

The Town of Gambo

A regular meeting of the Town Council of Gambo was held on November 5th, 2018, at the Gambo Fire Hall, Gambo, NL.

Minutes of the regular meeting of the Town of Gambo held on November 5th, 2018, at the Gambo Fire Hall, Gambo, NL.

Members in Attendance

Mayor Craig Lush
Deputy Mayor Darren Dyke
Councillor Nathan Philp
Councillor Mark Stockley
Councillor Desiree Hopkins
Councillor Lori Moss
Councillor Peter Lush
Lorne Greene – Town Clerk/Manager
Cindy Collins – Admin Clerk
Madison Barrow, Student Representative

Members Absent

Mayor Lush called the meeting to order at 7:30 pm.

Motion: 18-11-05-255 (D. Dyke & M. Stockley to approve the Agenda of November 5th as presented.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Council introduced themselves to Madison and welcomed her to the meeting.

Motion: 18-11-05-256 (D. Hopkins & D. Dyke) to approve the minutes of October 22nd, 2018, as presented.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Errors or Omissions:

Councillor Philp noted that there was an error in the committee structure; Deputy Mayor Dyke should have been noted as the Chair of the Emergency Planning Committee.

Business arising from the Minutes:

Dan Norman and guest will be attending the Volunteer Hall of Fame Awards Gala in St. John's for the induction of Katty Gallant.

Councillor Philp clarified to Madison that his opposing of the motion put forward in the previous minutes to accept her as the Student Representative of Council had nothing to do with her as an individual but that it was because he had other ideas for involvement that he had hoped could be put in place.

Councillor Philp enquired as to whether or not any information was gathered regarding the collecting of disposed needles around the community. Lorne advised that he had spoken with the local Community Development Nurse who has agreed to assist with creating educational pieces as well as informing of safe practices for employees who may be cleaning up the needles.

Councillor Philp requested an update on the time locks that were discussed as possibly being installed in the Fun-N-Sun washrooms. Lorne advised that he has spoken with a company regarding the request and that they will be forwarding information and a quote on the product.

Councillor Philp enquired as to whether or not Amy was able to attend the Tourism Experience Development Session hosted by Adventure Tourism. It was noted that the session had passed before the information had been passed to her but that she had been extremely busy with preparations for the Annual Haunted House and probably would not have been able to attend.

It was noted that Councillor Lush had attended the Salvation Army 120th Anniversary Celebration. It was further noted that he had purchased the tickets on his own but that he brought greetings on behalf of the Town.

Mayor Lush advised that he has spoken with an individual who will be providing a quote to us to cut brush throughout the town. It was discussed and decided to note a deadline for quotes to complete the work. It was noted that we are required to hire a reputable business to complete the work as they would have any necessary permits and/or training required. Lorne was advised to continue to seek quotes and send correspondence to Government advising them of the total cost in excess of the amount of the approved grant.

Motion: 18-11-05-257 (N. Philp & D. Hopkins) to set the deadline for acceptance of quotes to complete the brush cutting throughout town as November 16th, 2018.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Lush requested an update on information regarding Mr. Brustin's proposed scholarship. Lorne advised that he has tried contacting him and his wife several times by phone and email but is still awaiting a response.

Councillor Lush enquired as to the status of the paving patching. It was noted that this had started earlier today.

New Business:

No new business.

Correspondence:

Council Meeting Correspondence			
Received from	Received on	I/A	Details
Municipal Affairs	Oct 19	I	End to Asphaltic Surface Laying - October 15th
Municipal Affairs	Oct 19	I	Municipal Capital Works Application
Municipal Affairs	Oct 26	I	Clarification on Rejection Letters for 2018-19 MCW Applications
Progressive Engineering & Consulting Inc.	Oct	I	Info on Engineering Consulting & Project Management
TRIO	Oct 25	I	Update
Dept of Trans & Works	Oct 29	I	Approval of Sale: 2010 F-150
Municipal Affairs	Oct 29	I	Capital Investment Plan Approval
SAM	Nov 2	I	Fall Newsletter
CUPE NL	Oct 23	A	Public Panel Discussion - Transparency on Spending
Gander & Area Chamber of Commerce	Oct 25	A	Business Awards Nominations Open
Municipal Assessment Agency	Nov 1	A	Information Session Registration

Item: Clarification on Rejection Letters for 2018-19 MCW – Councillor Hopkins requested further clarification on this item. Lorne advised that there had been some confusion around some project approvals as they had been approved under another category and, as such, had received

rejection letters from Capital Works. This correspondence had been sent to clarify the MCW rejection letters.

