

The Town of Gambo

A regular meeting of the Town Council of Gambo was held on February 19th, 2018 at the Smallwood Interpretation Centre, Gambo.

Minutes of the regular meeting of the Town of Gambo held on February 19th, 2018 at the Smallwood Interpretation Centre, Gambo.

Members in Attendance

Mayor Dennis Lush
Deputy Mayor Darren Dyke
Councillor Barbara Pritchett
Councillor Nathan Philp
Councillor Mark Stockley
Councillor Craig Lush
Councillor Desiree Hopkins
Lorne Greene – Town Clerk/Manager
Cindy Collins – Administration Clerk

Members Absent

Youth Representative – Jenna Pritchett

Visitors

Mayor Lush called the meeting to order at 7:30 pm.

Motion: 18-02-19-044 (C. Lush & D. Dyke) to approve the Agenda of February 19th, 2018 as presented.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins
Opposed: 0
Abstaining: 0
Motion Carried

Business Arising from the Minutes: None noted.

Motion: 18-02-19-045 (C. Lush & M. Stockley) to approve the minutes of February 5th, 2018 as presented.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins
Opposed: 0
Abstaining: 0
Motion Carried

Errors or Omissions:

Deputy Mayor Dyke requested that the personal information included in one of the correspondence items be removed due to privacy concerns.

New Business: None noted.

Correspondence:

Council Meeting Correspondence			
Received from	Received on	I / A	Details
Heritage Foundation of NL	Feb 13	A	National Heritage Day - February 19th
OH&S Committee	Feb 15	A	Harassment Policy
OH&S Committee	Feb 15	A	Return to Work Policy
OH&S Committee	Feb 15	A	Health & Safety Policy Statement

I = Information Only A = Action Required

Item: Heritage Foundation of NL; National Heritage Day – Mayor Lush advised that the proclamation noting today as Heritage Day had been signed already as today is the deadline. Councillor Hopkins informed Council that she had been a part of heritage celebrations held here in town several years ago that were very well received and suggested that it be something for the Heritage Committee to look in to once it gets organized.

Item: 3 OH&S Policies – Councillor Pritchett advised that the policies need to be reviewed by Council annually, signed and posted on the OH&S boards around the various worksites. She further advised that a minor change had been made to the Harassment Policy in regards to the order of reporting any incident/concern.

- 1- Harassment Policy –Councillor Hopkins noted that the order for reporting harassment states to report to your immediate supervisor and questioned whether or not a clause should be put in to cover the situation of the supervisor being the harasser. It was discussed that these were guidelines only and that if an employee had an issue with an immediate supervisor they could bypass them and report to a member of the OH&S Committee as noted. Councillor Stockley questioned whether or not the OH&S Committee was obligated to investigate any complaints that was given to them and was advised that the guidelines note that the order of reporting should be; 1-immediate supervisor; 2-OH&S Committee if no action being taken by immediate supervisor; 3-Upper Management/HR if no action is being taken by immediate supervisor or OH&S Committee.

Motion: 18-02-19-046 (B. Pritchett & D. Hopkins) to approve the Harassment Policy as presented.

In Favor: Mayor D. Lush

Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

- 2- Return To Work Policy – Councillor Pritchett reviewed the policy. Councillor Stockley questioned if it was possible to ‘bump’ another position due to seniority and was advised that would be a contract issue but the policy was not designed to affect seniority; it was designed to get people back to work. A discussion was held regarding the ways an employer could make accommodations to get an employee back to work (i.e. modified duties, modified work spaces). Councillor Lush was not in agreement with the policy if it meant bringing someone back would take employment away from another employee. It was discussed that the policy was not designed for this purpose; it was designed to help employees return to work sooner. It was noted that it is also a requirement of OH&S/WorkplaceNL.

Motion: 18-02-19-047 (B. Pritchett & D. Hopkins) to approve the Return to Work Policy as presented.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, D. Hopkins

Opposed: C. Lush

Abstaining: 0

Motion Carried

- 3- Health & Safety Policy Statement

Motion: 18-02-19-048 (B. Pritchett & D. Hopkins) to approve the Health & Safety Policy Statement as presented.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Committee Reports:

Finance: D. Dyke/M. Stockley

Deputy Mayor Dyke informed Council that we have been advised by our insurance company that we are correct in requesting proof of general liability insurance from non-profit vendors that would be involved in any town-related event and they do not recommend that we subject our insurance policy to any coverage for non-profit food vendors.

