Hopkins) to approve the Accounts Payable Cheque Register in the amount of \$72,279.05.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, B. Pritchett & M. Stockley

Opposed: 0
Abstaining: 0
Motion Carried

Item: Tax Collection Stats – Tax Collection is going well with a rate of 93% for 2019.

Councillor Lush advised Council to contact him if they have any requests for Budget 2021.

Public Works:

Item: Application for Renovations at 1 Gambo Pond Road – This application was at the Discretion of Council. Advertising has been completed with no objections received at the office. Public Works is recommending approval.

Motion: 2020-10-19-228 (D. Dyke & B. Pritchett) to approve the application to complete renovations to the building located at 1 Gambo Pond Road.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, B. Pritchett & M. Stockley

Opposed: 0
Abstaining: 0
Motion Carried

Item: Grading of the T'Railway (Trestle to Route 320/J.R. Smallwood Blvd. – Mayor Lush advised that we should grade the trailway from the trestle to the intersection of J.R. Smallwood Blvd. on Route 320 as it is in poor condition. Our staff would complete the grading as time permits. It was further discussed that we would need to acquire permission from the NL T'Railway.

Item: Request for Curbside Garbage Collection – It was noted that the individual requesting curbside collection is located at a commercial building. As the Town no longer collects garbage from businesses, it was decided to deny this request.

Item: DMG Consulting Ltd. Report – The recommendations regarding the corrective work that was required on Pioneer Street has been completed.

Item: Correspondence from L.A. Farms – Correspondence was discussed regarding the cutting of Pine Trees along the TCH near Grants Pit. It was recommended to make an application to WERAC for the protection of the Pine Trees in this area.

Item: Beothuck Crescent – Council’s decision to declare Beothuck Crescent a one-way street to vehicular traffic will become effective October 22nd, 2020.

Administration:

No report.

OHS:

No report.

Emergency Planning:

No report.

Regulations:

No report.

Age Friendly:

A meeting was held and the requests for Budget 2021, planned events for the year and the securing of quotes for cookies for the seniors were discussed.

Communications:

We are awaiting correspondence from the developer regarding the new website.

It was discussed to send a letter to the Mayors of Gander and Lewisporte requesting that the Town of Gambo be included in any planning of a Regional Event for the 20th Anniversary of the 9/11 Event.

Liaison Reports

Recreation:

The first meeting was held since COVID with fifteen members in attendance. The following items were reported:

- \$4000 Funding Request for Terra Nova Trail Riders
- Playground Installation - \$75,000
- Snowshoe Funding - \$1,700
- Color Coding of seventeen kilometres of ski trails
- A Pumpkin Drop for Halloween and a Haunted Hike on the Trail.

Fire Dept:

Three members recently completed an Advanced Fire Fighter First Aid Course.

Three members recently completed the Defensive Fire Fighting Course.

They have a member leaving as of October 25th, 2020.

Lorne will be contacting our MHA to request an update on the funding for a Fire Rescue Vehicle.

Festivals:

No report.

SEDCOR:

They have decided to go ahead with the Dinner Theatre but will be changing the venue. They are developing an experience around Madeline’s Trail.

Councillor Lush enquired as to whether or not a Councillor is able to be the Chair of SEDCOR. This will be discussed at the next Regulations Committee meeting.

Dover & Area Family Coalition:

No report.

Smallwood Academy:

No report.

Gambo Public Library:

No report.

Town Clerk/Manager Report:

- DMG Consulting Ltd. is advising that the tender for the groundwork for Cabot Street and Marine Drive has been put out to tender. The tender closes on October 23rd, 2020.
- The contractor for the Booster Pump Project was on-site on October 14th, 2020 to complete the next phase of the Booster Pump Project.
- The Commissioning of the Booster Pump Project is scheduled for Wednesday, October 21st, 2020 at 11:00 am.
- The Annual Tree Lighting for 2020 will be via social media such as Facebook Live and will be held on December 8th, 2020.
- Lori Mercer, Auditor, met with the Finance Committee on October 13th, 2020 to discuss the 2019 Financial Statements.
- The next scheduled meetings will be November 9th, November 23rd and December 14th, 2020.

Motion: 2020-10-19-229 (D. Dyke & D. Hopkins) to enter into a Privileged Meeting at 7:23 pm.

In Favor: Mayor C. Lush
 Deputy Mayor D. Dyke
 Councillors L. Moss, D. Hopkins, P. Lush, B. Pritchett & M. Stockley

Opposed: 0
 Abstaining: 0
 Motion Carried

Motion: 2020-10-19-230 (D. Dyke & D. Hopkins) to return to a Regular Meeting at 7:28 pm.

In Favor: Mayor C. Lush
 Deputy Mayor D. Dyke
 Councillors L. Moss, D. Hopkins, P. Lush, B. Pritchett & M. Stockley

Opposed: 0
 Abstaining: 0
 Motion Carried

Mayor:

- Lighting on the Track.
- Trails – Best Option for Repairs.
- Requesting the total cost analysis of the recent Clean-Up Collection Events.

Motion: 2020-10-19-231 (D. Hopkins & D. Dyke) to adjourn the meeting at 7:32 pm.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, B. Pritchett & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Signature: _____


Mayor

Signature: _____


Town Clerk/Manager