

The Town of Gambo

A Regular Meeting of the Town Council of Gambo was held on August 10th, 2020 at the Gambo Town Hall, Gambo, NL.

Minutes of the Regular Meeting of the Town of Gambo held on August 10th, 2020 at the Gambo Town Hall, Gambo, NL.

Members in Attendance

Mayor Craig Lush
Deputy Mayor Darren Dyke
Councillor Desiree Hopkins
Councillor Lori Moss
Councillor Peter Lush
Councillor Nathan Philp
Councillor Mark Stockley
Town Clerk/Manager, Lorne Greene
Admin Clerk, Cindy Collins

Members Absent

Visitors

Deputy Mayor Dyke called the meeting to order at 6:32 pm.

Councillor Philp requested to add the following item to the Agenda and that it be discussed immediately after approval of the Agenda:

- Correspondence from Councillor Philp

Lorne requested to add the following items to the Agenda:

- Resolution re: Paving of Marine Drive and Cabot Road
- Resolution re: Treatment Plant Upgrades and Outfall Extensions
- Resolution re: Pine Tree Road Storm Water Upgrades
- SEDCOR; Arts & Heritage Grant

Motion: 2020-08-10-148 (P. Lush & D. Hopkins) to approve the Agenda of August 10th, 2020 with the addition of the above-noted items.

In Favor: Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush, M. Stockley & N. Philp

Opposed: 0

Abstaining: 0

Motion Carried

Item: Correspondence from Councillor Philp – Councillor Philp read correspondence (see attached) to Council and residents announcing that he is resigning from Council, effective immediately.

Motion: 2020-08-10-149 (D. Hopkins & P. Lush) to accept the resignation of Nathan Philp as Councillor for the Town of Gambo.

In Favor: Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins & P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Nathan left the meeting at 6:37 pm.

Mayor Lush entered the meeting at 6:37 pm. Deputy Mayor Dyke passed the chair to Mayor Lush.

Motion: 2020-08-10-150 (P. Lush & D. Dyke) to approve the minutes of the Regular Council Meeting of July 6th, 2020 as presented.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Business Arising From the Minutes:

Councillor Lush enquired as to the status of the Middle Brook Trail repairs. Lorne advised that the Trail is now fully open but there are still repairs to be completed. He further advised the Madeline's Trail is now closed as it is in need of repairs.

Councillor Stockley enquired as to the status of the Walsh House JCP Project. Lorne advised that the applications were being reviewed but was hopeful that we had sufficient applicants who meet the requirements.

Councillor Hopkins enquired as to whether or not Lorne has heard from SEDCOR regarding the MOU. Lorne advised that he has not. Councillor Stockley advised that he will discuss this item in his SEDCOR report. Councillor Hopkins also noted that the road to Drover's Beach was well maintained.

Councillor Lush enquired as to whether or not we have received further information regarding Emergency Operational Funding for municipalities. Lorne advised that we have not.

New Business:

Item: Resolution re: Paving of Marine Drive and Cabot Road –

Motion: 2020-08-10-151 (P. Lush & M. Stockley) Be it resolved that the Town of Gambo wishes to engage DMG Consulting Ltd. to provide Engineering Services related to Road Upgrading and Paving of Marine Drive and Cabot Street in the amount of \$19,675.70. In consultation with the Central Regional Municipal Affairs office in Gander, they have advised that engineering fees for

work valued between \$200,000 and \$800,000 ranges from 9% to 6%, respectively, depending on the estimated construction costs. The fee obtained from DMG is approximately 7%, which is considered Fair and Reasonable as per Public Procurement Policy, Section 6.1.4 – Fair and Reasonable. Section 6.1.4 allows a public body to obtain one direct quotation and substantiate that it is fair and reasonable through reference to trade catalogues, price lists or recent acquisition price for similar goods or service. The estimated value of construction is \$283,303. The quotation for engineering services from DMG is acceptable on the basis of the scope of work forwarded to DMG and available for discussion by Council.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Resolution re: Treatment Plant Upgrades & Outfall Extensions –

