

The Town of Gambo

A regular meeting of the Town Council of Gambo was held on May 28th, 2018 at the Smallwood Interpretation Centre, Gambo.

Minutes of the regular meeting of the Town of Gambo held on May 28th, 2018 at the Smallwood Interpretation Centre, Gambo.

Members in Attendance

Mayor Dennis Lush
Deputy Mayor Darren Dyke
Councillor Barbara Pritchett (Remote Attendance)
Councillor Nathan Philp
Councillor Mark Stockley
Councillor Craig Lush
Councillor Desiree Hopkins
Lorne Greene – Town Clerk/Manager
Crystal Pardy – Financial Officer
Cindy Collins – Administration Clerk

Members Absent

Youth Representative – Jenna Pritchett

Visitors

Mayor Lush called the meeting to order at 7:00 pm.

Councillor Hopkins requested that some items be added to the agenda:

- MNL Symposium Report – Councillors Hopkins and Pritchett
- Resolution – Committee Standings
- Town Foreman Hiring Discussion

Motion: 18-05-28-122 (C. Lush & D. Dyke) to approve the Agenda of May 28th as amended.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Motion: 18-05-28-123 (C. Lush & M. Stockley) to approve the minutes of April 23rd as presented.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Motion: 18-05-28-124 (C. Lush & D. Hopkins) to approve the minutes of May 7th as presented.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Business Arising from the Minutes:

Councillor Pritchett advised of the following:

- She had attended a Smallwood Days Committee meeting and discussed sponsorship concerns. The Committee has taken her recommendations and is dealing with the concerns.
- The Verna Lush Memorial Run will be a color run this year and proceeds will be utilized for a dog park.

Councillor Pritchett requested that the correspondence from S. Perry regarding regional tourism marketing be forwarded to SEDCOR. Councillor Stockley advised that Mr. Perry has resigned from his position and he is unsure as to the status of the proposed committee.

Councillor Pritchett requested clarification on how SEDCOR's Operational Grant is used. Lorne advised that the grant is transferred to the Town of Gambo to assist in offsetting the operational costs of the Smallwood Interpretation Centre.

Councillor Pritchett gave an update on dilapidated properties in town; Progress is being made in this area.

Errors or Omissions:

Councillor Pritchett wanted to clarify her statement regarding the Communications Guidelines presented to Council. She noted that she thought there would be more clarification and that she wasn't aware that the guidelines presented would be the final guidelines.

Councillor Hopkins wanted to clarify her statement regarding a Mayor's authority. She noted that she felt Mayor Lush had no more authority than any other member of Council unless granted by Council and that they have rightfully granted him the authority to administer certain tasks and act as a leader in most cases. She further noted that she felt the decision of training and conference attendance should not be solely based on the Mayor's decision but on other set forth parameters such as committee portfolio.

New Business:

Item: SEDCOR – Councillor Pritchett advised that she had requested this be added to the agenda so that it would not get confused with the liaison report. She then discussed the following:

- She expressed the concerns of the Corporation regarding the appointment of the Chair without any notice given to them; they felt it was not very diplomatic. Lorne advised that he had tried to arrange a meeting between the previous chair and the Mayor as it was felt that the information should come from that position but was unsuccessful.
- Robert's Rules of Order are generally followed during meetings but they are wondering if

- they are able to adopt others. Mayor Lush advised that they could.
- They are currently in the process of amending their Bylaws and the Memorandum of Understanding; there are two documents of bylaws but neither are dated or signed. It was discussed and decided that SEDCOR could amend the documents but that Council would have to accept them as per the PSAB (Public Sector Accounting Board) requirements.
 - It was discussed that Age Friendly did not really fall under the umbrella of SEDCOR and should stay with the Town.
 - Further discussions on the Tidy Towns Committee and Economic Development Committee noted SEDCOR's concern that there could end up being more Council than SEDCOR members if these two committees were the responsibility of SEDCOR. It was noted that a restructuring of the committees could be looked at and that the need may not be there for the current number of Councillors. It was further noted that SEDCOR was requesting the Recreation Director/Economic Development Officer be made available to SEDCOR 50% of the time if EDO is turned over to SEDCOR. It was discussed and decided that there was not an issue with this as long as funding for the Town was also included in this portion of the job.
 - The Corporation noted concerns with receiving correspondence directed to them. It was discussed that a member of SEDCOR had access to and was checking email correspondence. It was further discussed that there is not much other correspondence received at the office for them other than grant approvals and such.
 - SEDCOR was requesting clarification on what had to receive Councils approval. It was discussed that minor decisions and opinions did not have to go through Council but that larger and final decisions as well as financial decisions have to receive Councils approval.
 - SEDCOR will be looking for an operating budget. They will also be fundraising but will be looking to include this in next years budget.
 - Clarification was requested on whether or not Councillor Pritchett as the Chair could give a report to Council in the absence of Councils liaison. It was discussed that this would not be an issue.

