

The Town of Gambo

A regular meeting of the Town Council of Gambo was held on September 18th, 2017 at the Walsh House, Gambo.

Minutes of the regular meeting of the Town of Gambo held on September 18th, 2017 at the Walsh House, Gambo.

Members in Attendance

Mayor Peter Lush
Deputy Mayor Darren Dyke
Councillor Sonja Denobrega
Councillor Fred Jeans
Councillor Scott Pritchett
Councillor Minnie Osmond
Councillor Craig Lush
Lorne Greene – Town Clerk/Manager
Cindy Collins – Financial Officer
Youth Representative – Jenna Pritchett

Members Absent

Visitors/Delegates

Dennis Lush
Sgt. David Ossinger

Mayor Lush called the meeting to order at 4:30 p.m.

Mayor Lush welcomed Sgt. Ossinger to the meeting and spoke briefly on the Town of Gambo's relationship with the Glovertown RCMP Detachment. He then advised Sgt. Ossinger of residents concerns regarding speeding vehicles and reckless ATV use within the community that are being brought to the Town Hall on a regular basis.

Sgt. Ossinger advised Council that he has reviewed some of the data from the solar speed signs in town and that this has helped to determine a timeline for when an RCMP presence is most required; with such a large area being covered by their Detachment and limited staffing for the area, this seems to be the best approach for now.

It was suggested that many people seem to see the RCMP's acceptance of respectable ATV usage on the roads as permission to use this mode of transportation for every day errands. Sgt. Ossinger advised that patrols in the area will be increasing with the issuance of warnings and tickets to try and dissuade this activity.

Sgt. Ossinger also offered some information on information sessions regarding the rules and regulations of ATV use that can be offered to residents of the community and advised that their Detachment may be offering several of these sessions in the near future.

Mayor Lush and Council thanked Sgt. Ossinger for his visit and discussions on the concerns as well as for doing his part to keep a good working relationship with the Town of Gambo.

Motion: 17-09-18-145 (D. Dyke/C. Lush) to approve the minutes of August 21st, 2017 as presented.

In Favor: Mayor P. Lush

Councillors: M. Osmond, F. Jeans, S. Denobrega and S. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Business Arising from the Minutes:

ACOA Proposal – this was sent to ACOA and BTCRD. Lorne has been speaking to the EDO of the Province and has been advised that components of the application are good and can possibly receive funding. He was also advised that the Province’s funding arrangements have changed; the most they now fund is 25%. The EDO of the Province suggested that Council hold a public forum to gather resident’s feedback on the application. Lorne is currently waiting to hear back from ACOA. Any further decisions on this Proposal will have to be approved or denied by the new Council.

Clarification was requested on the ‘Nominal Fee’ listed in the Finance Report regarding new business applications. It was advised that this fee was suggested to help to offset the costs Council incurs making the public aware of the application such as the printing and mailing of discretionary use notices. It was further clarified that this expense would then be subtracted from the first year’s business tax if the proposed business successfully opens but would not be refunded if the applicant decides not to pursue the business further.

Animal Control – Lorne advised that the Animal Control Officer has had a busy few weeks. We have certain areas in town that seem to be more problematic. The ACO has caught several cats recently; we have been lucky this time in that the SPCA has been able to take the animals from us. We currently have 1 cat in the shelter. We’ve also taken in a pet rabbit; the SPCA took this animal as well and advised they would be in contact with a small animal rescue organization. Training that was scheduled for the ACO has been cancelled as the scheduled work term for this position will soon be completed.

Pioneer Street – Lorne advised that some of the extension has been completed but that it required more work.

Infield – This has been completed and is in use. Jenna advised that teams are currently holding practices there.

Boat Launch – Lorne advised that the pier for the boat launch is completed but is not in place. He has been in contact with Water Resources who advised that he should contact Crown Land. He further advised that he has been in contact with Crown Land and that they suggested the Town apply for additional occupancy in the area so that it may be utilized as parking. This application has been completed and submitted.

Office Staff Contracts – Sonja advised that there is not much work left to do with the contracts. This will be deferred to the new Council and, if she is not successful in returning after the

election, she will be willing to have discussions with the new Council to advise them of the work that has been completed in this area.

Stop Sign Accident, Riverview Drive – Nobody has come forward regarding this incident as of yet. Lorne has contact the RCMP seeking information.

Dog Park – Sonja advised that a location for this project has not yet been found. Lorne advised that there are currently two parcels of land that he will have our Surveyor evaluate for this purpose.

