

The Town of Gambo

A regular meeting of the Town Council of Gambo was held on August 13th at the Smallwood Interpretation Centre, Gambo.

Minutes of the regular meeting of the Town of Gambo held on August 13th at the Smallwood Interpretation Centre, Gambo.

Members in Attendance

Mayor Dennis Lush
Deputy Mayor Darren Dyke
Councillor Barbara Pritchett
Councillor Nathan Philp
Councillor Mark Stockley
Councillor Craig Lush
Councillor Desiree Hopkins
Youth Representative – Jenna Pritchett
Lorne Greene – Town Clerk/Manager
Cindy Collins – Administration Clerk

Members Absent

Visitors

Leo Collins

Mayor Lush called the meeting to order at 7:05 pm.

Motion: 18-08-13-182 (B. Pritchett & D. Hopkins) to approve the Agenda of August 13th as presented.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Mayor Lush welcomed Mr. Leo Collins to the meeting.

Motion: 18-08-13-183 (D. Dyke & B. Pritchett) to approve the minutes of July 16th as presented.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Errors or Omissions:

Councillor Pritchett noted that her name was attached to the Economic Development Committee but that she was no longer a member of that committee.

Business Arising from the Minutes:

Councillor Hopkins enquired as to an update on the ownership of the stairs in by the Falls as they are in need of repairs. Lorne advised that he is still waiting on the information.

New Business:

Jenna left the meeting at 7:08 pm.

Motion: 18-08-13-184 (D. Dyke & M. Stockley) to move in to a Privileged Meeting at 7:09 pm.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Motion: 18-08-13-185 (D. Dyke & D. Hopkins) to move in to a Regular Meeting at 8:05 pm.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Let the minutes note that Councillor Pritchett removed herself from the meeting at 7:33 pm.

Councillor Pritchett and Jenna returned to continue the meeting at 8:06 pm.

Correspondence:

Council Meeting Correspondence

Received from	Received on	I / A	Details
Dept of Municipal Affairs	July 20	I	Extension to Federal Clean Water & Wastewater Fund and Public Transit Infrastructure Fund Programs
Dept of Municipal Affairs	July 19	I	Approval to Award Tender
Municipal Assessment Agency	July	I	Update on the Municipal Assessment Agency
Events Coordinator	July 25	I	Certificate of Appreciation

Municipal Assessment Agency	Aug 8	I	Update on the Municipal Assessment Agency
MNL	July 18	A	1st, 2nd & Final Call For Resolutions, MNL AGM
Gambo Public Library	July	A	Open House Invitation
Dept of Municipal Affairs	July	A	Municipal Legislative Review - Online Questionnaire Open
MNL	Aug 3	A	Call For Nominations - Regional Directors
MNL	Aug 7	A	MNL AGM Registration Open
Newfoundland & Labrador Sexual Assault Crisis & Prevention Centre	Aug 9	A	Sexual Violence Awareness Week 2018 - September 17th - 21st, 2018

It was noted that the first 4 items were for information purposes only.

Item: Update on the Municipal Assessment Agency – This item was noted as needing discussion during Budget 2019 preparation.

Item: MNL; Call for Resolutions – If any Councillor has a resolution to put forward, they can forward the request to Lorne.

Item: Gambo Public Library; Open House Invitation – This event has passed. The event was well attended and well received.

Item: Dept. of Municipal Affairs; Legislative Review, Online Questionnaire – The deadline for this has passed.

Item: MNL; Call for Nominations for Regional Directors – Council can forward any nominations to Lorne or directly to MNL.

Item: MNL; AGM Registration Open – Interested Councillors can advise Lorne of their interest now or may email their interest to Lorne. Councillors Hopkins and Stockley expressed an interest in attending. Lorne advised that this event is eligible to receive funding from the Matched Training Program.

Item: NL Sexual Assault Crisis & Prevention Centre; Sexual Violence Awareness Week – Mayor Lush will sign the proclamation and post at the office.

