

The Town of Gambo

A regular meeting of the Town Council of Gambo was held September 28th, 2017 at the Walsh House, Gambo.

Minutes of the regular meeting of the Town of Gambo were taken on September 28th, 2017 at the Walsh House, Gambo.

Members in Attendance

Mayor Dennis Lush
Deputy Mayor Darren Dyke
Councillor Barbara Pritchett
Councillor Nathan Philp
Councillor Mark Stockley
Councillor Craig Lush
Councillor Desiree Hopkins
Lorne Greene – Town Clerk/Manager
Wendy McDonald – Administration Clerk

Members Absent

Youth Representative – Jenna Pritchett

Visitors

Peter Lush
Jean Blackwood-Lush
Veronica Stockley
Fred Jeans

Prior to the meeting Mayor Peter Lush presented Mayor Elect Dennis Lush with the Mayoral Collar. The Mayor Elect Dennis Lush, Deputy Mayor Darren Dyke, and Councillors Pritchett, Philp, Stockley, Lush and Hopkins were sworn in. Peter thanked each of the new council members for running and took a minute to briefly discuss his own political history and offered any assistance, guidance or mentoring to any and all of the new Council Members, he wished everyone the best of luck. Dennis Lush took a moment and thanked Peter for all his accomplishments and mentioned that Peter had been offering his assistance during the past 3 weeks updating Dennis Lush on all ongoing issues including projects and outstanding items that the new council would have to take over Mayor Lush thanked Veronica Stockley for taking the pictures of the new council.

Mayor Lush called the meeting to order at 7:27 pm

Oath of Confidentiality

Each councillor and Mayor Lush received an Oath of Confidentiality from the Town Clerk/Manager and each member signed and dated the document, these documents will be kept on file in the Town Hall.

Motion: 17-09-28-157 (D. Dyke & C. Lush) to approve the minutes of September 18th, 2017 as presented.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins
Opposed: 0
Abstaining: 0
Motion Carried

Business Arising from the Minutes:

Questions arose about the paving of the roads for the town. An explanation of the ratio of the 90% - 10% split. The Province in the past did pay 90% and the Town paid 10%. The cost-sharing ratio changed in the spring of 2017, the ratio is now at 50/50 cost-sharing on pavement. There is also the HST component to the cost.

Councillor Philp wanted a clear understanding of what was required when asked about Business arising from the Minutes. Councillor Lush explained that as items are identified they may show up in the minutes for a number of consecutive times until the project is complete. Each set of minutes capture the updates or progress of the project or concern until resolved.

Deputy Mayor Dyke asked about the update on the dog park and the Town Clerk/Manager explained he was waiting to hear back from the surveyor.

Councillor Hopkins asked about the start of the boat launch in Gambo Pond. The Town Clerk/Manager explained that although there were no permits required from the Ministry of the Environment, an application was required to place the pier in Gambo Pond from Crown Lands as they own the reserve. The application to Crown Lands has been sent and the Town is awaiting approval.

Councillor Hopkins asked why there was such a delay in producing the minutes to the residents. Deputy Mayor Dyke explained that minutes taken today are not reviewed and adopted until the next scheduled Council meeting. The minutes are not released until they are approved by council. In the summer months the meetings are scheduled monthly so this extends the release of the approved minutes to one month instead of the regularly scheduled 2 week intervals.

New Business:

An Orientation Package was made for each of the Mayor and Councillors, each package is filled with Rules and Regulations that each Municipal Council is governed by including the Municipalities Act, Town Plan, current Budget and Tax Rate Structure. Mayor Lush advised that there was a lot of good information in the binders and that if Council follows the Rules and Regulations, it not only adds procedure and consistency it also protects everyone around the table.

It was also emphasized that all Town Representatives send and receive town documents and discuss town business on town issued devices with town issued emails. Any town business discussed and transmitted, on personal property is subject to the same conditions with respect to ATIPP, which is Access to Information and Privacy.

The Current Committee Structure is set up with 2 councillors, the Town Clerk/Manager and the Mayor being ex officio sitting on the Finance, Public Works, Administration and Occupational Health & Safety Committees. These committees meet and discuss issues, work out resident problems and address government requirements. The committees then report back to Council during the Council meetings by updating all councillors and making motions on final results.

The ground work is done at the Committee level first and then taken to Council for discussion and approval. There were 5 new proposed committees suggested by the Mayor and the Town Clerk/Manager including Economic Development, Emergency Planning, Tidy Towns, Regulations and Age Friendly. Additionally a liaison is needed on 4 committees including recreation, fire department, festivals/events and SEDCOR (Smallwood Era Development Corporation).

Councillor Pritchett asked if residents could participate in committees. The Town Clerk/Manager stated currently the committees do not have residents as they consist of 2 councillors, the Town Clerk/Manager and the Mayor.

He asked that all councillors review the list of committees and email the Town Clerk/Manager with the preferred committee of interest.

I-Pad & Email Address will be issued to the Mayor and each Councillor and everyone was asked to use the device and address for town business.