Motion: 2020-08-10-152 (P. Lush & M. Stockley) Be it resolved that the Town of Gambo wishes to engage DMG Consulting Ltd. to provide a level of effort price and breakdown for the scope of work required to complete the engineering design work associated with the project Gambo WWTP Upgrades and Outfall Extensions; 17-GI-21-00066. Formal engagement of DMG Consulting Ltd. through a Prime Consultant Agreement will only occur if the pricing obtained for this service is considered fair and reasonable by the Department of Municipal Affairs and Environment. Council will provide documentation as required by the Public Procurement Agency (PPA) and will have the documentation available to PPA representatives if required in the future.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Resolution re: Pine Tree Road Storm Water Upgrades –

Motion: 2020-08-10-153 (P. Lush & M. Stockley) be it resolved that the Town of Gambo wishes to engage DMG Consulting Ltd. to provide a level of effort price and breakdown for the scope of work required to complete the engineering design work associated with the project Gambo Pine Tree Road Storm Water Upgrades; 17-RNC-21-00019. Formal engagement of DMG Consulting Ltd. through a Prime Consultant Agreement will only occur if the pricing obtained for this service is considered fair and reasonable by the Department of Municipal Affairs and Environment. Council will provide documentation as required by the Public Procurement Agency (PPA) and will have the documentation available to PPA representatives if required in the future.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0
 Abstaining: 0
 Motion Carried

Item: SEDCOR; Arts & Heritage Grant – Lorne advised of correspondence received from SEDCOR regarding the Grant received for the Smallwood Days 2020 Festival from the Canadian Heritage Program. Further information is required on what, if anything, the grant money can be utilized for as the Festival did not go ahead this year.

Councillor Hopkins enquired as to the By-Election process to fill the recently vacated seat. Lorne advised that he will have to look at the Act to confirm but the election will have to be held within 90 days.

Correspondence:

Council Meeting Correspondence - August 10, 2020			
Received from	Received on	I / A	Details
Glovertown Detachment "B" Division - NL	July 8th	I	Monthly Policing Report - June 2020
MAA Board of Directors	July 16th	I	Update on the Municipal Assessment Agency
Department of Municipal Affairs and Environment	July 27th	I	Gas Tax
Department of Municipal Affairs and Environment	July 31st	I	Ultimate Recipient Gas Tax Agreement Revision
Municipal Assesment Agency	Aug 5th	I	Clar Simmons Scholarship
Glovertown Detachment "B" Division - NL	Aug 6th	I	Monthy Policing Report - July 2020
Carolann Loveless	Aug 6th	A	Vendor Inquiry (Joeys Lookout)

Item: Vendor Inquiry; Joey's Lookout – Lorne tabled an application requesting permission to have a craft table at Joey's Lookout one day a week. It was discussed that Council had previously decided to only allow two vendors to be located at the Lookout at any given time. It was further discussed to suggest the gazebo area to the applicant as an alternate location.

Motion: 2020-08-10-154 (P. Lush & M. Stockley) to deny Joey's Lookout as a location for the vendor application and to suggest the Gazebo Area as an alternate location. Further, to send

correspondence to the applicant advising that they will have to reapply for the 2021 season to receive permission to set up on the Lookout in L.A. Farms offseason.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Finance Committee:

Item: June Bank Statement –

Motion: 2020-08-10-155 (P. Lush & D. Hopkins) to accept the June Bank Statement in the amount of \$491,632.78.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Loan Renewal – Loan No. 16439-77-2

Motion: 2020-08-10-156 (P. Lush & D. Hopkins) to renew with the Venture Credit Union Loan No. 16439-77-2 in the amount of \$104,725.03 for a five-year term with an interest rate of five percent and a monthly payment of \$1302.94.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Financial Review – The current financial position of the Town was reviewed by the Committee and all is well.

Motion: 2020-08-10-157 (P. Lush & D. Hopkins) to accept the financial report as presented.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Lift Station Review – Lorne advised that he is still waiting to receive the report on the recent PMA Lift Station Inspection that was completed. He further advised that he had to order a pump today for one of the Lift Stations.