Item: Approval of Purchase of 2010 Ford F-150 Truck – Councillor Philp enquired as to the process of deciding what municipality is approved to purchase each vehicle. It was noted that it is ‘first-come, first-served’ process. It was also noted that this truck would be purchased so that the current lawn care truck can be stored for the winter season.

Item: Capital Investment Plan Approval – Councillor Hopkins enquired as to a timeline regarding this project. It was discussed that this project would now have to wait until the spring to begin.

Item: CUPE, Public Panel Discussion – No attendance.

Item: Gander & Area Chamber of Commerce, Business Awards – It was discussed and decided to nominate the following:

Helping Hands – Gambin’s Independent

Small Business – ‘Appy Cabs

Customer Service – Tanya’s Trends & Treasures

Business of the Year – Glass Monkeyz

Business Achievement – South End Gas & Convenience and Pritchett’s – if we are able to nominate two businesses for this award

It was noted to add the purchase of a table for attendance to this event to the 2019 budget as nominated businesses should not be expected to cover the cost of their nomination and attendance.

Item: Municipal Assessment Agency, Information Session – It was discussed and decided that Lorne would attend this information session.

Motion: 18-11-05-258 (P. Lush & D. Dyke) to approve the registration of Lorne to attend the Municipal Assessment Agency Information Session in Gander on December 13th, 2018.

In Favor: Mayor C. Lush

Deputy Mayor D. Dyke

Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Committee Reports:

Finance: D. Hopkins/P. Lush

Item: Correspondence from the Canadian Cancer Society – There will be no donation at this time.

Item: Correspondence from Pritchett’s Building Supplies – This item has been deferred until further information has been received.

Item: Smallwood Park Revenue Report – Revenue was down for the 2018 season; likely due to the closure of the Salmon River. It was discussed and decided that any possible changes to the operation of the park would be better off being delayed until the 2020 season as bookings have already been confirmed for the 2019 camping season.

Item: Quote for Website Design – This will be further discussed during budget talks.

Item: Quote for Walsh House Roof Repairs – It was discussed and decided to accept the lowest quote received at a cost of \$4582.28. It was noted that this cost would increase if materials under the shingles are required to be replace.

Motion: 18-11-05-259 (D. Hopkins & P. Lush) to accept Pritchett’s Tim-Br Mart quote of \$4582.28 to complete the roof repairs required to the Walsh House with the understanding that this price could increase if it is deemed necessary to replace materials under the shingles.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Quotes for Town Crest – It was discussed and decided that Lorne would contact the Engineers overseeing the Town Hall Project to see if this item could be included in the scope of work for the project.

Item: Quote for Additional Repairs to the Smallwood Interpretation Centre Door Installation – It was discussed and decided to accept the quote presented and advise Pritchett’s Tim-Br Mart of the same.

Motion: 18-11-05-260 (P. Lush & D. Dyke) to accept the quote from Pritchett’s Tim-Br Mart to complete the additional repairs required to replace the doors in the Smallwood Interpretation Centre in the amount of \$1897.81.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

It was further discussed and decided to complete building inspections on all Town-Owned buildings, starting with the Walsh House and the Smallwood Interpretation Centre as both buildings seem to require the most repair work. It was noted that there may be funds remaining in the Gas Tax Funds that could be used to complete some of these repairs and that Newfoundland Power often has rebate programs operating that could be availed of.

Item: Quotes for Janitorial Services – This has been advertised with a deadline for submissions of November 15th, 2018. This contract will be signed for a two year term.

Item: Correspondence from the Department of Transportation and Works – This item was previously discussed.

Item: August Bank Statement

Motion: 18-11-05-261 (D. Hopkins & P. Lush) to approve the August bank statement in the amount of \$375,032.48.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: September Bank Statement

Motion: 18-11-05-262 (D. Hopkins & P. Lush) to approve the September bank statement in the amount of \$360,154.81.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Budget 2019 – Lorne has sent a letter requesting that budget item requests be submitted to the office.