Item: Untidy Properties –

Councillor Pritchett has concerns that the Tidy Towns Committee is not being taken seriously in their role and that Council is not reading the reports that are prepared for the meetings. For 8 months they have been conversing about nuisance properties and how to deal with them and have been told that nothing could be done; however, after one complaint being sent to the Public Works Committee, a letter was to be sent to the property owner requesting that the property be cleaned up. It was discussed that the Public Works Committee was not trying to overstep the Tidy Towns Committee; concerns had been expressed about this property in the past and it was felt that quick action was best suited for the issue as clean up week was ongoing. Councillor Pritchett understood the decision but felt the Committee should have been notified of the action taken.

Correspondence:

Council Meeting Correspondence

Received from	Received on	I / A	Details
Municipal Assessment Agency	April 30	I	Update on the Municipal Assessment Agency - Meeting of the Board of Directors
Dept of Transportation and Works	April 24	I	Town of Gambo Signage
Dept of Municipal Affairs and Environment	April 23	I	Special Assistance Grant, Project #17-SAG-18-607
SAM Newsletter	April 27	I	Spring 2018
Dept. of Trans & Works	May	I	Summer Maintenance 2018 - Input on priorities
Conservation Corps	May 15	I	Funding Not Approved
Dept of Municipal Affairs and Environment	May 16	I	Community Sustainability Submission and Circular
Dept of Municipal Affairs and Environment	My 18	I	Federation of Canadian Municipalities Offering Staff Grants to Advance Climate Change Work
Dept of Municipal Affairs and Environment	May 22	I	Special Assistance Grant - Municipal Training
Dept of Municipal Affairs and Environment	May 25	I	Approval to Borrow - Centennial Road Upgrades
Dept of Municipal Affairs and Environment	May 25	I	Approval to Borrow - Interim Financing for Centennial Road Upgrades
Dept of Tourism, Culture, Industry & Innovation	April 25	A	Tourism Operator Profile Update Deadline - May 31, 2018
Municipal Assessment Agency	April 25	A	2018 Clar Simmons Scholarship
Councillor Pritchett	Apr 29	A	Remote Access Meeting Attendance Request

Item: Municipal Assessment Agency; Meeting of the Board of Directors – For information purposes only.

Item: Dept. of Transportation & Works; Town of Gambo Signage – For information purposes only. Lorne is still waiting for further information on this item.

Item: Dept. of Municipal Affairs; Special Assistance Grant – This item was reported at the last meeting; this is the official correspondence.

Item: SAM Newsletter – For information purposes only. Councillor Stockley will update on SAM in his report to Council.

Item: Dept. of Transportation & Works; Summer Maintenance 2018 – This correspondence was sent to all municipalities in the province. Our priorities have been sent to the department.

Item: Conservation Corps; Funding application denied – For information purposes only.

Item: Dept. of Municipal Affairs; Community Sustainability Submission and Circular – For information purposes only.

Item: Dept. of Municipal Affairs; FCM Offering Staff Grants to Advance Climate Change Work – It was decided to send this to SEDCOR.

Item: Dept. of Municipal Affairs; Special Assistance Grant – Received for Councillors Pritchett and Hopkins for attending the MNL Symposium.

Item: Dept. of Municipal Affairs; Approval to Borrow – Approval to borrow for Centennial Road Upgrades.

Item: Dept. of Tourism, Culture, Industry & Innovation; Tourism Operator Profile Update Deadline – Deadline of May 31st, 2018.

Item: Municipal Assessment Agency; 2018 Clar Simmons Scholarship – Discussed and decided to forward to Smallwood Academy.

