

The Town of Gambo

A regular meeting of the Town Council of Gambo was held on, May 8th, 2017, at the Walsh House, Gambo.

Minutes of the regular meeting of the Town of Gambo, held on May 8th, 2017, at the Walsh House, Gambo.

Members in Attendance

Mayor Peter Lush
Deputy Mayor Darren Dyke
Councillor Sonja Denobrega
Councillor Scott Pritchett
Councillor Minnie Osmond
Councillor Craig Lush
Lorne Greene – Town Clerk/Manager
Wendy McDonald – Administration Clerk
Youth Representative – Jenna Pritchett

Members Absent

Councillor Fred Jeans

Mayor Lush called the meeting to order at 4:30 pm

Motion: 17-05-08-75 (C.Lush/S. Pritchett) to approve the minutes of April 10th, 2017, as presented.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors S. Denobrega, M. Osmond, C. Lush and S. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Business Arising from the Minutes:

On the 12th of April Mayor Lush, Councillors Osmond & Jeans along with the Town Manager attended a meeting with 2 officials from Fish & Wildlife. This discussion was due to a concern from a resident on Smith's Road. The concern was that there should be a No Hunting/No Shooting Area along the shoreline of Gambo River. Fish & Wildlife do not have the authority to designate the area as requested but will patrol for enforcement and they will also erect signage in the area. Further discussion and investigation is needed.

The hiring practices at Vallard, are as follows, all applicants must apply on-line on the website and all successful candidates are expected to report to the work site of Vallard's choosing.

The owner of the property of 447 J.R. Smallwood Blvd. received a letter from the Town Clerk/Manager and the owner of the property has requested a meeting with the Town Clerk/Manager.

Canadian Coasters update: there is another meeting this Wednesday for further planning. The financial officer Ms. Collins has applied for funding for this event. Mark Stockley, representing the Smallwood Rollers, is developing a parking plan for the event.

Festival Meeting update: the committee is meeting later this evening. The discussion of the price of beer to increase to \$4.50 each with a special price of 5 tickets for \$20.00. This price of \$20.00 even helps reduce the use of a lot of change on the night of the event.

**New Business:
Correspondence:**

Town of Lewisporte	April 6/17	A	A study tour group is looking for a community rep to share experiences of 9/11 and how they handled the crisis. Study group will meet June 9th.
Canadian Heritage	March 27/17	I	Funding has been approved for \$1500 to help aid in Celebration of Canada Day 2017
OIPC	April 10/17	I	Quick Tips for Municipal Councillors - RE: Access to Information and Protection of Privacy Act. This newsletter explains the Need for access and protection of Municipality Documents and how they may affect Municipal Councillors
Member of Parliament Francois Choquette	April 6/2017	I	Looking for support to change the current Supreme Court Act, to ensure that all Supreme Court Judges understand both French and English without the assistance of an interpreter.
Smallwood Academy	March 20/17	I	A letter of thanks for the contribution for the Scholarship Program for the Graduates of 2016.
Newfoundland Design Associates Limited	April 12/17	I	A letter of introduction from this engineering service that has provided services to other Newfoundland Municipalities.
Municipalities NL & Lab	April 18/17	I	Johnson Insurance offering Municipal employees and members insurance quotes.
Stewardship Association of Municipalities Inc.	April 24/17	A	Spring Annual General Meeting on June 2-3 in Torbay, Looking for a council representative to attend the meeting. If unable to attend to submit a report in your absence.
Department of Municipal Affairs and Environment	April 18 /17	I	Spring 2017 Operator Education Seminars for Water and Wastewater System Operators
Newfoundland and Labrador Weather Office	April 20/17	A	Invitation to Gander Sunday May 7 2017 to tour the acclaimed Hurricane Hunter Aircraft and information session on public awareness about Hurricane threats and impacts before the start of the 2017 Hurricane Season. This is the only Canadian Stop of the tour.

Town of Centreville- Wareham-Trinity	April 209/17	A	The first meeting is scheduled for the Regional Economic Profile Study on May 23 /17. Please forward the name of the person attending who will serve on the advisory committee by May 5/17.
Recreation Directors Report	May 4/17	I	A detailed account of the recreation committee's Grants/Funding, Past Events, Current Events, Upcoming Programs/Events, Conference, Board of Executives newly elected officials, Rink/Track and Field Status and Smallwood Days Status.

Town of Lewisporte -Mayor Lush asked Deputy Mayor Dyke to ask Steve Oram and Scott Pritchett if they would be interested in attending this as at the time of the incident they were the active Fire Chief and Town Manger. Expenses would be covered by the Town of Gambo. The Town Manger reported that the Chamber of Commerce was also looking for a 911 story and Mayor Lush confirmed he had provided a story for print.

Stewardship Association of Municipalities Inc. (SAM) - June 2 & 3 2017. In Torbay, NL. The Town Manager stated that Councillor Jeans expressed interest in attending. No other interest of attending was expressed and it was decided that Councillor Jeans would attend.

Town of Centreville-Wareham-Trinity - Regional Economic Profile Study on May 23 /17. It was suggested that someone from SEDCOR could attend, with Councillor Jeans away until the end of May it was decided that Donna Pardy would be asked if she would like to attend this meeting and if Donna Pardy was not able, Councillor Osmond would attend.