Motion: 17-09-28-158 (N. Philp & B. Pritchett) that a telephone is issued to the Mayor.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins
Opposed: 0
Abstaining: 0
Motion Carried

Motion: 17-09-29-159 (C. Lush & D. Dyke) that Signing Authority is issued to the Mayor.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins
Opposed: 0
Abstaining: 0
Motion Carried

Meeting Night & Time was discussed taking into consideration everyone's schedule. The decision was to continue the day of Monday and to change the time to 7:30 p.m. The meetings will be scheduled for 2 each month and reduced to 1 per month in the summer months. The time slotted will be 1 hour with a window of 15 minutes in case there is an item that needs further discussion. In the event an item cannot be resolved, it may be deferred to the next meeting or deferred to a committee meeting for further discussion.

Conflict of Interest may arise with a council member and the appropriate course of action is to excuse yourself from the meeting. It is much less awkward for the entire group if the member in conflict excuses him or herself instead of being asked to leave the meeting. It was discussed that you will remove yourself from the meeting and this will be documented in the minutes. This allows all other council members to speak freely without intimidation and also protects the council member from backlash. A suggestion to leave conflicted items to the end of the meeting so that when a council member leaves the building, he or she would not have to walk back in and

know that the room was just discussing his or her personal business. This will be done when possible but may not be able to be done each time.

Correspondence:

Council Meeting Correspondence			
Received from	Received on	I / A	Details
Dept. of Municipal Affairs & Environment	Aug 22/17	A	On October 2 2017 a meeting will take place in Gander to discuss the sharing of services between Municipalities. Encouraging Municipalities to register and participate in the Public Consultations
Roy Collins	Aug 25/17	A	A former resident would like Gambo to consider a "Come Home Year" for the Smallwood Days Festivities.
Soundbone Cultural Ambassador Program 17, Final Report	Sept 21/17	I	A recognition of thanks to Gambo for participating and an announcement of wishing to continue the project next year and hoping for support and suggestions for improvement for next year.
Henry Kielley -Consultant - Dept. of Children, Seniors and Social Development - Seniors & Aging Division	Sept 4/17	A	Age-Friendly Committee was a committee that Gambo once participated in and they are looking for communities to once again participate. Funding is available to the community to help with forming a committee, conducting a community assessment and participate in an action plan for an aging population.
Municipal Assessment Agency Inc.	Sept 22/17	A	Call for Nominations - Central Region Director of the Municipal Assessment Agency - Due October 26 2017.- Nomination Forms Attached.
SUF Lodge # 47	Sept 25/17	A	Invitation to attend the Church Service and Supper on November 4th, 2017 to celebrate the 118th Anniversary - RSVP by Oct. 17/17
Stewardship Association of Municipalities	Sept 25/17	A	Annual Fall Meeting October 20 & 21, 2017 in GFW, NL. Registration by October 9th, 2017
MNL Convention	Sept 13/17	A	Deadline for registration to the annual convention is September 29th 2017
Meeting Dates	Sept 29/17	A	Current dates for Meeting scheduled until December 2017

Mayor Lush is registered for the October 2nd, meeting in Gander to discuss sharing of services between Municipalities. Deputy Mayor Dyke, Councillors Hopkins, Pritchett and Lush also stated they would be interested in attending. They decided to travel together in Councillor Lush's van and travel costs will be issued to Councillor Lush only for the trip.

A Former resident has requested a Come Home Year Celebration. This item has been deferred to the next council meeting.

Correspondence has been received for an update on the age-friendly committee. This item has been deferred to the next council meeting.

Call for nominations for the Central Region Director of the Municipal Assessment Agency, this item has been deferred to the next council meeting.

An invitation was received to attend the SUF 118th Anniversary service and supper. Councillor Pritchett has offered to attend with her spouse and bring greetings from the Town Council.

Annual Fall Meeting of SAM on October 20th and 21st in Grand-Falls Windsor will be attended by Councillor Stockley.

MNL Convention is scheduled for Mayor Lush to attend with one more councillor Councillor Lush and Councillor Philp both communicated a desire to attend. Mayor Lush stated he was not prepared to spend extra town monies to allow both councillors to attend. Councillor Philp respectfully excused himself and offered the additional attendance seat to Councillor Lush. Mayor Lush thanked Councillor Philp for his interest, and he continued to say that there will be future opportunities for all of members to attend workshops and training sessions, and would make sure everyone gets a chance to attend and learn.

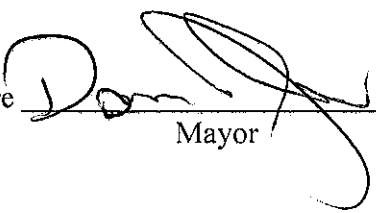
Furthermore there is Municipal Council Orientation on October 18th, 2017 at the Smallwood Interpretation Centre at 7:00 p.m. that all councillors shall attend. Additionally, there is Municipal Councillor Training Meetings in Gander November 18th, 2017 that all councillors shall also attend.

Dates for future meetings were issued to Council and all dates were accepted as appropriate meeting times.

At this time former Councillor Fred Jeans stopped in at the Walsh house to wish the new council the best of luck and shook everyone's hand and left the meeting.

Motion: 17-09-28-160 (N. Philp & D. Dyke) that the meeting be adjourned at 9:02 p.m.

In Favor: Mayor D. Lush
Deputy Mayor D. Dyke
Councillors B. Pritchett, N. Philp, M. Stockley, C. Lush, D. Hopkins
Opposed: 0
Abstaining: 0
Motion Carried

Signature  _____
Mayor

Signature  _____
Town Clerk/Manager