Item: Gambo Lions Club Advertising – 50th Anniversary Booklet

Motion: 18-02-19-049 (D. Dyke & C. Lush) to approve a full page ad in the Lions Club Anniversary Booklet in the amount of \$100.00.

In Favor: Mayor D. Lush

Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush

Opposed: 0
Abstaining: D. Hopkins
Motion Carried

Item: Appeal; Gambo Pond Property – Deputy Mayor Dyke advised Council of correspondence received from a Gambo Pond resident requesting to appeal the amount of taxes currently levied against their account. Approval of this request is not permitted as the Municipalities Act stipulates that we cannot have a two-tiered residential property tax rate. Services received in Gambo Pond in comparison with services received in Gambo were discussed. It was noted that Gambo Pond residents receive the majority of the same services as Gambo residents do such as garbage collection, road maintenance, fire protection services, etc. It was also noted that they do not receive water & sewer services but they are not charged a water & sewer tax. The possibility of the installation of street lights in the Gambo Pond area is being investigated. Council was advised that Lorne would be sending correspondence advising the resident of the decision.

Item: Gander & Kittiwake Coast Tourism Map 2018-2019 – Deputy Mayor Dyke showed Council a copy of a previous ad and advised that this is something we have been doing for a few years now. The possibility of editing the ad was discussed and Council was advised that it was possible, keeping in mind the sizing of the ad when making the changes.

Motion: 18-02-19-050 (D. Dyke & C. Lush) to approve an ad in the Gander & Kittiwake Coast Tourism Map 2018-2019 in the amount of \$225.00.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0
Abstaining: 0
Motion Carried

Item: David Smallwood Park Contract 2018 – It was discussed that Council had decided to stay with the contract as-is for 2018 and look at other possible options for the future. Councillor Philp requested that the motion to accept the contract be deferred until it can be reviewed at the next Economic Development Committee meeting.

Item: Sale of Lot #10, Highland Drive – Councillors Philp and Pritchett declared themselves in conflict and removed themselves from the room. It was discussed that the noted price of \$5000.00 was a part of the initial contract between the Town and the developer; land could be sold and homes could be built on the property and as they were sold the developer would pay the Town \$5000.00 per lot sold.

Motion: 18-02-19-051 (D. Dyke & C. Lush) BE AND IT IS HEREBY RESOLVED a resolution of the Town Council of the Town of Gambo:

1. **THAT** the Town Council of the Town of Gambo will sell to J.I. Pritchett & Sons Ltd. for the amount of Five Thousand Dollars (\$5000.00), plus HST, if applicable, all its interest in and to all that piece or parcel of land situate at Lot #10, Highland Drive, Gambo, Newfoundland and Labrador and that the Mayor and the Town Clerk, of the Town

Council of the Town of Gambo, are authorized to execute under Seal of the Municipality the Deed of Conveyance and any other related documents necessary thereto.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Recusing: Councillors B. Pritchett & N. Philp

Motion Carried

Mayor Lush brought Councillors Philp and Pritchett back to continue the meeting.

Item: A/R Adjustments – Deputy Mayor Dyke advised of the adjustment requests. It was discussed that further information would be required to make a decision and this item was deferred until the next meeting.

Item: Vendor Aged Payables

Motion: 18-02-19-052 (D. Dyke & M. Stockley) to approve the Vendor Aged Trial Balance in the amount of \$31,949.62.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Item: Accounts Payable Cheque Register – Councillor Hopkins enquired as to the details of two of the payments: Bell Radio and chq ending in 52. She was advised that Bell Radio is a payment for the Radio purchase for the Fire Department and that the chq ending in 52 was for reimbursement of expenditures for a “welcome wagon” of sorts that the previous Council approved to welcome new residents in the community. Council was advised that all documentation for these expenditures is kept on file at the office.

Motion: 18-02-19-053 (D. Dyke & C. Lush) to approve the Accounts Payable Cheque Register in the amount of \$76,058.70.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Public Works: C. Lush/M. Stockley

Item: Crown Land Application #152593 – Councillor Lush advised that the application has been deferred until the next meeting as there is still more information and further clarification on some items required.