Item: Correspondence from Councillor Pritchett; Remote Attendance – All ok but better sound is needed.

Committee Reports:

Finance: D. Dyke/M. Stockley

Item: Smallwood Park Contract – This item was deferred.

Item: March Bank Statement

Motion: 18-05-28-125 (D. Dyke & D. Hopkins) to approve the March bank statement in the amount of \$257,017.56.

In Favor: Mayor D. Lush

Deputy Mayor D. Dyke

Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0
Abstaining: 0
Motion Carried

Item: April Bank Statement

Motion: 18-05-28-126 (D. Dyke & C. Lush) to approve the April bank statement in the amount of \$258,972.74.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0
Abstaining: 0
Motion Carried

Item: Temporary Janitorial Service Tender – Awarded to TDR Commercial Cleaning.

Item: Property Tax Refund Request – Deferred until further information is received.

Councillor Hopkins removed herself from the meeting due to conflict.

Item: Correspondence from Gambo Public Library – The PLIRB is accepting of the 5 year Memorandum of Agreement with a fixed annual portion of \$8600.00 and with an agreement that the Town of Gambo assume responsibility for garbage collection, janitorial, ice control and snow removal.

Motion: 18-05-28-127 (D. Dyke & C. Lush) to enter in to a 5 year Memorandum of Agreement with the PLIRB with a fixed annual portion of \$8600.00 and with the agreement that the Town of Gambo assume responsibility for garbage collection, janitorial, ice control and snow removal.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush

Opposed: 0
Abstaining: D. Hopkins
Motion Carried

Councillor Hopkins returned to continue the meeting.

Item: Asset Management Planning; Tract Consulting – The office will be getting more information on the availability of funding for municipalities for this.

Item: Asset Management Training – This is not hosted by the Dept. of Municipal Affairs and Councillor Pritchett is no longer interested in attending.

Item: Calcium Spreader from Parts for Trucks at a cost of \$3,289.00. It was noted that there is calcium left in the Town yard from last year so we do not need to order the full budgeted amount; the remaining funds from the budgeted amount will cover the cost of the spreader.

Motion: 18-05-28-128 (D. Dyke & C. Lush) to purchase a calcium spreader from Parts for Trucks at a cost of \$3,289.00.

In Favor: Mayor D. Lush

Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Item: Quote on Ergonomic Assessments – This will be deferred until we know if we are getting funding for office furniture in the new building.

Item: Retirement of Town Foreman – It was decided that Council would present Tony with a gift card; amount to be determined. Councillor Pritchett suggested keeping it in town as business tax assists in paying for staff salaries and outside businesses do not. Mayor Lush informed Council a small dinner or event had been suggested to Tony in recognition for his years of service; he appreciated the offer but requested that Council not do this.

Item: A/R Adjustments – Double billing & business closure in the amount of \$1,388.79.

Motion: 18-05-28-129 (D. Dyke & C. Lush) to approve the accounts receivable adjustments in the amount of \$1,388.79.

In Favor: Mayor D. Lush

Deputy Mayor D. Dyke

Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Item: Correspondence from Newfoundland Power; Gambo Pond Street Lights – It was recommended to send letters to residents in the Gambo Pond area to seek their opinion on the proposed locations. It was also noted that Recreation and the Age Friendly Committee were looking at the possibility of installing lights on the track as well.

Councillor Philp removed himself due to conflict.

Item: Gambo and Area Employment Corporation (GAEC) Correspondence – There was a misunderstanding by the Committee when this was discussed.

The correspondence was believed to be pertaining to the GAEC funding an additional employee for the Town of Gambo but it was actually in relation to the returning of a previous employee and their support worker.

Motion: 18-05-28-130 (D. Dyke & C. Lush) to approve the hiring of a worker and support worker, funded by GAEC.

In Favor: Mayor D. Lush

Deputy Mayor D. Dyke

Councillors B. Pritchett, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: N. Philp

Motion Carried

Councillor Philp returned to continue the meeting.

Item: Adventure Central Newfoundland Correspondence – Business listing ad at a cost of \$250.00.

Motion: 18-05-28-131 (D. Dyke & B. Pritchett) to approve a business ad listing with Adventure Central at a cost of \$250.00.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Item: Correspondence from JW Consulting; Strategic Planning – No interest at this time.

Item: Festival Catering – Councillor Philp requested that this be discussed during the Administration Committee report.

