

The Town of Gambo

A Regular Meeting of the Town Council of Gambo was held on January 27th, 2020 at the Gambo Town Hall, Gambo, NL.

Minutes of the Regular Meeting of the Town of Gambo held on January 27th, 2020 at the Gambo Town Hall, Gambo, NL.

Members in Attendance

Mayor Craig Lush
Deputy Mayor Darren Dyke
Councillor Desiree Hopkins
Councillor Lori Moss
Councillor Peter Lush
Councillor Mark Stockley
Town Clerk/Manager, Lorne Greene
Admin Clerk, Cindy Collins

Members Absent

Councillor Nathan Philp
Student Rep., Madison Barrow

Visitors

Mayor Lush called the meeting to order at 6:30 pm.

Lorne requested to add the following items to the agenda:

- Correspondence from Councillor Moss
- Correspondence from SEDCOR
- Correspondence from M. Barrow
- Correspondence from Councillor Philp

Motion: 2020-01-27-021 (D. Hopkins & P. Lush) to approve the Agenda of January 27th, 2020 with the above-noted additions.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Motion: 2020-01-27-022 (P. Lush & M. Stockley) to approve the minutes of the Regular Council Meeting of January 13th, 2020 as presented.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Business arising from the Minutes:

- Booster Pump; Lorne noted that the application is with Municipal Affairs and is awaiting approval to go to tender.
- Treatment Plant Sludge Removal; Still waiting on the permit to be issued.
- Pritchett's Development Agreement; Lorne advised that he had received correspondence from the Developer with the locations of the approved tax break noted.
- Festival Committee; Negative response from most of the previous members. An ad has been placed looking for new volunteers.

New Business:

Item: Correspondence from Councillor Moss – Requesting a stop sign on the T'Railway by the bandstand at the Village Green. Lorne advised that he will have Doug, Town Foreman, place a stop sign there in the morning.

Item: Correspondence from SEDCOR

- Would like to arrange a meeting with Council to discuss Council's intention with the Interpretation Centre.
- Would like Amy to attend some of the Tourism meetings that they have at Billy's.
- Lorne was advised to set a meeting for February 10th at 6:30 pm.
- Lorne advised that he had spoken to Amy regarding Economic Development. It was discussed that the work requested by SEDCOR be approved by Council before work begins on the project. It was discussed that all correspondence should be sent to the Town Clerk/Manager.

Item: Correspondence from M. Barrow – Lorne tabled correspondence from M. Barrow advising that she was stepping down from her role as Student Representative due to work and extracurricular activities. It was discussed and decided to send a thank you letter to Ms. Barrow and to contact the school to begin the selection process again.

Item: Correspondence from Councillor Philp – Councillor Philp is requesting approval for a leave of absence from the February 10th and March 9th Regular Council Meetings.

Motion: 2020-01-27-023 (P. Lush & D. Dyke) to deny Councillor Philp's request for a leave of absence from the February 10th and March 9th Regular Council Meetings.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Correspondence:

Council Meeting Correspondence - 2020

Received from	Received on	I / A	Details
Sergeant Adam Gardner	Jan 14, 2020	I	Information Clarification
Gander Chamber of Commerce	Jan 16, 2020	I	Provincial Government Pre-Budget Consultation
Town Office	Jan 16, 2020	I	Official Opening Invitation
Smallwood Academy	Jan 20, 2020	I	27th Annual Awards & Scholarship Program - Thank you!
Service NL	Jan 23, 2020	I	Boil Water Advisory
Pitch In Canada	Jan 21, 2020	A	Pitch In Week 2020 - Registration is open

Councillor Lush requested an update on a business in the community that had been requested to provide Council with an updated scope of work. Lorne advised of the discussions thus far. It was discussed that this business should no longer be designated as a Home-Based Business but should be designated, and thus taxed, as a General Contractor.

Item: Correspondence from the RCMP – Councillor Lush noted that his request for clarification was not intended to create more work for the department and was completely understanding of the response. He further noted his thanks for the report that we do receive in addition to the work and dedication of the Detachment.

Item: Town Hall Grand Opening – The opening has been scheduled for February 14th, 2020.

Item: Boil Water Advisory – Lorne advised that the Advisory was issued due to low chlorine levels that occurred as a result of the water leak near 306 J.R. Smallwood Blvd. It was noted that it should not take long to have the order lifted as only one set of satisfactory results is required to lift the Advisory.

Item: Pitch In Canada – It was discussed and decided to take part in this initiative.

Finance:

Item: David Smallwood Park Contract for 2020 – Recommending approval to send the Contract to the previous Park Operators to renew for the 2020 season.

Motion: 2020-01-27-024 (D. Dyke & P. Lush) to approve issuing the 2020 David Smallwood Park Contract to the previous Park Operators for the 2020 season.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Wade's Meat Shop – As the Gas Bar/Convenience Store is no longer in operation, the Finance Committee is recommending to change the Meat Shop to the Minimum Business Tax Rate.

Motion: 2020-01-27-025 (D. Dyke & P. Lush) to approve a change in the Business Tax Rate for Wade's Meat Shop from the category of Gas Bar/Car Wash & Other to Minimum Business Tax.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Accounts Receivable Adjustments – In the amount of \$5,784.51.

Motion: 2020-01-27-026 (D. Dyke & P. Lush) to approve the Accounts Receivable Adjustments in the amount of \$5,784.51.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Vendor Aged Trial Balance – In the amount of \$36,739.70.

Motion: 2020-01-27-027 (D. Dyke & P. Lush) to approve the Vendor Aged Trial Balance in the amount of \$36,739.70.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Accounts Payable Cheque Register – In the amount of \$52,579.19.