SEDCOR, display space in new Town Hall – Lorne advised that he spoke with our engineering consultants regarding this issue and was advised that there is an area with floor space of approximately 2' x 10' that could be utilized for this purpose. Other than that, there will be wall space available. Fred advised that he believes most of the items for display will utilize the wall space.

New Business:

Finance: S. Pritchett/C. Lush

A new tax category has been suggested for *Service Shop/Convenience Store* at a rate of 15 Mills that will apply to a new business in the community.

Motion: 17-09-18-146 (S. Pritchett & S. Denobrega) to approve the new business category and tax rate.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors M. Osmond, F. Jeans, S. Denobrega and S. Pritchett

Opposed: 0

Abstaining: C. Lush

Motion Carried

Annual Lawyer Retainer Fee in the amount of \$287.50

Motion: 17-09-18-147 (S. Pritchett & S. Denobrega) to approve the Annual Lawyer Retainer Fee in the amount of \$287.50.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors M. Osmond, F. Jeans, C. Lush, S. Denobrega and S. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Bank Reconciliation

Motion: 17-09-18-148 (S. Pritchett & C. Lush) to approve the Bank Reconciliation for the month of July 2017 in the amount of \$314,765.76

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke

Councillors M. Osmond, F. Jeans, C. Lush, S. Denobrega and S. Pritchett

Opposed: 0
Abstaining: 0
Motion Carried

Fall Training Forum for the Town Clerk/Manager and Financial Officer at a total cost of \$653.00. This training is eligible for Matched Training.

Motion: 17-09-18-149 (S. Pritchett & C. Lush) to approve the training application for the Town Clerk/Manager and Financial Officer at a cost of \$653.00.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors M. Osmond, F. Jeans, C. Lush, S. Denobrega and S. Pritchett

Opposed: 0
Abstaining: 0
Motion Carried

A/R Adjustments – Business Tax adjustment due to a business closure in the amount of \$1,246.58.

Motion: 17-09-18-150 (S. Pritchett & C. Lush) to approve A/R Adjustments in the amount of \$1,246.58.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors M. Osmond, F. Jeans, C. Lush and S. Pritchett

Opposed: 0
Abstaining: 0
Motion Carried

A quote was received from the supplier of our current video surveillance system to complete a necessary upgrade. This will be deferred to the new Council as 2 additional quotes will be obtained.

David Smallwood Park Revenue – Further review is required.

Road Upgrades – Centennial Road: Correspondence advising of approval for this project. This will have a total project cost of \$270,926.00 with the Province and the Federal Government each contributing \$61,421.00 and our contribution totaling \$122,843.00. DMG Consulting Ltd. will be our engineers for this project.

Motion: 17-09-18-151 (S. Pritchett & C. Lush) approval to accept the project as stated above with a total cost of \$270,926.00 and to accept DMG Consulting Ltd. as the engineers for this project.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors M. Osmond, F. Jeans, C. Lush, S. Denobrega and S. Pritchett

Opposed: 0
Abstaining: 0
Motion Carried

Singh and Lush appreciation plaques. These plaques were discussed and agreed upon previously. They will be obtained at a cost of \$1,150.00 each.

Motion: 17-09-18-152 (S. Pritchett & C. Lush) approval to purchase 2 appreciation plaques for the Singh and Lush families in the amount of \$1,150.00 each.

In Favor: Deputy Mayor D. Dyke
Councillors M. Osmond, F. Jeans, C. Lush, S. Denobrega and S. Pritchett

Opposed: 0

Abstaining: Mayor Lush

Motion Carried

Vendor Aged Trial Balance

Motion: 17-09-18-153 (S. Pritchett & C. Lush) approval of the Aged Trial Balance in the amount of \$42,338.14.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors M. Osmond, F. Jeans, C. Lush, S. Denobrega and S. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Accounts Payable Cheque Register

Motion: 17-09-18-154 (S. Pritchett & C. Lush) approval of the Cheque Register in the amount of \$111,701.61.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors M. Osmond, F. Jeans, C. Lush, S. Denobrega and S. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Payroll Cheque Register

Motion: 17-09-18-155 (S. Pritchett & C. Lush) approval of the Cheque Register in the amount of \$37,250.24.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors M. Osmond, F. Jeans, C. Lush, S. Denobrega and S. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Smallwood Days Financial Information – The Finance Committee did receive a report on this but, as there are still items to review, this will be deferred to the new Council.