Item: Vendor Aged Trial Balance – In the amount of \$48,241.49. Councillor Hopkins inquired as to the details of the payee DMGCO001 and was advised that this is the Town's engineering consultant.

Motion: 18-05-28-132 (D. Dyke & B. Pritchett) to approve the Vendor Aged Trial Balance in the amount of \$48,241.49.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Item: Accounts Payable Cheque Register – In the amount of \$86,632.83. Councillor Hopkins enquired as to whether or not we were required to pay the noted amount for email/website support. She was advised that we are not required to receive services from this vendor but that there has been no recent call for tenders or request for quotes on this service.

Motion: 18-05-28-133 (D. Dyke & C. Lush) to approve the Accounts Payable Cheque Register in the amount of \$86,632.83.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Public Works: C. Lush/M. Stockley

Item: Crown Land Application No. 151183 – This application is for land located in the trailer court area; we are still waiting on the applicant to make arrangements for a viewing of the area and a discussion on the application.

Item: Tender for Brush Cutting on J.R. Smallwood Blvd. – Lorne is still waiting on information for this.

Item: Request for a Street Light at the ramp near the Village Green – It was estimated that the cost of installing a street light at this location would be approximately \$20 per month. It was discussed and decided that the location is a high traffic area with the playground and the Village Green there.

Motion: 18-05-28-134 (M. Stockley & B. Pritchett) to approve the installation of a street light at the loading ramp near the Village Green.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Item: Teleconference with Crown Lands; Mint Brook Resource Road – Mayor Lush and Lorne had a teleconference regarding the Town of Gambo taking over the Mint Brook Resource Road. During the call, it was discussed and decided that it would be in the Town’s best interest to not take possession of the road as it would mean that all assistance in road maintenance from outside sources would cease.

Item: Correspondence from residents Balsom Street – It was noted that much of the concern had been dealt with. It was discussed and decided to continue with the process as previously decided by Council.

Item: Correspondence from resident of Neptune Road – A letter was being sent regarding this concern. Councillor Pritchett enquired as to whether or not the letters that the Tidy Towns Committee had requested to be sent to certain residents had been sent; they were not. Councillor Pritchett expressed her disappointment with this decision and felt that she should have been notified. Mayor Lush questioned if this type of issue should be discussed at a committee level if the committee had members from the community.

Item: Garage Permits – These permits are from previous meetings; they have both been approved with one officially issued.

Item: Request for Grading and Snow Clearing; Mint Brook Resource Road – We have received correspondence from Gambo Pond cabin owners with a request for grading and snow clearing up to Pond View Resource Road. Councillor Lush advised that we are not responsible for this road but that we will look in to funding to complete this as suggested in the correspondence.

Item: Request for a Dumpster from Gambo Pond Resident – The Town will not be placing a dumpster at Gambo Pond as the residents in that area are included in our garbage collection schedule and have access to our clean up weeks.

Item: Correspondence from NL Power; Street Lights at Gambo Pond and Track & Field Facility – Deputy Mayor Dyke discussed this in his report.

Item: Application for a Garage at 2 Crosses Street – The committee is recommending an approval in principle for this application, pending the conformance to the Town Plan and Development Regulations. It was discussed that, depending on the location of the proposed garage, there may be a safety issue with visibility at the intersection. It was noted that notices would have to be sent to residents in the area to give them the opportunity to submit representation on the application.

Motion: 18-05-28-135 (C. Lush & D. Dyke) to grant an approval in principle for a garage to be located at 2 Crosses Street, pending the conformance to the Town Plan and Development Regulations and all required procedures for approval.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Item: Pioneer Street Extension; Road and Water/Sewer – Lorne advised that the initial agreement was that there would be no extension to the main lines until an approved development plan was received by our office. It was discussed that the owner of the property may be selling the land and that we sold the land to the current owner a serviced lot. It was further discussed that the Public Works department is short staffed at the moment and unable to complete the required work. The possibility of contracting out the work was discussed. It was decided to defer this item for further discussion and to send a request that the asphalt in the area be removed.

Item: Temporary Janitorial Service Tender – Deputy Mayor Dyke discussed this in his report.

Item: Business Application; 590 J.R. Smallwood Blvd. – Recommended to approve the application for a home based business for the operations of a vac services truck office at 590 J.R. Smallwood Blvd.

