

The Town of Gambo

A regular meeting of the Town Council of Gambo was held on December 17th, 2018, at the Gambo Fire Hall, Gambo, NL.

Minutes of the regular meeting of the Town of Gambo held on December 17th, 2018, at the Gambo Fire Hall, Gambo, NL.

Members in Attendance

Mayor Craig Lush
Deputy Mayor Darren Dyke
Councillor Nathan Philp
Councillor Mark Stockley
Councillor Desiree Hopkins – Remote Attendance
Councillor Lori Moss
Councillor Peter Lush
Lorne Greene, Town Clerk/Manager
Madison Barrow, Student Representative

Members Absent

Mayor Lush called the meeting to order at 7:26 pm.

Councillor Philp requested to set a time limit to the meeting.

Motion: 18-12-17-286 (D. Dyke & N. Philp) to approve the Agenda of December 17th, 2018, as presented.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Motion: 18-12-17-287 (P. Lush & M. Stockley) to approve the minutes of November 19th, 2018, as presented.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Errors or Omissions:

It was noted that Mayor Lush is the liaison to the Dover and Area Family Coalition, not Councillor Hopkins.

Business arising from the Minutes:

Councillor Hopkins enquired as to the status of the installation of the LED lights on the Village Green as well as the inspection of the Walsh House. It was noted that the lights have been ordered and the assessment of the Walsh House and Smallwood Interpretation Centre has not been completed.

Councillor Philp enquired as to the status of the needle education information for the community. Lorne advised that a presentation has been scheduled with the Continuing Care Nurse for January 21st, 2019 Council meeting.

Councillor Lush requested an update on the land sale on Pine Tree Road. Lorne advised that a deposit of \$5000 was receipted at the office and that the deadline for the additional \$5000 non-refundable deposit would be December 20th, 2018.

Councillor Philp requested an update on the time locks for the Splash Pad Building as he did not see it noted in the Finance Committee Meeting Report. Councillor Hopkins advised that it was not included in the 2019 Budget due to the cost. Councillor Philp advised that he would gather further information on this item and bring it back to the next meeting.

New Business:

Item: Budget 2019

It was noted that the Residential Mil Rate will be reduced from 7.1 to 6.9, the minimum property tax will be increased to \$425.00 from \$375.00 and all the water/sewer rates will be increased by \$1.00 a month.

Councillor Philp enquired whether or not any discussions were held regarding liquidating town assets during Budget meetings. He felt that it was hard to ask for an increase in taxes when the Town has properties that are costing considerable amounts of money to pay for on an annual basis. Councillor Hopkins agreed with Councillor Philp on his concerns but advised that no discussions were held in this matter.

Deputy Mayor Dyke stated that there would be no animal control officer hired in 2019. It was noted that there were very few concerns received at the office regarding animal control in 2018.

Councillor Stockley enquired as to whether or not the Budget was changed to reflect the amount discussed in Public Works relating to the land purchase on Balsom Street. Lorne advised that no changes were made to the 2019 Budget to reflect the amount for the land purchase.

Councillor Lush noted that he was not in favor of selling the Town's assets but was interested in improving upon the assets that the town owns.

Motion: 18-12-17-288 (D. Hopkins & M. Stockley) to adjust the mil rate for Personal Care/Seniors Home to 7 mil from 9.75 mil.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0
Abstaining: 0
Motion Carried

Motion: 18-12-17-289 (D. Hopkins & P. Lush) to set the mil rate for R.V. Parks to 10 mils.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0
Abstaining: 0
Motion Carried

Motion: 18-12-17-290 (D. Hopkins & P. Lush) to accept Budget 2019 as presented in the amount of \$1,853,394.00.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: Councillor N. Philp
Abstaining: 0
Motion Carried

Councillor Philp noted that he voted against Budget 2019 due to the expenses of various Town-Owned buildings and the fact that there was no review of the buildings before the Budget was presented to Council.