Item: Accounts Receivable Adjustments

Motion: 18-11-05-263 (D. Hopkins & P. Lush) to approve the accounts receivable adjustments in the amount of \$694.48.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Vendor Aged Trial Balance

Motion: 18-11-05-264 (D. Hopkins & P. Lush) to approve the Vendor Aged Trial Balance in the amount of \$14,792.18.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Accounts Payable Cheque Register

Motion: 18-11-05-265 (D. Hopkins & P. Lush) to approve the Accounts Payable Cheque Register in the amount of \$90,872.65.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Tax Collection Stats – There is some trouble in collecting Poll Tax. Property Tax collection numbers seem low but many residents are on a payment plan and accounts will be paid in full by December 31, 2018.

Public Works: M. Stockley/D. Dyke

Item: Balsom Street Land Appraisal – Concept Appraisals in Clarendville has submitted the lowest quote to complete the appraisal.

Item: Correspondence from James Street – A resident is requesting that Council complete repairs in the area to alleviate water concerns. The repairs will cost approximately \$1200.00 and approval from another resident in the area to cross their property will have to be obtained before any work can be completed.

Item: Land Sale on Pine Tree Road – The Purchaser has stated that they will be in early this week to sign the updated Purchase and Sale Agreement.

Item: Correspondence from 494 J.R. Smallwood Blvd. – This resident is requesting that Council relocate a fire hydrant in the area. It was discussed and decided to acquire a cost-estimate on the relocation and advise the resident that the hydrant could be moved to a suitable location at their expense.

Item: Relocation of Business to 447 J.R. Smallwood Blvd. – A Discretionary Use Notice has been advertised. No formal complaints have been received in writing but a couple of comments have been made regarding the size of the building. It was discussed and decided to grant an Approval in Principle to the relocation, pending no objections are received at the office.

Motion: 18-11-05-266 (M. Stockley & D. Dyke) to approve the relocation of the Green Depot to 447 J.R. Smallwood Blvd pending no formal objections are received at the office. If formal objections are received, this item will be brought back to Council for further discussion.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Item: Request for Extension to Marine Drive – Council was advised that when Council sold the property to the previous owner, it was not sold as a serviced lot. It was discussed and decided that Council would not be responsible for the extension to the water and sewer lines as this is the responsibility of the owner. It was also noted that an extension to the road would be hazardous for employees when completing road maintenance if the proper turnaround is not placed in the area.

Administration: P. Lush/N. Philp

No report as there has been no meeting.

Occupational Health & Safety: D. Dyke

No report as there has been no meeting.

Emergency Planning: D. Dyke/N. Philp

No report as there has been no meeting.

Regulations: D. Hopkins/L. Moss

Meeting scheduled for the 8th of November.

Age Friendly: L. Moss/D. Hopkins

No report as there has been no meeting.

Communications: D. Hopkins/L. Moss/D. Dyke

No report as there has been no meeting.

Liaison:

Recreation: N. Philp

There is a meeting scheduled for tomorrow night and they will be discussing budget requests.

Fire Dept: D. Dyke

Received approval for a Funding Assistance Grant to purchase a new monitor.

Festivals & Events: L. Moss

A meeting has been scheduled for the 21st of November. A report should be in by the end of the week.

SEDCOR: M. Stockley

There have been some delays in completing the installation of the new accessibility doors. They are extending an invitation for the mayor to attend a meeting.

Dover & Area Family Coalition: D. Hopkins

Councillor Hopkins advised that she is unable to continue to be the Liaison for this group due to a scheduling conflict. Mayor Lush advised that he would be willing to go back to being the Liaison if it is not considered a conflict.