Item: Crown Land Application #149494 – Councillor Lush advised that this was information forwarded to us from Crown Land advising of an application that had been submitted and denied.

Councillor Lush declared himself in conflict for the next two items and removed himself from the room.

Councillor Stockley advised Council that the next two items were vendor permit applications. He further advised that both applications included setup at Joey’s Lookout but noted that only 2 vendors were permitted to be at that particular site at once.

Item: Application for Vendors Permit; Lush’s Snacks – Councillor Stockley advised that this application has been approved annually for the past few years.

Motion: 18-02-19-054 (M. Stockley & D. Hopkins) to approve the Vendor Permit Application for Lush’s Snacks.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, D. Hopkins

Opposed: 0

Abstaining: 0

Recusing: Councillor C. Lush

Motion Carried

Item: Application for Vendors Permit; L.A. Farms Inc. – Councillor Stockley advised that this application has been approved annually for the past few years.

Motion: 18-02-19-055 (M. Stockley & D. Hopkins) to approve the Vendor Permit Application for L.A. Farms Inc.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, D. Hopkins

Opposed: 0

Abstaining: 0

Recusing: Councillor C. Lush

Motion Carried

Lorne brought Councillor Lush back to continue the meeting.

Mayor Lush wanted to remind Council that when items are noted as deferred in the minutes it is usually because the office staff are waiting to receive information that has been requested. He further noted that the requests for further information often go out to five or six different government departments or other sources and that it can take some time to receive and compile all of the requested information.

Administration: D. Hopkins/D. Dyke

Item: Office Staff Contracts - Councillor Hopkins advised that the contracts for the office staff had been reviewed. There have been no changes to wages but there have been a few clarifications to or additions of the following items:

- Family Leave
- Maternity/Adoption/Parental Leave
- Equal Pay for Equal Work
- Travel Allowance
- Overtime
- Trial Period
- Discipline and Dismissal

She further advised that there were also discussions regarding clauses and provisions that may be renegotiated during the signing of the Outside Workers contracts when they expire in 2019.

Item: Approval of Leave and Training for staff by Administration Committee – Councillor Hopkins advised that, at their request, Lorne informed the committee that staff submitted leave requests to him for approval but that he would submit his requests for leave that were greater than a week to the Administration Committee for their approval.

Item: Advertising and Hiring Timeline for Smallwood Interpretation Centre Position – Councillor Hopkins advised that as per the decision made at a budget meeting to have this position continue as a seasonal position, this process was discussed and will be staying on the committee's agenda to discuss and arrange a timeline for hiring.

Item: Regulations for Renting Smallwood Interpretation Centre – Councillor Hopkins advised that this had been deferred until the next meeting.

Item: Meetings with staff – Councillor Hopkins advised that she would be meeting with staff at the end of the week to discuss any concerns or address any questions they may have.

Item: Clean and Safe Drinking Water Conference in Gander – Councillor Hopkins advised that it was decided to send two outside workers to this conference.

Item: NL Power Grant – Councillor Hopkins informed Council of some information regarding a grant provided by NL Power that Councillor Pritchett had shared with Mayor Lush. She further advised that this would be looked at during the next meeting and then passed to the Finance Committee. Deputy Mayor Dyke advised that he had already had discussions with NL Power regarding this grant during the Tree Lighting Ceremony about replacing lights around the Village Green.

Occupational Health & Safety: B. Pritchett/C. Lush

Item: Safety Inspections – Councillor Pritchett advised that she had spent some time with Public Works employee, Morgan Cooze, on February 10th to complete the required safety inspections and to familiarize herself with various Town properties. She further advised that there were a few minor safety hazards that were identified:

- Lighting in the main garage which has been addressed and corrected.
- Ramp in the wastewater treatment facility – workers have to maneuver out on to a sheet of plywood to access the agitator. It was noted that there really is no other way to arrange this set-up as the board needs to be moveable. Workers always follow safety protocols in this situation and never work alone here.
- Minor housekeeping issues which have been addressed and corrected.
- Workers are required to enter a confined space to access the water valves in the pumphouse on Pine Tree Road. This is a serious hazard. There is nothing that can be done with the situation right now but it is to be corrected if the Capital Works application for 2018/2019 for the pumphouse is approved.

