

The Town of Gambo

A Regular Meeting of the Town Council of Gambo was held on September 14th, 2020 at the Gambo Town Hall, Gambo, NL.

Minutes of the Regular Meeting of the Town of Gambo held on September 14th, 2020 at the Gambo Town Hall, Gambo, NL.

Members in Attendance

Mayor Craig Lush
Deputy Mayor Darren Dyke
Councillor Desiree Hopkins (via telephone)
Councillor Lori Moss
Councillor Peter Lush
Councillor Mark Stockley
Town Clerk/Manager, Lorne Greene
Admin Clerk, Cindy Collins

Members Absent

Visitors

Mayor Lush called the meeting to order at 6:30 pm.

Motion: 2020-09-14-170 (M. Stockley & D. Dyke) to approve the Agenda of September 14th, 2020 as presented.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Motion: 2020-09-14-171 (M. Stockley & L. Moss) to approve the minutes of the Regular Council Meeting of August 10th, 2020 as presented.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Motion: 2020-09-14-172 (M. Stockley & D. Dyke) to approve the minutes of the Special Council Meeting of August 24th, 2020 as presented.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins & M. Stockley

Opposed: 0

Abstaining: 0
 Motion Carried

Councillor Lush entered the meeting at 6:32 pm.

Business Arising From the Minutes:

None noted.

New Business:

None noted.

Correspondence:

Council Meeting Correspondence			
Received from	Received on	I / A	Details
MNL Conference Chair	Aug 10th	I	2020 Virtual Conference
NL Municipal Employee Benefits, INC.	Aug 12th	I	Unlocking of Pensions - Comments from NLMEB
Department of Municipal Affairs and Environment	Aug 13th	I	Documentation Required for Approvals to Borrow
Municipalities Newfoundland and Labrador	Aug 14th	I	Memo to Members: Safe Restart Funding
Municipal Assessment Agency Int.	Aug 18th	I	Taxpayer Representatives
Newfoundland and Labrador Tourism	Aug 19th	I	Licensing Updates and 2021 Traveler's Guide listings for Accommodations and Campgrounds Operators
Municipalities Newfoundland and Labrador	Aug 25th	I	Provincial Government to Modernize Public Safety Radio System
MAA Board of Directors	Aug 26th	I	Update on the Municipal Assessment Agency
Municipalities Newfoundland and Labrador	Aug 27	I	Mandatory Mask Order FAQs

Municipalities Newfoundland and Labrador	Sept 2nd	I	Bag Ban comes into effect Oct 1, 2020
Glovertown Detachment "B" Division - NL	Sept 10	I	Monthly Mayor's/Council's Policing Report - August 2020
Request for Permission - Vivian Edwards	Aug 28	A	Permission to place a "Book Exchange Box"
Aliusha Benoit - Red Cross	Aug 28th	A	Supporting Recruitment
Department of Environment, Climate Change & Municipalities	Aug 31st	A	2020 Municipal Long Service Award Application
NL & Labrador Brain Injury Association	Aug 21/20	A	NL Brain Injury Association AGM Public Invite
Department of Infrastructure and Waste Management	Sept 3rd	A	Call for 2021-2022 Municipal Infrastructure Applications
Stewardship Association of Municipalities	Sept 4th	A	SAM 2020 Fall Meeting

Item: Request from Lane Family; Book Exchange Box by Memorial Bench on the Middle Brook Trail –

Motion: 2020-09-14-173 (D. Dyke & L. Moss) to allow the Lane family to place a book exchange box by the Park Bench located on the Middle Brook Trail in memory of their parents.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Red Cross; Supporting Recruitment – Lorne advised that an ad has already been placed on our website and shared on the Town's Facebook Page.

Item: Dept. of Environment, Climate Change & Municipalities; Long Term Service Awards – Lorne will check Councillor Lush's years of service.

Item: NL Brain Injury Association; AGM Public Invite -

Item: Dept. of Infrastructure and Waste Management; 2021-22 Municipal Infrastructure Applications – Will discuss in the Public Works Report.

Item: SAM; Fall Meeting – Councillor Stockley will attend.

The MNL Convention was discussed. It was noted that there was a large cost involved for an online event. There was no interest noted at this time.

Finance Committee:

Item: July Bank Statement –

Motion: 2020-09-14-174 (P. Lush & D. Hopkins) to accept the July Bank Statement in the amount of \$517,733.35.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Gas Tax Funding – Street Paving – this has been deferred until Spring 2021.

Item: 2019 Financial Statements and Related Information – It was noted that the Fire Department, Recreation and SEDCOR were all incorporated in the Town’s Financial Statements.

Motion: 2020-09-14-175 (P. Lush & D. Hopkins) to accept the 2019 Financial Statements as presented.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: 2019 Tax Recovery Plan – This is done annually. It is a document stating how the Town of Gambo will handle taxes owed.