Correspondence:

Council Meeting Correspondence			
Received from	Received on	I / A	Details
Marine Atlantic General Membership Luncheon	August 21/17	A	Wednesday September 20th @ noon Tickets 30\$ each book before September 18th, 2017 - Guest Speaker Don Barnes.
Town of Appleton	August 22/17	A	Invitation to Annual 911 Remembrance Service at Appleton Riverfront Peace Park. At 11:00 a.m.
Department of Municipal Affairs and Environment	August 22/17	A	The Provincial Government has public consultations scheduled (Gander October 2, 2017) re: The Way Forward- implementing regional government, long term viability of the current local system, aging population etc.
Roy Collins	August 23/17	A	Suggestion from former resident to explore a "Come Home Year" for Gambo.
Department of Municipal Affairs and Environment	August 24/17	I	Funding approved in the amount of \$270,926 for the project relating to Road Upgrades - Centennial Road
Gander & Area Chamber of Commerce	August 29/17	A	General Membership Luncheon Wednesday September 20 at noon Tickets \$30 plus HST reserve before Sept 18/17.
Ministry of Environment - Drinking Water	July 24/17	I	Winter 2017 Drinking Water Quality Data is Now Available
Stewardship Association of Municipalities Inc.	Sept 1/17	A	SAM Fall Meeting October 20-21 2017 GrandFalls-Windsor, NL. Need to register prior to October 9 2017.
Department of Fisheries & Land Resources.	Sept 1/17	A	Week of September 24 - 30 2017 is National Forest Week. Asking the town to help raise awareness by officially recognizing National Tree Day, host a in a activity or event, arrange a tree planting or schedule a staff event walk outdoors etc.
50 + Club	Sept 4/17	I	The dates needed for the 50+ Club Meeting has been established up to January 8th, 2018 with no conflict or double scheduling.
Dept. of Municipal Affairs & Environment	Sept 11/17	I	Approval to call Tenders for Thanksgiving Rainstorm 2016 Recovery Project # TGR16-M000008
Dept. of Municipal Affairs & Environment	Sept 11/17	I	Approval to call Tenders for Town Office Building Project # 17-MCW-17-00019
Dept. of Municipal Affairs & Environment	Sept 5/17	I	Confirmation of receipt of the Town of Gambo Garbage Collection Regulations.

Municipalities NL & Labrador	Sept 12/17	A	2017 Convention Registration Package. Deadline for registration is September 29th, 2017.
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Action Items:

Town of Appleton – Annual 9/11 Remembrance Service: This event has already occurred.

Dept of Municipal Affairs & Environment – Regional Government Information Session: This event will be recommended for the new Council. Dennis agreed to attend this event.

Roy Collins – Come Home Year: This will be deferred to the new Council.

Gander & Area Chamber of Commerce – General Membership Luncheon: No interest from Council in attending.

Stewardship Association of Municipalities Inc. – SAM Fall Meeting: This will be deferred to the new Council.

Department of Fisheries and Land Resources – Request for Town to raise awareness by officially recognizing National Tree Day: A request will go to Recreation to include them. It was recommended that a tree be planted in the Village Green in recognition of this.

MNL – Convention Registration Package: This event will be for the new Council. Dennis agreed to attend this event. It was decided that a 2nd delegate would be registered as well and the new Council would decide who would be attending.

Committee Reports:

Public Works: D. Dyke

Correspondence was received from Traverse Pond cabin owners requesting assistance with a wharf/boat launch in the Traverse Pond area. Correspondence will be sent to them reminding them of the rink boards that were previously given to them for this purpose but have yet to be picked up from the Town Yard.

Correspondence was received from the new owners of the Mint Brook Camp property advising of their proposed usage for the property as a Campground/RV Park/Cabin Rental. This will be sent to our Town Planner for his review to see if there are any issues with the proposed usage and the current designated zoning of the area as Public Use. The site currently has a septic system installed for the buildings currently on-site; this will have to be reviewed as well to ensure it is an acceptable facility for sewer dumping for RVs.

A quote for \$10,000.00 - \$12,000.00 was received to remove the structure located at 208B J.R. Smallwood Blvd. This will be deferred to the new Council.

An application for a Home Based Business was received for a carpentry/renovation business at 520 J.R. Smallwood Blvd. There will be no storage of equipment or supplies on the property. The application was approved.

Credit Union Land – the land located between the Credit Union building and the Town Hall will be left as-is for now.