Item: Accidents/Incidents – Councillor Pritchett advised that there have been two incidents reported to the office.

- One of the workers went off the road due to slippery conditions; the accident was investigated but there were no recommendations as it was a result of the road conditions that the worker was trying to correct. It was noted that there are good winter tires on the vehicle, speed was not a factor nor was the skill of the driver a factor.
- There was an incident with snow flying up from the snowplow and breaking a resident’s light; the incident was investigated and the light will be replaced. It was determined that speed was not an issue nor was skill of the driver. It appears that the house is located very close to the road and that it was just a one-time accident.

Item: Current Safety Program – Councillor Pritchett advised that she had reviewed the Safety Program currently in place. There are a few items that will need to be added if we are going to operate as if we are COR Certified. She further advised that the committee will be reviewing and completing one or two policies per meeting with the first to be addressed being the Working Alone Policy and the Violence Policy. Councillor Pritchett will also be providing Morgan with some topics to complete Tool Box Meetings with the Public Works Department.

Item: Safety Workshop – Councillor Pritchett advised that there will not be anyone attending this workshop but that she and Lorne may attend a workshop at a later date.

Item: Ergonomic Assessment – Councillor Pritchett advised that the committee discussed that the health and safety of the office workers is just as important as the safety of our outside workers. She further noted that the committee would like to have an ergonomic assessment completed for the office staff as a part of the redevelopment of the Town Hall. Councillor Philp enquired as to whether or not we would be able to get the provincial government assessor to complete the assessment and it was decided that this would be looked in to.

Motion: 18-02-19-056 (B. Pritchett & D. Dyke) to grant approval to have an ergonomic assessment completed for all inside workers as a part of the redevelopment of the Town Hall.

In Favor: Mayor D. Lush
 Deputy Mayor D. Dyke
 Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0
 Abstaining: 0
 Motion Carried

Economic Development: N. Philp/B. Pritchett

Item: SEDCOR – Councillor Philp advised that the committee had discussed SEDCOR. Council was further advised that Mayor Lush had spoken with the current chair regarding his ineligibility to be appointed as chair for the next term as per the by-laws of SEDCOR. Councillor Philp then requested that Council give thought to who they believe would be a good chair for SEDCOR.

Item: David Smallwood Park – Councillor Philp advised that a previous Council did try to purchase the land years ago and that purchasing the land would allow us to do more with the location. A survey had been completed for the area but it looks like the process stalled in 2015.

Lorne advised that Fred had to reschedule the meeting for SEDCOR from Wednesday to Thursday and that he is willing to try to work with Councillor Philp's schedule so that he may attend. Councillor Pritchett noted that she would also like to attend the meeting, if possible.

Tidy Towns: B. Pritchett/D. Hopkins

Councillor Hopkins advised Council of a program that may assist in completing some maintenance around the community trails that is offered by Conservation Corps NL; the application is due on Friday. Councillor Stockley advised that he had a discussion with SAM members during the walk and he was advised that the Green Team program did have funding available. It was questioned whether or not there was a cost to us to avail of this program as there had been in the past. Councillor Hopkins will look in to the funding further.

Councillor Pritchett advised there was one more concern that she wanted to note regarding the OH&S meeting; the possibility of availing of a student to help complete the Safety Policy Manual was discussed and it was decided to look for further information.

Regulations: D. Hopkins/C. Lush

Councillor Hopkins advised that there is a meeting scheduled for Monday.

Age Friendly: B. Pritchett/M. Stockley

Councillor Pritchett advised that the meeting is being rescheduled.

Communications: D. Dyke/N. Philp/B. Pritchett

Councillor Philp advised the committee had discussed that there didn't seem to be any practical reason for separate Councillor Facebook pages but that guidelines would be looked at for those who choose to do so.

Liaison Reports:

Recreation: C. Lush

Councillor Lush advised that Amy is back in her position now but he hasn't had a chance to touch base with her to chat.

Committee Report - Emergency Planning: D. Dyke / N. Philp

Councillor Philp advised that a meeting is scheduled for Wednesday at 7:30 pm. He further advised that he had forwarded information regarding the Incident Command System ICS I-100 Course to the Mayor, Deputy Mayor and the Town Clerk/Manager. The Incident Command System is a standardized on-site management system designed so that all personnel operating in an emergency event are able to operate with the same communication lingo, procedures, etc.