Motion: 18-05-28-136 (C. Lush & M. Stockley) to grant approval for a home based business for the operation of an office for a vac services truck business at 590 J.R. Smallwood Blvd.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Item: Business Application; 94 J.R. Smallwood Blvd. – This application is for the operation of a dumping station to be located at 94 J.R. Smallwood Blvd. The applicant is requesting to tie in to the main line or the lift station and will supply the required water service from his current business. Lorne recommended that this item be deferred as more information is required before

approval can be granted. Councillor Hopkins also noted that we need to be watching our outputs and that we should think about that aspect before approving a connection to our system.

Item: Vendor Permit; 61 Riverview Drive & Mint Brook Camp – Recommended for approval in principle pending the receipt of the required documentation and licenses. The applicant has provided the office with approvals from both property owners to operate from their properties. Discussions with the applicant note that they are just waiting on an approval in principle from our office to receive the other required documentation.

Motion: 18-05-28-137 (C. Lush & D. Dyke) to grant an approval in principle for a vendor permit to be located at 61 Riverview Drive, pending the receipt of the required documentation and licenses.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Administration: N. Philp/D. Dyke

Item: Smallwood Interpretation Centre & Events Coordinator; Request for Travel and a Letter Regarding Employment – Recommending that a letter be sent to the employee with the job description, rate of pay and start/finish dates.

Councillor Philp questioned as to whether or not the office staff travelled enough in a month to require the given amount; Councillor Pritchett noted that Council receives a travel allowance as well but that most do not travel enough to require it. It was further discussed that travel was never paid to the respective positions in the past aside from submitting a travel claim. It was also noted that we have received approval for the Job Creation Partnership and included in that budget is money for travel that the SIC & Events Coordinator can avail of for the individuals hired to run the required errands. Councillor Pritchett suggested that travel be paid to this position by travel claim only with a limit of \$125/month, not including special out of town errands.

Motion: 18-05-28-138 (B. Pritchett & D. Hopkins) to approve a maximum \$125/month travel allowance for the Smallwood Interpretation Centre & Events Coordinator position for in town travel to be claimed by submission of a travel claim. This travel allowance does not include special out of town errands.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, M. Stockley, C. Lush, D. Hopkins

Opposed: N. Philp

Abstaining: 0

Motion Carried

Item: Canada Day and Kids Day – The Recreation Director has offered to oversee the organizing and execution of both of these events for this year only.

Item: Town Office Staffing Levels vs Workload – A roundtable discussion was held regarding the current workload for office staff, in particular for the Town Clerk/Manager. A concern was brought forward about work not getting completed in a timely manner. It was suggested, as there is no money in the budget right now to hire an individual, that Lorne avail of alone time to try to complete work. It was noted that many of the residents insist on meeting or speaking with Lorne to discuss simple issues that can be dealt with by the other office staff and this can take up a good portion of his work day. Councillors Pritchett and Hopkins suggested delegating more work to other staff; Councillor Hopkins also suggested having “in-office” days for residents to meet with Lorne. Lorne advised that this would not be received well with the residents as they expect to be able to speak with him whenever they come in to the office. Councillor Stockley felt that Council had too many things going on and Mayor Lush advised that things have to be prioritized. Councillor Philp felt that the reason their Council has so much going on is because the previous Council did nothing in the past 8 years. Councillor Lush then pointed out that the current Council is 8 months in and have not achieved one thing; previous Council achieved a new Fire Hall, Town Hall and paved roads to name a few things. Councillor Hopkins noted that the Tidy Towns Committee was the most successful committee of Council. She further noted that she shouldn’t have to hold back on what Council wants to do because the office staff can’t do the work. Crystal commented that she could not believe Councillor Hopkins made that comment and that she was very offended by the remark. She further noted that Council has no idea what the office deals with in the run of a day; there was recently an incident involving swearing and yelling at staff and banging on desks. Lorne questioned whether or not Council was aware of what was involved in just the basic day-to-day operations of the Town, not including the extra work that is created by the many Committees of Council. It was noted that since decreasing the Council meetings to once a month, almost a full week is given to all of the required meetings and preparing the agendas, meeting packages and notes that go along with the meetings. It was also noted that the previous month had been especially busy for both inside staff and the public works department; the public works department saw the retirement of the Town Foreman as well as being down a worker due to injury and the office staff were down a position for over a week due to approved holidays as well as having to relocate 4 offices to the new portion of the Town Hall.