Motion: 2020-09-14-176 (P. Lush & D. Hopkins) to accept the 2019 Tax Recovery Plan as presented.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: 2019 Taxes Receivable Summary –

Motion: 2020-09-14-177 (P. Lush & D. Hopkins) to accept the 2019 Taxes Receivable Summary as presented.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke

Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Councillor Travel – This is to be included in Council’s Remuneration.

Motion: 2020-09-14-178 (P. Lush & D. Hopkins) to include Councillors Travel allowance in Council’s Remuneration.

In Favor: Mayor C. Lush

Deputy Mayor D. Dyke

Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Signing Officers – It was noted that a previous motion is to be rescinded and a new motion passed as Deputy Mayor Dyke should remain a signing officer due to his position as Deputy Mayor.

Motion: 2020-09-14-179 (P. Lush & D. Hopkins) to rescind motion 2020-06-08-113.

In Favor: Mayor C. Lush

Deputy Mayor D. Dyke

Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Motion: 2020-09-14-180 (P. Lush & D. Hopkins) to affirm Mayor Lush, Deputy Mayor Dyke and Councillor Lush as signing officers for the Town of Gambo.

In Favor: Mayor C. Lush

Deputy Mayor D. Dyke

Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Arts and Heritage Grant; SEDCOR – Further information is required for this item.

Item: Walsh House JCP – Lorne advised that individuals working on this program started today.

Item: Retirement of Public Works Employee – Council will do as was done for employees in the past.

Item: ACOA Project Approval – The recent project application relating to tourism and tourism-related improvements was approved by ACOA. Council’s portion will be \$9340.00.

Motion: 2020-09-14-181 (P. Lush & D. Hopkins) to accept approval of ACOA Project No. 217022 in the amount of \$88,000.00 with Council's cost being \$9340.00.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Financial Review – The current financial position of the Town was reviewed by the Committee and all is well.

Item: Accounts Receivable Adjustments – In the amount of \$511.78. This total includes: business closure and reassessments.

Motion: 2020-09-14-182 (P. Lush & D. Hopkins) to approve the accounts receivable adjustments in the amount of \$511.78.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Vendor Aged Trial Balance –

Motion: 2020-09-14-183 (P. Lush & D. Hopkins) to approve the Vendor Aged Trial Balance in the amount of \$32,652.48.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Accounts Payable Cheque Register –

Motion: 2020-09-14-184 (P. Lush & D. Hopkins) to approve the Accounts Payable Cheque Register in the amount of \$112,699.52.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Change Order #1; Booster Pump Project –

Motion: 2020-09-14-185 (P. Lush & D. Hopkins) to approve Change Order #1 to supply and install all materials complete with associated pipe work, core new holes for four inch lines in basement chamber and connect new four inch lines to existing two inch lines until new pump system startup. This work was discovered after the shut-off valve outside the building was excavated and found to have been replaced with a brick as a place holder. This work is needed to provide a proper bypass/shutoff for the Booster Station.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Public Works Committee:

Item: Beothuck Crescent Traffic Concern – Correspondence was received, both in favor and against. Public Works is recommending a trial basis of 6 months to see if any issues arise.

Motion: 2020-09-14-186 (M. Stockley & D. Dyke) to declare Beothuck Crescent as a one-way street for vehicular traffic for a trial period of six months and further review the decision at that time.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Request for Variance; Boathouse Application at Murphy Lane – The application has been advertised with no comments or objections received. This building will require a Licence to Occupy from Crown Lands as it would be within the 10 meter reserve.

Motion: 2020-09-14-187 (M. Stockley & D. Dyke) to grant a request for variance for 6 Murphy Lane to allow a portion of the proposed boathouse to extend in the frontyard of the property.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Gas Tax Funding; Paving of Marine Drive and Cabot Road – This will be delayed until spring due to paving deadlines.

Item: Crown Land Application; Boat Launch and Outfall Repairs – The Town originally submitted this application in 2009 for a boat launch and to elevate the existing sewer bar. Engineered

drawings will have to be submitted for final approval of the sewer repairs/renovations. Councillor Stockley will advise SEDCOR re: the boat launch.

Item: Clean-Up Week – Public Works is recommending having drop-off days in place of Clean-Up Week. It was discussed that the last event was well-received with the residents and was well utilized.

Motion: 2020-09-14-188 (M. Stockley & D. Dyke) to hold drop-off days for garbage clean-up at the Town Yard for two weekends including Saturday and Sunday in early October.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, M. Stockley & P. Lush

Opposed: Councillor D. Hopkins

Abstaining: 0

Motion Carried

Item: 2021-2022 Municipal Infrastructure Applications – Public Works is recommending that the water intake be extended and further lift station upgrades be listed as our top priorities. The wastewater program was discussed in regards to an application that would be included in this year's Capital Works Application.

Item: Motion For Sale of Asphalt Recycler –A motion is required to sell this item by tender as we are unable to determine a market value for the machine.