Fire Dept: D. Dyke

Deputy Mayor Dyke advised Council that over 20 members of the Fire Dept. recently completed a First Responder Power Line Hazards Safety Course. He further advised that around 20 members completed a Flag Persons Course recently; this course is not a requirement but was thought to be very important as the Fire Dept. often handles traffic control at accidents and other scenes of emergencies.

Deputy Mayor Dyke also advised that the Skidoo Run has been postponed until March 17th and, if weather conditions do not cooperate, it will be postponed until April 21st where it will probably be an ATV run.

Festivals & Events: N. Philp

Councillor Philp advised that he was unable to attend the last meeting. Cindy advised that only 3 persons were in attendance so there wasn't much discussed.

SEDCOR: M. Stockley

Councillor Stockley advised that there is a meeting scheduled for Thursday night.

Town Manager's Report:

Lorne reminded Council of the meeting scheduled with MP, Churence Rogers at 4:30 pm on Wednesday at the Smallwood Interpretation Centre.

Lorne advised of a conversation he recently had with the contractor regarding the Town Hall redevelopment. The door has been relocated and the window is now installed. They are hoping that we will be in by the 1st week of March. He further advised that there is a job-site meeting scheduled for February 28th.

Lorne advised that he had been speaking to Wilf Maloney again regarding the wastewater study. The report has been reviewed by the Dept. of Environment with suggestions being made and sent to DMG Consulting Ltd. for their review.

Lorne reminded Council that February 16th was the deadline for submitting concerns/submissions regarding the rezoning of land in the Mint Brook area. There was one question received on the matter; a request for the difference between the current zone and the

proposed zone. He further advised that the rezoning request is now with the Town Planner, John Baird, who has forwarded it to the Department of Municipal Affairs and Environment for provincial review.

Lorne advised Council that he had spoken with the individual who had made the request via Facebook regarding a memorial. He noted that her suggestion was around a candlelight type of service. Lorne further advised that he had informed her of Council's opinion on the matter.

The Department of Fisheries and Land Resources (Crown Land) has recommended that we put the application number somewhere visible on the site at Gambo Pond so that referral agencies can complete their review and this has been done.

Lorne advised that he had attended training on the 16th in Clarenville. The training included information on the Municipalities Act review that is ongoing with hopes that it will be completed for spring of 2019. The training also included information on Asset Management in relation to the Gas Tax Funding and information on cannabis preparedness for municipalities in regards to possible regulations, business regulations, etc.

Mayor's Report:

Mayor Lush advised that Lorne had had a conversation with MHA Haggie's office regarding the JCP program. Lorne advised that normally the applications are normally submitted by this time but that he was advised that the application process has not started yet.

Mayor Lush advised that the meetings in St. John's went well:

1 - Some of the topics of discussion with Minister Crocker were:

- Shouldering, alders & ditching – the Dept. is looking at possibilities of a different way to get these items done. They suggested that the town put out a tender to get contractors in to complete the work. The Dept. would then reimburse the town for the cost.
- Joey's Lookout – the possibility of adding an extra turning lane was discussed in the past but it was decided that this was not an option due to the costs involved.
- ATV crossing at the highway – It was discussed that the Dept. did not want to encourage use of the area by correcting issues with the shouldering of the road in the area. After much discussion of the extensive use this area gets from residents of Town, Gambo Pond and recreational use from people wanting to access the Mint Brook Resource Road, it was noted that alternatives could be looked at during the upgrade to the highway in 2019/2020. The idea of moving the trail counters from one of the trails to get an accurate idea of how many used the atv trail was discussed but it was noted that the trail counters currently installed in the trails are not working properly. It may be a good idea to repair these or purchase new to get an idea of correct numbers.
- Culvert near Gill's Grill – Sediment build-up in the culvert in this area was discussed. It was noted that the Fire Dept. can only achieve so much in trying to flush out the culverts. It was discussed that an old driveway in the area of the previous flooding may have to be removed. Workers from the Dept. have been out to inspect the area since the meeting but it appears they were inspecting an area on the highway instead of the location in town.
- Crosswalk for the 50+ Club – Members of the 50+ Club have concerns regarding the safety

of the seniors and other people who use the GCYC and the Church; these locations often use each other's parking lots and there is a safety concern with people crossing the road with cars often being parked on the shoulders of the roads causing congestion and decreased visibility for both drivers and pedestrians. The sight distances have to be determined for this area.