Motion: 2020-01-27-028 (D. Dyke & P. Lush) to approve the Accounts Payable Cheque Register in the amount of \$52,579.19.

In Favor: Mayor C. Lush

Deputy Mayor D. Dyke

Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Public Works:

Item: Crown Land Application; NL Power for new lines – Recommending for approval.

Motion: 2020-01-27-029 (M. Stockley & D. Dyke) to approve Crown Land Application from NL Power for the purpose of installing new lines in the area of the Gambo River Bridge.

In Favor: Mayor C. Lush

Deputy Mayor D. Dyke

Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Balsom Street Concerns – Councillor Stockley advised that there are concerns in this area again regarding snow clearing and garbage collection. It was noted Public Works had discussed and decided to contact the Company that owns the truck if the driver was not cooperative in moving the vehicle.

Item: Evening Shift for Public Works – Councillor Stockley advised that Public Works employees have started working an evening shift. It was noted that the clean-up of snow around town is going well and has received many compliments. The possibility of leaving a side section of the Mint Brook Resource Access Road for skidoos to utilize was discussed. This will be discussed with Public Works employees.

Item: Booster Pump Upgrade – Discussed previously.

Item: Front Office Space – It was noted that Wilf Maloney, Regional Engineer with Municipal Affairs, will have to review the office space.

Item: Snow Clearing Across Roads – It was noted that there are ads placed around the community to deter this from occurring.

Administration:

Item: Union Negotiations – Correspondence has been sent to the Union Representative.

Item: Town Foreman Review – This has been completed. The Committee is recommending that Douglas Evelley stay in the position of Working Foreman.

Motion: 2020-01-27-030 (P. Lush & D. Hopkins) to approve the official hire of Douglas Evelley as the Working Foreman.

In Favor: Mayor C. Lush

Deputy Mayor D. Dyke

Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Item: Receptionist/Festival Employment Opportunity – The ad for this position closes on Friday, January 31st, 2020.

OHS:

Councillor Philp has called a meeting for February 13th.

Emergency Planning:

Lorne advised that the correspondence had been sent to the Lions Club requesting an update on the progress of the Emergency Warming Shelter but that no response has been received to-date.

Regulations:

No report.

Age Friendly:

- They have a new member and have started a new singing program.
- They have completed a review of their budget and have scheduled a luncheon for April.
- The ad has been placed for the Snow Angel Program.
- They are trying to arrange a volunteer bank for books; a way to help seniors get access to the Public Library who may not be able to go themselves.
- They have been in contact with the Meals on Wheels Program.
- There were ideas discussed for Seniors Day.

They have the correspondence sent to the businesses in town regarding the Seniors Parking but they are requesting that the Town be the first to start this initiative by assigning a parking spot near the Town Hall entrance as a Seniors Parking Spot.

Motion: 2020-01-27-031 (D. Hopkins & L. Moss) to approve a designated Seniors Parking Spot near the entrance of the Town Hall.

In Favor: Mayor C. Lush

Deputy Mayor D. Dyke

Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Communications:

No report.

Liaison Reports

Recreation:

No report. It was noted that the rink was in great condition and that the benches were installed there. It was discussed and decided that correspondence should be sent to the Lions Club and

to Justin Lane to thank them for their contributions. It was also noted that the school program is going well.

Fire Dept:

- The Annual Poker Run has been scheduled for February 8th.
- They are accepting preorders for the moose burgers for the day of the Annual Poker Run.
- They were successful in obtaining another moose this past weekend.

Festivals:

Discussed previously. No further update.

SEDCOR:

- They have arranged a fundraiser for the Ralph Family on February 13th, 2020.
- They are requesting an update on the status of the MOU.
- It has been brought to their attention that there are some retaining walls in the Middle Brook Trail that require some work.

Dover & Area Family Coalition:

No report.

Smallwood Academy:

No report.

Gambo Public Library:

- The damage the Library sustained from a leak has been repaired.
- They are excited about the NL Power initiative for a heat pump and insulation that the Town is getting involved in.
- Thursday is Family Literacy Night.

Town Clerk/Manager Report:

- Correspondence was tabled at a previous meeting regarding training for food preparation and handling. This item will need to be added to the MOU with SEDCOR as they hire a contractor for their Dinner Theatre.
- There was a mainline sewer plug on January 21st near 470 J.R. Smallwood Blvd. with damage to a resident's basement. This incident has been referred to our insurance company for review and investigation.
- The draft of the RFP for the ACOA Tourism Application has been sent to the funding partners for review and we are scheduled to meet in Gander on February 6th, 2020.
- The Booster Pump Upgrade Project is to be sent to St. John's today for tendering from the Department of Municipal Affairs and Environment.
- A request has been received from Marilyn's Hotdog Cart to renew their Vendor Permit for the location of Joey's Lookout. It was discussed and decided that we would be continuing to issue the Vendor Permits in the same manner that we have in the past.
- The Tax Sale for 230B J.R. Smallwood Blvd. was held today with no bidders.
- The next Regular Council Meeting is scheduled for February 10th, 2020.

Mayor:

- The evening shift with Public Works is going well.
- Now that we are in the new year, it is time to get the Committee's active again.
- After the recent storm events, especially the SOE in St. John's, it's important that we move to secure a Warming Shelter in our community.

Motion: 2020-01-27-032 (P. Lush & D. Dyke) to adjourn the meeting at 7:40 pm.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors L. Moss, D. Hopkins, P. Lush & M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Signature: _____

Mayor

Signature: _____

Town Clerk/Manager