Lorne advised that the Tender has been called for the renovations to the Town Hall. The Engineers have an expected timeline of the following:

October 5th – Tender Close

October 25th – Contract Award

November 8th – Contractor's documents on hand

November 18th – Earliest start of renovations (old building)

January 19th – Old building ready for use

Approximately May before construction of the new building can begin.

Any Addendums to the Tender, if required, will affect these dates.

Fire Dept: D. Dyke

The Fire Dept. has received their Moose License.

Recreation: C. Lush

There was a meeting held last week:

- Summer programs have ended with school programs beginning.
- The ball field is completed and is in use.
- Lines have been painted on the track.
- Currently waiting on action from the Lions Club regarding the shelter to be located at the rink.
- A Dart Tournament is being planned.

Administration: S. Denobrega

There are minor changes left to be completed to the Office Staff's contracts. The signing of these contracts will be a responsibility of the new Council.

We currently have 2 Public Works employees that have a Level 1 Certification in Wastewater Treatment. Lorne will look at Level 2 for further information.

There are currently 2 Public Works employees off on Extended Sick Leave, one employee off until Wednesday for his scheduled 4 days off due to weekend rotations and our seasonal employee finished on Friday; this situation leaves 1 Public Works employee currently working. Sonja will discuss the issue with Lorne tomorrow.

Waste Management

A Fall Cleanup Week has been scheduled for October 23rd – 27th, 2017.

SEDCOR: F. Jeans

Chase The Ace is still going and is at approximately \$2,700.00 - \$2,800.00. The jackpot is slow rising possibly due to other Chase The Ace events in the area; particularly one that is being held on the same night with a higher jackpot.

Festivals/Events: S. Denobrega

The Final Financial Report is still pending.

OH&S: / M. Osmond

A September Meeting is scheduled for Wednesday.

Minnie attended a Regional Economic Profile meeting and was advised that the Town of Gambo has the highest percentage of cooperation from businesses in the community in regards to establishing profiles.

Animal Control: L. Greene

This was discussed earlier.

Town Clerk/Manager's Report:

Has been in contact with Leo Collins; he will be stopping by the office sometime this week to sign the Purchase and Sale Agreement for the property on Pine Tree Road and will deliver a deposit on the property.

Has scheduled a Respectful Workplace Seminar as well as a Council Orientation for October 18th, 2017 at the Interpretation Centre.

The David Smallwood Park closed last weekend and we are currently looking at the Revenue.

The Antique Car Show had a great turnout and was well received by the Canadian Coasters Car Club.

The information on the land exchange with Pritchett's is still with our lawyers. We are hoping to close this deal next month.

Received correspondence from Province regarding the status of our Age Friendly Committee. They are wondering if we would be interested in becoming an active committee again. This will be deferred to the new Council.

The Chlorine House Project has been delayed due to an unexpected required electrical panel upgrade at a cost of \$4,000.00 - \$5,000.00. This project is expected to be another 4-6 weeks before it is completed.

The current ACOA Project workers started work again on September 4th for 4 weeks and are completing the required remaining work at the Fun-N-Sun Complex and boat launch.

Mayor's Report:

Our auditor met with the Finance Committee today to discuss our Financial Report. We reported a \$45,000.00 surplus in 2016.

Attended a Press Conference in St. John's on the Duke of Edinburgh and the Volunteer Hall of Fame for recognition in the 9/11 event. There will be a presentation on November 16th in recognition of our contribution during the events of 9/11.

Concerns:

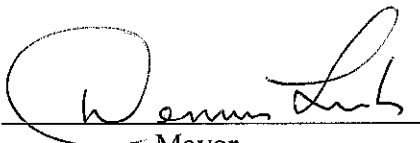
F. Jeans – not a concern; as he is not seeking re-election for Council, he would just like to say thank you to everyone and wish everyone all the best.

C. Lush – concerns about the school hill; there are many rocks on the road in that location which poses a safety concern.

Mayor Lush – not a concern; as he is not seeking re-election for Mayor or Council, he would like to thank everyone for their support. Offering congratulations to Dennis Lush and wishing him success in the coming years.

Motion: 17-09-18-156 (S. Pritchett & D. Dyke) that the meeting be adjourned at 5:55 p.m.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors M. Osmond, F. Jeans, C. Lush, S. Denobrega and S. Pritchett
Opposed: 0
Abstaining: 0
Motion Carried

Signature 
Mayor

Signature 
Town Clerk/Manager