Item: Accounts Receivable Adjustments – In the amount of \$33,663.89. This total includes: business closures, poll tax and Town-Owned properties.

Motion: 2020-08-10-158 (P. Lush & D. Hopkins) to approve the accounts receivable adjustments in the amount of \$33,663.89.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Vendor Aged Trial Balance –

Motion: 2020-08-10-159 (P. Lush & D. Hopkins) to approve the Vendor Aged Trial Balance in the amount of \$60,327.06.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Accounts Payable Cheque Register –

Motion: 2020-08-10-160 (P. Lush & D. Hopkins) to approve the Accounts Payable Cheque Register in the amount of \$82,109.40.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Public Works Committee:

Item: Beothuck Crescent Traffic Concern – Due to further noted safety concerns, as well as safety concerns for snow clearing operations, it was decided to resend correspondence to residents in the area to gather feedback on changing the direction of the one-way street to enter at 2 Beothuck Crescent instead of 9 Beothuck Crescent.

Item: WERAC NL Meeting – A meeting was held with WERAC on August 5th, 2020, to discuss concerns related to the recently released Protected Areas Plan. Further to this meeting, community consultations will be held. It was noted that having protected areas is important to the environment but that it is also important that activities currently permitted in the area be allowed to continue for recreational and tourism purposes.

Item: Pioneer Street Culverts – A resident on Pioneer Street had a concern with the placement of two culverts near his property. It was decided to leave the one culvert in place for now.

Item: Garage Application; Balsom Street – This application is being recommended for approval as long as all applicable Development Regulations are met.

Motion: 2020-08-10-161 (M. Stockley & D. Dyke) to grant an approval in principle to the applicant to construct a garage at 5 Balsom Street pending a review to confirm that all Development Regulations are being met.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Fence Permit Application; Smallwood Blvd. – A resident is requesting a special fence permit with a height of eight feet for privacy reasons. As per the Town’s Fencing Regulations, this variance requires an approval from Council.

Motion: 2020-08-10-162 (M. Stockley & D. Dyke) to approve a request for a variance to allow a fence of eight feet in height to be located at 382 J.R. Smallwood Blvd.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: 145 J.R. Smallwood Blvd; Road Maintenance – A request has been made to reconsider the discontinuance of road maintenance in this area. The Committee suggested reconsidering the request if trees in the area were cut to allow road maintenance to continue safely. Residents are stating that the “road” is actually Town-Owned but we have no paperwork stating such. This item will be deferred.

Item: Boathouse Application; 6 Murphy Lane – An application has been submitted to construct a boathouse/accessory building at 6 Murphy Lane. This building will require a Licence to Occupy from Crown Lands as it would be within the 10 meter reserve. As well, the application includes a request for variance as a portion of the boathouse would be located in the frontyard.

Motion: 2020-08-10-163 (M. Stockley & D. Dyke) to approve the application to construct a boathouse at 6 Murphy Lane as per the Town of Gambo Municipal Plan and Development Regulations, a Discretionary Notice will be issued to residents in the area.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Stockley left the meeting at 7:16 pm due to conflict of interest.

Item: Home Based Mineral Exploration Business – An application has been submitted to operate a Home Based Mineral Exploration Business at 53 Riverview Drive. This application is being recommended for approval.

Motion: 2020-08-10-164 (D. Dyke & D. Hopkins) to approve the application to operate a Home Based Mineral Exploration Business at 53 Riverview Drive.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Stockley returned at 7:17 to continue the meeting.

Administration Committee:

Item: JCP Program; Walsh House – Applications are being reviewed and we will hopefully have enough eligible participants this time.

Occupational Health & Safety

Councillor Moss advised that she attended training, along with Cindy, for OHS Committees that was very informative.

Councillor Moss noted that the next big project the Committee would be working on is the Harassment Prevention Plan.

Regulations Committee:

No report.

Emergency Planning Committee:

Item: COVID-19 – Lorne advised that the information regarding COVID has been included in our Emergency Plan. This will be forwarded to Council for their review.