Committee Reports:

Finance: D. Dyke/M. Stockley

Item: Request from Family Matters Daycare to install a heat pump – The process to obtain quotes will begin on this. Council may be able to include the item in the 2019 budget.

Item: May Bank Statement

Motion: 18-08-13-186 (D. Dyke & M. Stockley) to approve the May Bank Statement in the amount of \$211,125.61.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Item: Vehicle Tracking System

Motion: 18-08-13-187 (D. Dyke & M. Stockley) to approve the purchase of two vehicle tracking systems for two of the Public Works vehicles at a cost of \$36.99 per month each for a trial period to the end of 2018.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Item: A/R Adjustments in the amount of \$517.91, representing reassessment adjustments.

Motion: 18-08-13-188 (D. Dyke & M. Stockley) to approve the A/R adjustments in the amount of \$517.91 for reassessment adjustments.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Item: Vendor Aged Trial Balance – In the amount of \$36,371.94.

Motion: 18-08-13-189 (D. Dyke & M. Stockley) to approve the Vendor Aged Trial Balance in the amount of \$36,371.94.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Item: Accounts Payable Cheque Register – In the amount of \$109,440.71. Councillor Hopkins enquired as to whether or not revenue has been received in the office to offset the expenses for the Festival. Council was advised that the revenue from the Festival has been received in our office and would be used towards the payment of the Festival expenditures.

Motion: 18-08-13-190 (D. Dyke & M. Stockley) to approve the Accounts Payable Cheque Register in the amount of \$109,440.71.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Administration: N. Philp/D. Dyke

Item: Job Posting; Public Works Employee – The ad for the position has been posted and closed. Interviews have been scheduled.

Lorne advised Council that the employee who had been on extended leave has been given permission to resume their duties as of tomorrow, August 14th, 2018.

Item: Issuing Orders – It was discussed that Council has to put forth a resolution if they would like Lorne in his position as the Town Clerk/Manager to have the ability to issue Orders such as Stop Work Orders, Nuisance Orders, etc. It was noted that previous Council had approved a resolution for Lorne to have the ability to issue Stop Work Orders but that, according to Section 404 of The Act, the approval should pertain to all aspects of issuing Orders.

Councillor Lush entered the meeting at 8:21 pm.

Motion: 18-08-13-191 (N. Philp & D. Dyke) to rescind any previous motion approved by any previous sitting Council pertaining granting approval to the Town Clerk or Town Manager to issue Orders as per Section 404 of The Act.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Motion: 18-08-13-192 (N. Philp & D. Dyke) to grant the power and authority to the current Town Clerk/Manager to issue all Orders as per Section 404 of The Act.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Councillor Hopkins enquired as to whether or not the Temporary Public Works employee would have access to the same training opportunities as the regular employees. Council advised that they would be granted the same opportunities and the training would be required to complete some of the duties as assigned.

Public Works: C. Lush/M. Stockley

Item: Pioneer Street Extension – Lorne has received an updated cost estimate from our Engineers. Lorne will be looking at the option of contracting out the water and sewer installation and having our Public Works employees build the road and will be getting cost estimates on that as well. Lorne is also reviewing the Gas Tax guidelines to see if we are able to use a portion of our unallocated funds to complete the work required.

Item: Road Maintenance, Gambo Pond – Lorne has been advised that the side road in question is a Crown road. The maintenance has been completed on the road by an unknown party.

Item: B & B Application, Gambo Pond – This application has been denied as the property in question is located in the Environmental Protection Zone and this type of business is not permitted as per the Town of Gambo Municipal Plan and Development Regulations.

Occupational Health & Safety: B. Pritchett

No Report; the next meeting will be in September.

Economic Development: N. Philp/C. Lush

Item: Moving Economic Development to SEDCOR

A concern with the level of work being given to SEDCOR was noted and it was discussed that achieving a quorum at meetings is not always possible. The recommendation was made that all large contracts (ie David Smallwood Park Contract) should stay with Council.