- Signage noting the location of Smallwood Academy – It was discussed that we can make an application with the Dept. of Transportation and Works to do this. Councillor Philp advised that he will inform the school that Council is looking at this.

2 - Minister Haggie noticed that they were there for a meeting and stopped by for a few minutes to have a quick chat.

3- The meeting with Minister Mitchelmore also went well. He was invited out to view the Smallwood Interpretation Centre and advised we were not looking for operational funding from his department but that we were looking for ideas on how to obtain some type of funding or grant for repairs and upkeep. It was noted that SEDCOR already receives the grant from the Cultural Economic Development Program – Heritage division. There was also a discussion on the possibility of trading exhibits with The Rooms.

Mayor Lush advised that we are trying to arrange a meeting with Gerry Byrne, Minister of Fisheries and Land Resources, to discuss the Mint Brook Resource Road.

Mayor Lush had a brief discussion on the extra committee meetings as well as the schedule for the regular Council meetings. He noted that with all of the extra meetings and the short timeline between them, often times the office staff does not have enough time between meetings to find the information requested or to complete the work required. It was noted that at times when there is very little correspondence, there may not be a need to have Council meetings every two weeks. Councillor Philp advised that the Communications Committee may be disbanded soon. Further to that, the Economic Development Committee may be disbanded when SEDCOR gets settled again. Councillor Hopkins had concerns about this in regards to any concerns/inquiries she may receive from residents that should be brought to Council's attention. Councillors were advised to forward concerns/questions to the Mayor who could review them and note whether or not he felt a meeting should be called to discuss. As well, it was also noted that a meeting could be called if two or more Councillors felt a meeting was necessary to discuss an item or issue. It was discussed to have committee meetings scheduled for the same time period in the month so as to avoid the confusion of scheduling.

Mayor Lush had a brief discussion on the visit to the Central Newfoundland Waste Management facility. It was noted that the visit was very informative and that their state of the art facility is working excellent. It was further noted that recycling is occurring at the facility with excellent machinery and human resources separating the items. The concern regarding the blue bags and the recycling being buried was addressed and it was noted that, as previously stated, recycling is occurring but that the blue bags themselves are not recyclable so they are emptied of their contents and placed with the rest of the garbage.

Concerns:

Councillor Pritchett commented on the discussions regarding hiring and finding volunteers for the various work requested and required such as with Tidy Towns, the OH&S Committee, shouldering etc. and enquired as to the availability of student programs to cover some of these things. It was noted that there are still certain programs available but it was uncertain whether or not they could be utilized for these things.

Councillor Stockley gave an update on the Winter Wetland Walk hosted by SAM and Ducks Unlimited Canada. He advised that there was a low turnout with only one resident in attendance. This resident noted her concern with shooting in the area and was advised that there will be an extra buffer zone in place that comes along with the installation of the playground sign at the Village Green. He further noted that there is a podcast available on CBC if anyone was interested in listening.

Councillor Philp enquired as to whether or not anyone has had any contact with our youth representative. It was noted that there has been some contact. It was suggested to make contact again to see if they were still interested in the position. There was a brief discussion on Council's requirement for attending meetings as well as the youth representatives requirements for attending meetings; it was noted that there is a policy in place for the youth representative but that it was unsure as to whether or not attendance was included in the policy.

Deputy Mayor Dyke advised Council of a session on mental health being held for parents and guardians at Smallwood Academy on February 20th at 7 PM.

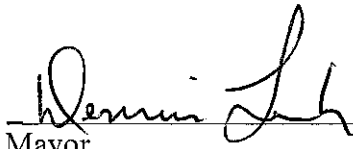
Motion: 18-02-19-057 (C. Lush & N. Philp) to adjourn the meeting at 9:23 p.m.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins

Opposed: 0

Abstaining: 0

Motion Carried

Signature 
Mayor

Signature 
Town Clerk/Manager