Councillor Philp suggested keeping this topic as an ongoing item on the Administration Agenda to keep on top of the situation.

Item: Temporary Janitorial Service Tender – As discussed previously, this has been awarded to TDR Commercial Cleaning.

Item: Office Contracts – The office staff have reviewed their respective contracts and have agreed to sign. It was discussed that the signing of the next contract will be aligned with the next signing of the CUPE Contract in December of 2019.

Item: Job Descriptions – This item has been deferred.

Item: Festival Catering – The Smallwood Interpretation Centre & Events Coordinator is requesting that Council reevaluate a policy adopted by the previous Council requiring all

community organization to obtain a food establishment license as well as liability insurance to take part in any town sanctioned event. It was discussed that the organizations are unable to provide this documentation and therefore unable to host a meal during the Smallwood Days Festival; this results in the Festival Committee not being able to offer a community meal during the weekend events. It was discussed that the previous Council put the policy in place in fairness to the other vendors present throughout the weekend as well as to remove the liability from the Town if a mishap did occur. It was discussed and decided to amend the policy to include “on Town property” to allow the organizations to host a meal event on their property and still be included in the Festival advertising.

Motion: 18-05-28-139 (N. Philp & C. Lush) to amend the Standard Health Guidelines Regulation for Non-Profit Organizations for any Festival or Event Sponsored or Endorsed by the Town of Gambo to read “on Town property”.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Item: Town Vehicle & Gas Usage – This item was deferred.

Occupational Health & Safety: B. Pritchett/C. Lush

No Report.

Economic Development: N. Philp/B. Pritchett

Item: David Smallwood Park Contract 2018 – The park operators are requesting the HST item in the contract be evaluated with more details. This item has been deferred. The contract is signed, valid and in force.

Item: David Smallwood Park Rates 2019 – Suggesting to increase the prices from \$18/night to \$23/night for a non-serviced site, from \$25/night to \$30/night for a serviced site and \$2200 for a seasonal pass less 10% for pre-payment in full before the May long weekend.

Motion: 18-05-28-140 (N. Philp & C. Lush) to increase the David Smallwood Park Rates for 2019 from \$18/night to \$23/night for a non-serviced site, from \$25/night to \$30/night for a serviced site and \$2200 for a seasonal pass less 10% for pre-payment in full before the May long weekend.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Item: Discussion for Council on SEDCOR – It was questioned whether or not Economic Development should now fall under SEDCOR or maybe develop in to a Business Improvement Committee. It was discussed and decided to keep it as-is for now and discuss at a later date as SEDCOR grows.

Emergency Planning: D. Dyke/N. Philp

No report.

Tidy Towns: B. Pritchett/D. Hopkins

Item: Community Clean Up – This has been postponed until Saturday, June 9th.

Item: Drover's Beach Clean Up – This event has been scheduled for Saturday, June 23rd.

Item: Community Garden – The garden boxes have been built and all have been allocated. Barb has a list of who has the boxes. It was noted that Morgan had the topsoil for the boxes delivered.

Regulations: D. Hopkins/B. Pritchett

No report.

Age Friendly: B. Pritchett/D. Hopkins

The Committee has acquired new members. They have acquired funding to hire an individual to engage the public to complete a survey. It was mentioned again about the possibility of this Committee moving under the direction of SEDCOR.

Communications: D. Dyke/N. Philp/B. Pritchett (D. Hopkins)

No report.

Liaison:

Recreation: D. Hopkins

Recreation is requesting that garbage cans be placed around the Middle Brook Trail for garbage and pet waste. They are also requesting clarification on the old storage shed that is still located on the track & field. It was noted that Council had agreed to remove the building and that this would be done as time permits.

Fire Dept: D. Dyke

The Fire Department had several members attend Fire School over the weekend. They also had a couple of members complete the ICS-400 course.

The Fire Department has received correspondence from Blair to do the ICS-100 Course. He is looking for a confirmation of interested participants. The course will have to be held during

normal working hours. It was noted that work commitments limited the opportunity for some Councillors to attend but that there was an interest. Lorne will advise that we have 5-7 interested participants.