Motion: 18-08-13-193 (N. Philp & D. Dyke) to move Economic Development to SEDCOR with Council continuing to oversee any larger contracts to be put in place.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, C. Lush, D. Hopkins

Opposed: M. Stockley

Abstaining: 0

Motion Carried

Emergency Planning: D. Dyke/N. Philp

Item: ICS-100 Training – This has been scheduled for August 21st, 2018 from 3:30 pm to 7:00 pm. There are four confirmed to attend from the Fire Department. It was noted that the Office would close early that day to allow staff to attend the training. It was further noted that one of the office employees had offered to complete the training on their off time as they will be on holidays at the time of the training and unable to attend, they would be granted permission to

complete the training during work hours if preferred. As well, it was noted that if there is a low confirmation of attendance that the offer be extended to others; more particularly, those who have roles in our Emergency Plan.

Regulations: D. Hopkins/B. Pritchett

Item: Template – A new template has been chosen for Regulations and Policies.

Item: Land Sales – It was discussed and decided that work will have to be done gathering information on available properties before they can be sold. It was also noted that Lorne and Crystal are working on possible Tax Sales as well.

Item: Taxi Regulations – This will be the next Regulation to be worked on by the Committee.

Age Friendly: B. Pritchett/D. Hopkins

Item: Luncheon – There is a luncheon scheduled for next week. They have several stakeholders in the community invited to attend. As well, the Age Friendly Coordinator will be available to offer assistance with completing the survey to those who request it.

Communications: D. Hopkins/D. Dyke/B. Pritchett

Item: New Facebook Page – This is up and running. The office will be posting an update informing residents of the new page as well as sharing the link.

Congratulations were offered to the Festival Committee on a well received festival.

It was questioned what would the course of action be if a fellow Councillor was in a disagreement with a post. It was noted that if a Councillor has an issue with a post, they should extend an email to Council advising of their displeasure with the post; the post would then be removed and a discussion held between Council.

Liaison:

Recreation: D. Hopkins

- The Summer Recreation Program is going well and is well attended.
- Chase The Ace is going steady but not growing as they had hoped.
- Improvements have been made to various sport fields around Town.
- Quotes are being obtained on repairs to the Track & Field Complex.

Fire Dept: D. Dyke

- They've received the Thermal Imaging Camera from funds that were approved from a Grant received. KD Pratt will be providing training to the Fire Dept for this.
- The Fire Dept would like to extend a thank you to everyone who purchased moose burgers during the Festival.

Festivals & Events: N. Philp

- Financial information is still being compiled.

SEDCOR: M. Stockley

- There was a meeting on the 8th but they didn't have enough members in attendance for a quorum.
- There was another meeting on the 23rd to discuss the noted deficiencies. The bulk of the items being addressed are Interpretation Centre related. There are 2 tenders out now; one to complete stone work on the back of the Centre and one to paint the Centre.
- As there is a lack of funds available right now, repairs to Joey's Lookout will be minimal.
- The Middle Brook Trail has some washouts and a bridge that is bad. It was also noted that the gate on the bridge going over the Falls requires some work.

Dover & Area Family Coalition: C. Lush

No report.

Town Manager's Report:

- There will be a Household Hazardous Waste Day held on the 22nd of September. Lorne will also be scheduling an E-Waste Collection Day for the same day.
- As noted previously, the ICS-100 Course has been scheduled for the 21st.
- The contract for the paving of Centennial Road has been awarded but the official documents may take a couple of weeks to complete.
- Update on the Town Hall; worked stopped 5 – 6 weeks ago and an Environmental Assessment has been completed. Work is expected to start tomorrow but there are several change orders that will have to be dealt with to deal with the fuel issue.
- The next meeting is scheduled for September 17th.

Mayor's Report:

- 'Hat's off' to the Festival Committee and volunteers for a well attended and well received Festival Weekend.

Concerns:

Deputy Mayor Dyke noted a concern that was brought to him regarding a dilapidated home in the community that is falling down. There is a safety concern with the house.

Councillor Philp would like to see more put forth for the teens in Gambo. It was discussed that Council should discuss this with the Student Council regarding this and have the students suggest events and to assist in organizing them so as to make sure the events are of an interest to the age group.