Committee Reports:

Finance: D. Hopkins/P. Lush

Item: Request from J.I. Pritchett & Sons Ltd. for a tax exemption on vacant land.

Motion: 18-12-17-291 (D. Hopkins & P. Lush) to grant J.I. Pritchett & Sons Ltd. a tax exemption for a total of five years or until lots are sold, whichever comes first, for Lots 1, 2, and 3 on J.I. Pritchett Drive and Lot 31 on Victoria Drive. This exemption will begin with the 2019 Budget.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0
Abstaining: 0
Motion Carried

Item: Janitorial Contract.

Motion: 18-12-17-292 (D. Hopkins & P. Lush) to award the janitorial contract, pending the receipt of three positive references, to the lowest bidding contractor, Gary Budden's Janitorial Services, and to add a trial period of 6 months to the contract.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0
Abstaining: 0
Motion Carried

Item: Line of Credit Renewal.

Motion: 18-12-17-293 (D. Hopkins & D. Dyke) to seek approval from the Department of Municipal Affairs and Environment to borrow from Venture Credit Union the amount of \$100,000.00 to renew the line of credit. This loan will be for a term of one year at a rate of 5.5% interest. Payment will be 3% of the balance monthly.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0
Abstaining: 0
Motion Carried

Item: Request for Donation – Smallwood Academy Curling Funspiel.

Motion: 18-12-17-294 (D. Hopkins & P. Lush) to approve a donation for the Curling Funspiel in the amount of \$100.00.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0
Abstaining: 0
Motion Carried

Item: 2019-2020 Federation of Canadian Municipalities Membership – No annual membership for 2019.

Item: October Bank Statement.

Motion: 18-12-17-295 (D. Hopkins & P. Lush) to accept the October Bank Statement in the amount of \$375,328.83.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0
Abstaining: 0
Motion Carried

Item: Aged Trial Balance.

Motion: 18-12-17-296 (D. Hopkins & P. Lush) to accept the Aged Trial Balance in the amount of \$65,380.94.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0
Abstaining: 0

Motion Carried

Item: Cheque Register.

Motion: 18-12-17-297 (D. Hopkins & P. Lush) to accept the Cheque Register in the amount of \$58,519.47.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Public Works: M. Stockley/D. Dyke

Item: Balsom Street – Public Works requested that the additional \$15,000 be added to Budget 2019 to purchase the land on Balsom Street. It was discussed and decided to leave the Budget as-is for now and Lorne was advised to seek a legal opinion on squatter’s rights on the property.

Item: Pine Tree Road Land Sale – Lorne advised that the initial non-refundable \$5000 has been received and receipted. He further noted that the second non-refundable \$5000 deposit is due to be received on December 20th, 2018.

Item: Capital Works Application 2019/2020 – Public Works is suggesting the priorities for the Capital Works Application be as follows:

- Priority #1 - Retrofit of Three Lift Stations at a cost of \$525,000
- Priority #2 - RFP for Wastewater at a cost of \$175,000

Item: Dilapidated Buildings/Properties.

- It was discussed and decided to begin the demolition process for 6 Lane’s Road.
- Lorne advised that he had received the Title Search for 230B J.R. Smallwood Blvd. It was discussed and decided to give a 30 day notice to the property owner advising that the house be demolished or otherwise removed from the property.

Occupational Health & Safety: D. Dyke

A brief meeting was held with no issues to report. Another meeting will need to be held before the end of the year.

Administration: P. Lush/N. Philp

No report as there have not been any meeting held.

Emergency Planning: D. Dyke/N. Philp

No report as there have not been any meeting held.

Regulations: D. Hopkins/L. Moss

No report as there have not been any meeting held.

Age Friendly: L. Moss/D. Hopkins

No report as there have not been any meeting held.

Communications: D. Hopkins/L. Moss/D. Dyke

No report as there have not been any meeting held.