Motion: 18-11-05-267 (D. Dyke & M. Stockley) to remove Councillor Hopkins as the Liaison for the Dover and Area Family Coalition and appoint Mayor C. Lush as the new Liaison.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush

Opposed: 0

Abstaining: 0

Motion Carried

Town Manager's Report:

- Contact has been made with Sharon Collins, Community Development Nurse, regarding the education of the community on the use of needles.
- The new Sergeant of the Glovertown RCMP Detachment has advised that he will be unable to meet with us personally until December but that he could send another member of the Department if we wished to hold a meeting sooner.
- There was a meeting with MHA John Haggie on Friday, November 2nd; Mayor Lush may want to discuss this item more in his report.
- Dan Norman and a guest will be attending the Awards Gala in St. John's.
- Contact has been made with the Principal of Smallwood Academy regarding Mr. Brustin's proposed scholarship. Calls and emails to Mr. Brustin and his wife have garnered no response to-date.
- There was a job site meeting regarding the Town Hall Project on Friday, November 2nd. They are estimating that the building will be ready for occupancy around Christmas or early in the New Year.
- The Agreement for the Public Library has been revised to include the provision of garbage bags, paper towels and toilet tissue by the Town of Gambo and ready to be signed again.
- A firm date needs to be set for the Town's Annual Christmas Social. It was discussed and decided to confirm Saturday, December 8th. Councillors Moss and Stockley volunteered to arrange the event and will make contact with Amy Tiller to involve her as well.
- The next Regular Council Meeting has been scheduled for November 19th

Mayor's Report:

- Mayor Lush advised of the discussions held with MHA John Haggie during the meeting held November 2nd; wastewater, roads and the Lookout were noted as some of the concerns of Council. The idea of repairing all of the road and not just patching and shoulder repairs was discussed. Lorne will send correspondence to officials as a follow-up to the meeting. It was discussed and decided to arrange a meeting with MP Churence Rogers as well so that he can see the issues for himself.

Concerns:

Councillor Philp enquired as to the amount of road maintenance provided to the Gambo Pond Area. It was discussed that road maintenance of the Mint Brook Resource Road is a combined effort between the Town of Gambo and the Department of Fisheries and Land Resources. It was further discussed and decided to look at the possibility of placing some Class A material on the road to improve road conditions for the taxpayers living in the area as well as to hopefully cut down on the grading maintenance required. This item will be looked at during Budget 2019 discussions.

Councillor Philp reminded Council that they are always in the eye of the public; poppies should be worn at this time.

Deputy Mayor Dyke noted that his only concern had been to discuss the road patching but that had been addressed earlier in the meeting.

Councillor Stockley wanted to note that while the salmon rivers were closed early, the number of salmon recorded in many locations had increased.

Councillor Moss has received complaints about the amount of garbage noted around a certain property in town. Council was informed that Lorne has been trying to make contact with the owner of the property to discuss the issue; some of the garbage has been removed but more has been put back in its place.

Councillor Moss also received complaints about a property in town that is burning garbage and is also in need of a cleanup. It was noted that Service NL has regulations in place regarding fires.

Councillor Lush requested that a letter be sent to the Minister of Municipal Affairs and Environment requesting new furnishings and equipment for the new Town Hall.

Councillor Lush enquired as to the status of the ACOA Proposal that was put forward by the previous Council. Lorne advised that the project has not been pursued any further. It was discussed that SEDCOR or Amy Tiller should revisit the proposal. It was noted that a redevelopment of the Lookout, included in the ACOA Proposal, would be better received than the repair of the Lookout.

M. Barrow noted that there has been no Student Council meeting recently.

M. Barrow left the meeting at 9:26 pm.

Motion: 18-11-05-268 (D. Dyke & M. Stockley) to move in to a privileged meeting at 9:27 pm.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush
Opposed: 0
Abstaining: 0
Motion Carried

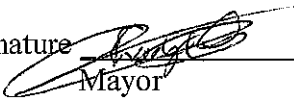
Motion: 18-11-05-269 (N. Philp & M. Stockley) to move to a public meeting at 9:37 pm.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush
Opposed: 0
Abstaining: 0
Motion Carried

Motion: 18-11-05-270 (D. Dyke & M. Stockley) to adjourn the meeting at 9:38 pm.

In Favor: Mayor C. Lush
Deputy Mayor D. Dyke
Councillors N. Philp, M. Stockley, D. Hopkins, L. Moss & P. Lush
Opposed: 0
Abstaining: 0
Motion Carried

Signature



Mayor

Signature



Town Clerk/Manager