Councillor Stockley enquired as to the status of the wharf in Gambo Pond. Council was advised that the land in question is not ours and we are unable to put the wharf in place. It was also

noted that the floating wharf at the Interpretation Centre is not out. The possibility of a wharf in Middle Brook was also discussed; it was noted that a committee had been formed previously for this but were not permitted to do so due to the salmon river.

Councillor Stockley advised that it has been suggested to create a new walking trail around Mesh Point to include bird blinds. He noted that he will be creating a plan for Council to review and that he will be reaching out to SAM to see if there is funding available for this.

Councillor Hopkins would like to offer her congratulations to the Festival Committee on a well attended and well received Festival.

Councillor Hopkins enquired as to the status of the effects of the leak that occurred in the newly renovated Town Hall. Council was advised that the contractor would be doing investigations to see if there are any damages to be repaired.

Councillor Hopkins suggested that the Committees of Council start to get their thoughts together on what their budget requests will be for Budget 2019. It was noted that Council will have to take in to consideration that the Municipal Assessment Agency's Base Year will be changing for 2019 and it is estimated that property values will increase for the majority of Town.

Councillor Pritchett enquired as to the status of the project to replace the doors at the Interpretation Centre. Lorne advised that the quote request is ready to send out.

Councillor Pritchett enquired as to the details of the Community Enhancement Project Application. Lorne advised that the Economic Development Officer had completed the application this year and had all of the details on the project.

Councillor Pritchett offered her thanks to Mayor Lush as she noted that he was present at most, if not all, of the Festival events.

Councillor Pritchett advised of a car parked at the rock cut at the end of town. It was noted that the vehicle has been parked there for a while and may be abandoned.

Councillor Pritchett advised that she had been approached regarding access to the Mint Brook Resource Road. It was brought to her attention that traffic builds up in the area when Lane's Chip Trailer is open for business and people trying to use the road are having difficulties getting through.

Councillor Pritchett advised that she had been approached regarding the width of the Gambo South Trail; the trail is not wide enough for two side by sides to fit through and there have been some scratching of vehicles.

Councillor Pritchett noted that she witnessed the contractors for the Town Hall not following the proper OHS safety practices. Lorne advised that they normally do follow the safety practices required but that it was addressed to the workers when they were noted as not following the safety practices.

Councillor Pritchett requested that more details be given to Council in the Committee Notes so that they could be more informed on items and prepared for any possible discussions that may be required during the Regular Council Meeting.

Councillor Lush advised that he had been approached regarding the refuse outside of the Green Depot building. It was discussed and decided to contact the business owner to discuss.

Councillor Lush advised that Septembers meeting will be his last as a member of Council. He noted that he feels that Council has achieved nothing over the course of the past year and is displeased with the lack of true action.

Jenna left the meeting at 9:27 pm

Motion: 18-08-13-194 (N. Philp & D. Dyke) to move in to a privileged meeting at 9:27 pm.

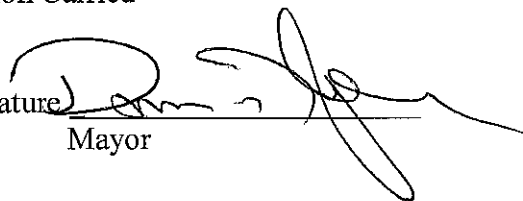
In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, C. Lush, D. Hopkins, M. Stockley
Opposed: 0
Abstaining: 0
Motion Carried


Motion: 18-08-13-195 (N. Philp & D. Dyke) to move to a public meeting at 9:32 pm.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, C. Lush, D. Hopkins, M. Stockley
Opposed: 0
Abstaining: 0
Motion Carried

Motion: 18-08-13-196 (N. Philp & D. Dyke) to adjourn the meeting at 9:33 pm.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, C. Lush, D. Hopkins, M. Stockley
Opposed: 0
Abstaining: 0
Motion Carried

Signature 
Mayor

Signature 
Town Clerk/Manager