Item: Warming Shelter – Lorne advised that he had visited the warming shelter in Glovertown. He further advised that he has had discussions with Amy regarding applications for possible funding to purchase the required generator. Lorne was advised to send the Emergency Preparedness Plan to Council for their review.

Age-Friendly Committee:

The outside event at the local Seniors Home was very well received. It included entertainment and snacks all while being mindful of social distancing practices.

Communications Committee:

No report but a meeting will be scheduled in the near future.

Liaison Reports**Recreation:**

All seems to be moving well with the installation of the playground by the school. The equipment is installed. It was noted that the Fun-N-Sun area has been very active this summer and well utilized. It was further noted that there have not been any acts of vandalism at our recreational facilities recently; something for our community to be proud of.

Fire Department:

A moose burger sale has been scheduled for August 29th. The Department is currently taking orders.

Deputy Mayor Dyke enquired as to the status of the mapping and information required for the NG911 service. Lorne advised that information was being collected and compiled.

Festivals:

No Report.

SEDCOR:

- The Memorandum of Understanding was adopted.
- They have had a couple of individuals wanting to donate money and items. They are working on items to purchase from the funds.
- The late Clarence Pritchett's memoirs have been donated.
- The Pond family would like the story board for the Pond Mill to be relocated to be more viewable.
- They discussed that some of the cemeteries require ground maintenance (it was noted that they are aware this is a church item).
- They have pictures of local flora and fauna for information boards.
- The Dominion Point Trail is in need of repairs. It looks like it has been used by ATVs and groundwork is required. It was suggested to install a barrier that could be removed by staff when they needed to access the area by ATV to complete repairs.
- It was noted that the trestle is also in need of repairs and they are wondering if Council can send a letter to the NL T' Railway to request that repairs be completed.

Dover & Area Family Coalition:

No Report.

Smallwood Academy:

No Report.

Gambo Public Library:

The Library in Gambo is now open for curbside pickup and drop-offs.

Town Clerk/Manager Report:

- The approval to call Tenders for the Lift Station Upgrade Project was received today. As well, the Permit to Construct has been received from the Department of Environment.
- The Pioneer Street Extension has been completed but the relocation of the guy wire has not been completed yet.
- The Water Intake materials have been ordered and will be installed upon receipt to correct the issue.
- There was a meeting held with an official of the Department of Municipal Affairs and Environment regarding the RFP for Wastewater. The RFP is being released today.
- The Booster Pump Project has started. There is an issue with the pipe outside the building. The contractor is saying that they need the water shut down for 24-48 hours but DMG had an employee come out to review the issue to see if we are able to complete the repairs without an interruption.
- The 2019 Financial Statements for the Town and all associated entities have been received as of today.
- Correspondence from Max Pike looking for a specific area in town for Intervale to clean up. Drover's Beach was suggested. It was noted that they do dives to clean up water as well.
- The first Financial Audit of the Park has been completed.
- Some of the flowmeters for effluent testing are in need of maintenance. One has been sent in for repairs and a cost-estimate has been requested to assess the others.
- A request has been received to rent the Interpretation Centre in October for a small gathering. It was noted that a decision had been made previously that there would be no rentals of the building in the near future and this decision will stand.
- The next Regular Scheduled Meeting will be September 14th, 2020.

Mayor's Report:

- By-Election – will have to arrange this as soon as possible.
- Trail repairs are moving along.
- Gambo Pond Road – it was noted that the road maintenance recently completed in the area was very well done.
- Suggesting to expand the Gazebo Parking Lot.
- Brush cutting – Lorne advised that he is still waiting on pricing information.
- Lift Stations – some have been pumped and cleaned. It was suggested to get a cost estimate on having all of the lift stations done.

Motion: 2020-08-10-165 (P. Lush & D. Dyke) to adjourn the meeting at 8:02 pm.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

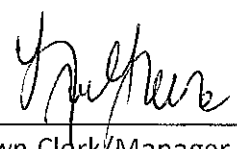
Motion Carried

Signature: _____



Mayor

Signature: _____



Town Clerk/Manager