Festivals & Events: N. Philp

No report.

SEDCOR: M. Stockley

SEDCOR had their Annual General Meeting and had a good turnout. The funding from the Chase The Ace events is still being discussed but will possibly be 50% VIC, 16% Joey's Lookout, 16% Trails and 16% Festival. They will be looking for 10% operational funds from grants received. They are looking for a current list of SEDCOR properties. The amendment of the bylaws to accept a Councillor for Chairperson has been done.

Dover & Area Family Coalition: C. Lush

No report.

Report from Councillors Hopkins and Pritchett

Councillor Hopkins noted that this item could be deferred until the next meeting but requested that Council read the report.

Committee Standings -

Councillor Hopkins put forth a motion to amend the Governing Procedures of Meetings for the Town of Gambo as noted in the following resolution.

Motion: 18-05-28-141 (D. Hopkins & B. Pritchett) to amend the Governing Procedures of Meetings for the Town of Gambo to state "Council shall approve, by a majority vote, any changes to the committees of Council including structuring and Councillor appointments. In the event that committee structure changes are deemed necessary, the Mayor shall present the suggested changes to Council. The Council will then vote on the changes. If the motion is passed then the affected Committee's will be dissolved and reinstated with the new structure in place. In the event that the motion is defeated, Council shall vote on up to two consecutive motions. After two defeated motions, the Mayor shall make a decision as to the final committee changes".

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, C. Lush, D. Hopkins

Opposed: M. Stockley

Abstaining: 0

Motion Carried

Town Manager's Report:

No report.

Mayor's Report:

Mr. Burstin has informed the Mayor that he will be here sometime in September. Discussions on this are still ongoing.

Concerns:

Councillor Hopkins enquired as to the status of clean up week. Councillor Lush advised that it is still in process.

Councillor Hopkins expressed her concerns again with the length of time in between Council meetings.

Councillor Pritchett noted her concerns with advertising for the maintenance or any other position every year as it's a waste of office hours, especially if you have good workers in the position and are not looking for outside work. It was noted that the maintenance worker that was just hired was agreed to be on a three year contract basis.

Councillor Stockley gave a report on the SAM Convention:

- There was information given on costal reserves
- Environmental reward for garbage collected
- Suggestion to use local foliage for memorial trees
- The Green Team (Conservation Corps) was unsuccessful
- Many communities are experiencing vandalism as we are
- Duck hunting concerns; there is a report form that can be filled out and submitted for any concerns
- Ban the Bag – They are still supportive of this initiative
- Tidy Towns – this program is no longer in existence, there is a new pilot project being initiated and you have to be a member of SAM to participate
- Information on funding opportunities is available on their website
- They would like to get involved in any event that we host in relation to the environment
- They are very supportive of bee growth; Newfoundland has one of the healthiest populations of bees
- There is an environmental days calendar in progress
- Scholarships are available
- Bird Blinds; great information
- Next meeting is in Lab city

Councillor Philp enquired as to the status of Clean Up Week. It was noted that it is still ongoing as there have been a few setbacks.

Deputy Mayor Dyke enquired as to the status of the land on Pine Tree Road. Lorne advised that he had received correspondence from the developer advising that there was a meeting in the near

future and that he would advise Lorne of the outcome. Cindy noted that there had been further correspondence received while Lorne was away advising that the meeting had been postponed and that the developer would contact Lorne with further details.

Mayor Lush passed the meeting to Deputy Mayor Dyke and removed himself from the meeting due to conflict.

Motion: 18-05-28-142 (C. Lush & D. Hopkins) to move in to a privileged meeting at 10:17 pm.

In Favor: Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, C. Lush, D. Hopkins, M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Motion: 18-05-28-143 (C. Lush & D. Hopkins) to move to a public meeting at 10:35 pm.

In Favor: Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, C. Lush, D. Hopkins, M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

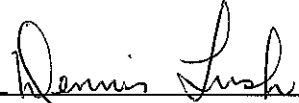
Motion: 18-05-28-144 (D. Hopkins & B. Pritchett) to adjourn the meeting at 10:36 pm.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, C. Lush, D. Hopkins, M. Stockley

Opposed: 0

Abstaining: 0

Motion Carried

Signature 
Mayor

Signature 
Town Clerk/Manager