Liaison Reports:

Recreation: N. Philp

- Chase the Ace is going well; the Fire Dept is doing a wonderful job taking care of the parking and directing the traffic in the area.
- Progress on the shelter to be placed at the Fun-N-Sun for the rink is ongoing.
- Amy has asked for volunteers to help out with the rink.

Fire Dept: D. Dyke

- The Christmas Parade was really impressive this year. It was noted to send a letter of thanks to the Fire Dept for organizing and hosting the parade. It was also noted to issue an ad of thanks to everyone who participated.
- There will be two new members accepted at the AGM on December 18th, 2018.
- Thank you to SEDCOR and Recreation for applying for and donating a moose license to the Dept. It was noted that a thank you letter would be drafted to send to both organizations.

Festivals & Events: L. Moss

- Wendy has requested a meeting to discuss band possibilities for 2019.
- There is a video available for purchase; Councillor Moss enquired as to why a portion of proceeds are going to Recreation and not to the Festival.

SEDCOR: M. Stockley

- The JCP Program is ready to start. The successful applicant is Wendy McDonald. She will be responsible for setting up a desk and office space for SEDCOR as well as the memorandum of Understanding and other related documentation.
- Recent ticket sale fundraiser.
- The Economic Development Committee is looking for volunteers.
- They will have a float for the Santa Clause Parade.
- They are requesting that the EDO be more involved with SEDCOR. They would like to see attendance to SEDCOR meetings included in her job description.

It was noted that Council would like to meet with the SEDCOR's Board of Directors to discuss the Terms of Reference.

Dover & Area Family Coalition: C. Lush

No report as there have not been any meeting held.

Correspondence:

Council Meeting Correspondence			
Received from	Received on	I / A	Details
Fire Services	Nov 20	I	Financial Assistance Request - Vehicle Protection Program
Service NL	Nov 20	I	Boil Order Advisory
Dept. of Municipal Affairs	Nov 26	I	Circular -re: Training for Consultants
Dept of Municipal Affairs	Nov 28	I	CEEP Funding approved for additional \$5000.00
Service NL	Dec 3	I	Removal of Boil Water Advisory - November 23 2018
Dept of Municipal Affairs	Dec 3	I	Allocation of Funds \$14709.58 Year 13A Gas Tax Program
Glovertown RCMP	Dec 3	I	Monthly Policing Report -November 2018
Air Canada	Dec 4	I	Response to letter dated Nov 7/18 re: Halifax-Gander route
Dept. of Municipal Affairs	Dec 4	I	Reminder Notice of Capital Works Application
MNL	Dec 5	I	Offer from Telus on cell phone deals and packages for MNL Members
Town Hall/Lorne Greene	Dec 5	I	Regular Meeting Schedule of Council
Dept. of Municipal Affairs	Dec. 6	I	Office Furnishings
Service NL	Dec 6	I	Notice of Boil Water Advisory

Municipal Assessment Agency	Dec 6	I	Bill 34 - An act to amend the Assessment Act, 2006
Dept of Trans & Works	Dec 11	I	Grant for Road Work - JR Smallwood Blvd
Municipal Assessment Agency	Dec 14	I	Update on the Municipal Assessment Agency
Air Ambulance Advisory Group	Nov 20	A	Meeting - Representation Request (Emailed Nov 20th)
Heritage Foundation of NL	Nov 21	A	Heritage Places Poster Contest
Dept. of Municipal Affairs & Environment	Nov 23	A	Boil Water Advisory Workshops
The Shore Tourism Association	Nov 26	A	Invite to The Shore Tourism Association meeting on January 21 at 7 p.m. place TBD

- Amy has been registered for The Shore Tourism Meeting scheduled for January 21st, 2019.
- Lorne will speak with Exploits Engineering regarding the board room furnishings.
- It was requested that a budget price be obtained for office furnishings for the new building. Councillor Hopkins would like to look at an alternative means of acquiring the office furniture since the Minister of Municipal Affairs and Environment denied our request..
- Councillor Hopkins enquired as to the reason there was a reduction in the Municipal Assessment Agency Budget amount for 2019. Lorne advised that the final number for the Municipal Assessment Agency was late being received at our office and that the reduced amount was added to Tourism Development in the 2019 Budget.
- Lorne was advised to request clarification on the grant approved for brush clearing to determine if it was received for just brush clearing or if it is to be utilized for ditching and road shouldering as well.