Motion: 2020-09-14-189 (M. Stockley & D. Dyke) to approve the sale of the Asphalt Recycler by tender.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Xylem Lift Station Report – Public Works reviewed a Lift Station Inspection Report from Xylem. They are recommending approval for 2 employees of Xylem at a cost of \$2800 for 2 days to complete repairs to the lift stations that were noted as "critical" in the report.

Motion: 2020-09-14-190 (M. Stockley & D. Dyke) to grant approval to have 2 employees of Xylem come out to complete repairs to the lift stations that were noted critical in the inspection report. This will be at a cost of \$2800.00.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Lift Station Upgrades Project Award – Recommending approval of award to RODCO Mechanical at a cost of \$296,700.00.

Motion: 2020-09-14-191 (M. Stockley & D. Dyke) to grant approval for the award of the Lift Station Upgrades Project to RODCO Mechanical at a cost of \$296,700.00.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Utilize Remaining Lift Station Project Funding to Complete Other Lift Station Repairs –

Motion: 2020-09-14-192 (M. Stockley & D. Dyke) to grant approval to request the remaining Lift Station Project Funds to complete repairs to other lift stations.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Crown Land Referral Application; Tourist Cottages, Gambo Pond Area – Recommending approval for this referral. The referral will stipulate that any future development will require approval from Council as the intended use is noted as a Discretionary Use in the Town Plan.

Motion: 2020-09-14-193 (M. Stockley & D. Dyke) to approve the Crown Land Referral for land in the Gambo Pond area with an intended future use of the construction of tourist cottages.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Mayor Lush passed the chair to Deputy Mayor Dyke and left the meeting at 7:15 pm due to conflict of interest.

Item: Impound Facility Application, Route 320 – An application has been submitted to operate an Impound Facility at Route 320 near the NL Power Substation. The intended use is listed as a Discretionary Use in the Town Plan and is being recommended for approval.

Motion: 2020-09-14-194 (M. Stockley & D. Dyke) to proceed with the application and advertise as required according to the Town Plan.

In Favor: Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins & M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Mayor Lush returned at 7:15 pm to continue chairing the meeting.

Administration Committee:

No report.

Occupational Health & Safety

Councillor Moss advised that the Committee is working on the Harassment Prevention Plan.

Emergency Planning Committee:

No report.

Regulations Committee:

Item: Election Officials Rate of Pay – The rate of pay for election officials has been adjusted as necessary to meet the minimum wage in the Province. As well, a position of Door Guard has been added at the same rate of pay as the Poll Clerk.

Motion: 2020-09-14-195 (D. Hopkins & L. Moss) to accept the changes to the Election Officials Rate of Pay Policy as presented.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins & M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Age-Friendly Committee:

No report.

Communications Committee:

The committee would like to meet with the developer to discuss the website.

Liaison Reports

Recreation:

The playground by the school has been installed with additional groundwork completed for the installation of exercise equipment. It was noted that the access to the Track and Field Facility has been restricted to the general public during normal school hours of operation. This was put in place to support Smallwood Academy as students would not be permitted to utilize the facility if it was open to the public during school hours.

Fire Department:

Regular meetings will begin tomorrow night. The moose burger sale went really well with over 800 burgers sold. They may have a new member soon and will then have a full complement of members.

Festivals:

No Report.

SEDCOR:

Councillor Stockley noted that there were not enough members present at the last meeting for a quorum. He further noted that they have the MOU signed and are excited for the recently approved ACOA project.

Dover & Area Family Coalition:

No Report.

Smallwood Academy:

No Report.

Gambo Public Library:

No report.

Town Clerk/Manager Report:

- A reminder that there is a meeting scheduled with SEDCOR for tomorrow at 6:30pm at the Town Hall.
- JCP – discussed earlier.
- There were 5 nominations received on September 8th for Nomination Day and the election will be held on September 29th, 2020.
- Spoken with the Executive Director of the NL T’Railway Association regarding the condition of the trestle. It has been assessed and the hope is to have it repaired this fall. He further advised that a complete re-decking is included in a funding application for 2021.
- The next Regular Meeting of Council will be held October 5th, 2020 and the successful candidate will be sworn in at that time.
- One quote has been received on brush cutting in the area of the Gambo River Trail.

Mayor’s Report:

- Church Hill Pavement – Public Works Employees are doing patching of the pavement however the paving of this road (Pine Tree Road) should be looked at in the near future.
- There was a good turnout for nomination day. Hopefully there is a good turnout for the election as well.

Motion: 2020-09-14-196 (P. Lush & D. Dyke) to adjourn the meeting at 7:31 pm.

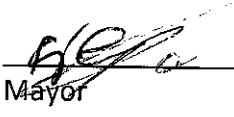
In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, M. Stockley & P. Lush

Opposed: 0

Abstaining: 0

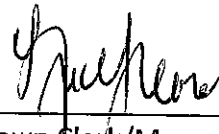
Motion Carried

Signature: _____



Mayor

Signature: _____



Town Clerk/Manager