Town Manager's Report:

- I have scheduled Sharon Collins, Community Development Nurse to attend the scheduled Council meeting on January 21st, 2019 to start the community education on used needles.
- I have scheduled the regional training session for January 30th, 2019 at 4:30 pm for the Conflict of Interest and Conducting an Effective Council Meeting.
- I attended the Municipal Assessment Training session in Gander on December 13th, 2018.
- I have contacted Smallwood Academy to arrange a meeting with the awards Committee and I am still waiting on a time for the meeting.
- I have issued two orders to 24 Bayview Road and 26 Bayview Road to remove vehicles and debris.
- The JCP for the Smallwood Park started on December 10th, 2018.
- The Chlorine House is nearing completion. Soda Ash was added to our system as of last

week.

- Wendy, Festival Coordinator is looking for direction on the amount of monies that she can spend on entertainment for the festival.
- I have received a \$700 cheque and have been told that it is for us as a thank you for the service that we provide to the community..
- The next meeting will be January 7th, 2019

There was a discussion on the \$700.00 cheque donation received and it was decided that the monies would be donated to Smallwood Academy for the Breakfast Program. Lorne was advised to forward the donation.

Mayor's Report:

Mayor Lush noted the following thanks:

- to Councillor Moss for bringing greetings at the Annual Tree Lighting Ceremony in his absence,
- to the staff and Councillors involved in Budget 2019 preparations,
- to Deputy Mayor Dyke and the Fire Department for a successful Christmas Parade.
- Mayor Lush noted there is a meeting scheduled with Churence Rogers on December 19th
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Concerns:

Councillor Lush asked the Emergency Planning Committee about a warming shelter. It was suggested to discuss the option with the Lion's Club and to further discuss with them the option of applying for an emergency generator for the warming shelter.

Councillor Philp enquired as to the status of the vehicle tracking devices. It was noted that they are ordered and shipped but that they will have to be installed by us.

Councillor Philp enquired as to the timing of the Tree Lighting and if it was possible to move the ceremony to 6:30 pm instead of 7:30 pm.

Councillor Philp enquired as to the status of the Age Friendly Report and if the committee was moving the report forward.

Councillor Philp noted congratulations to the Smallwood Academy boys volleyball team as they were just successful in competing in the provincial tournament.

Councillor Hopkins enquired as to the possibility of emergency power to the chlorine house to reduce boil orders due to power failure. Lorne advised that he is waiting on a quote as there is approximately \$10,000 in funds remaining in the Chlorine House Upgrade Project.

Councillor Hopkins reminded everyone that the Beautification Committee is having their Light Up-The-Night Christmas Light Contest and that the judging will be done this weekend, December 23rd.

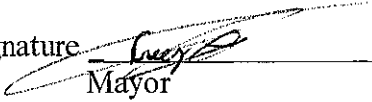
Councillor Hopkins noted her thanks to the staff for their efforts in preparing Budget 2019.

Councillor Stockley enquired as to the status of the scholarship information from Mr. Brustin. Lorne advised that a meeting request have been sent to the awards Committee at Smallwood Academy but to-date no meeting have been arranged.

Motion: 18-12-17-298 (P. Lush & M. Stockley) to adjourn the meeting at 9:12 pm.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush
Opposed: 0
Abstaining: 0
Motion Carried

Signature


Mayor

Signature


Town Clerk/Manager