Committee Reports:

Finance: S. Pritchett/C. Lush

Town Managers Travel Claim

Motion: 17-05-08-76(S. Pritchett/C. Lush) to approve the travel claim for the Town Manager for the Month's of January – March 2017 in the amount of \$547.80

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors S. Denobrega, M. Osmond, C. Lush and S. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Quote – Two Solar Speed Signs

Motion: 17-05-08-77 (S. Pritchett/C. Lush) to approve the quote from Atlantic Construction Elite Services in the amount of \$8648.00

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors S. Denobrega, M. Osmond, C. Lush and S. Pritchett

Opposed: 0
Abstaining: 0
Motion Carried

Bank Reconciliation

Motion: 17-05-08-78 (S. Pritchett/C. Lush) to approve the Bank Reconciliation for the month of March in the amount of \$209,335.84

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors S. Denobrega, M. Osmond, C. Lush and S. Pritchett
Opposed: 0
Abstaining: 0
Motion Carried

Fire Department Financials

2015 Gambo Fire Department Financial Statement –Deferred to next Finance Meeting
2016 Gambo Fire Department Financial Statement – Deferred to next Finance Meeting
2016 Town of Gambo Financial Statements – Deferred to next Finance Meeting

A/R Adjustments

Motion: 17-05-08-79 (S. Pritchett/C. Lush) to approve A/R Adjustments in the amount of \$2546.38

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors S. Denobrega, M. Osmond, C. Lush and S. Pritchett
Opposed: 0
Abstaining: 0
Motion Carried

Vendor Aged Trial Balance

Motion: 17-05-08-80 (S. Pritchett/C. Lush) approval of the Aged Trial Balance in the amount of \$21,560.22

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors S. Denobrega, M. Osmond, C. Lush and S. Pritchett
Opposed: 0
Abstaining: 0
Motion Carried

Accounts Payable Cheque Register

Motion: 17-05-08-81 (S. Pritchett/C. Lush) approval of the Cheque Register in the amount of \$104,077.32.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors S. Denobrega, M. Osmond, C. Lush and S. Pritchett
Opposed: 0
Abstaining: 0
Motion Carried

Payroll Cheque Register

Motion: 17-05-08-82 (S. Pritchett/C. Lush) approval of the Cheque Register in the amount of \$23,932.83.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors S. Denobrega, M. Osmond, C. Lush and S. Pritchett
Opposed: 0
Abstaining: 0
Motion Carried

Public Works: D. Dyke

Central Seniors Development would like to close Paul's Hill in late May for two (2) days as they are conducting work at 373 J.R. Smallwood Blvd. at the Central Seniors Development Building.
Motion: 17-05-08-83 (D. Dyke/S. Denobrega) approval of the closure of Paul's Hill for two (2) days with Central Seniors Development to give adequate notice and information to be posted throughout Social Media outlets and throughout businesses in town to allow adequate notice to residents.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors S. Denobrega, M. Osmond, C. Lush and S. Pritchett
Opposed: 0
Abstaining: 0
Motion Carried

Seasonal Vendor Permit (Lush's Snacks)

Motion: 17-05-08-84 (D. Dyke/M. Osmond) approval of the vendor permit with same provisions as previous year.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors S. Denobrega, M. Osmond, and S. Pritchett
Opposed: 0
Abstaining: 1 Councillor C. Lush abstained
Motion Carried

Recreation: / S. Denobrega

There was discussion an organization in town intended putting a roof on the rink for their project – Council needs to know the plans for this project for reasons of acquiring funding, it shows strength in the Community if Community Organizations are partnered with the Town and are taking on such a substantial project.

There is a meeting scheduled for May 12, 2017 with Honorable John Haggie, MHA, Council would like a clear picture of all projects currently with Recreation including information surrounding budget, timing of projects and sustainability. Additionally, the Town Clerk/Manager asked if anyone would like anything added to the agenda, to please bring it forward.

Fire Dept: D. Dyke

May 26th & 27th, 2017 there are 7 members travelling to Clarendville, NL for training.

Animal Control:

No word yet on a Regionalized Position. The Town Manger to contact the Minister and inquire regarding the status. This time of year additional complaints are received at the Town Hall.

Scott Murphy is looking into potential property for a future site of a Dog Park.

Administration: S. Denobrega/S. Pritchett

Outstanding issues with relation to the office restructuring.

Motion: 17-05-08-85 (S. Denobrega/C. Lush) approval to add Financial Officer Cindy Collins as a signing officer.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors S. Denobrega, M. Osmond C. Lush and S. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Motion: 17-05-08-86 (S. Denobrega/S. Pritchett) Monthly Travel allowance and responsibilities of Travel to be transferred to Administration Clerk Position duties include daily mail, Public Notice signage and any or all related Council Business.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors S. Denobrega, M. Osmond, C. Lush and S. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Motion: 17-05-08-87 (S. Denobrega/S. Pritchett) Designate Town Manager/Town Clerk as Privacy Commissioner

In Favor: Mayor P. Lush

Deputy Mayor D. Dyke

Councillors S. Denobrega, M. Osmond, C. Lush and S. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Motion: 17-05-08-88 (S. Denobrega/S. Pritchett) To allow Financial Officer C. Collins to make an application for Commissioner of Oaths.

In Favor: Mayor P. Lush

Deputy Mayor D. Dyke

Councillors S. Denobrega, M. Osmond, C. Lush and S. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

ACOA Project 2016 was initially approved for 13 weeks and due to bad weather, the project was not completed and there is still 8 weeks available. The plan is to hire back the original 3 people to finish the project as they are aware of what is to be completed on the project. No motion was required.

Waste Management

No Report

SEDCOR: F. Jeans

No Report - as Councillor Jeans was absent from the meeting.

Festivals/Events: S. Denobrega

Meeting tonight at 7 p.m. – Any Festival Meeting a councillor is not in attendance, the Recreation Director Sherry Lane to provide a report to Council.

Review of Recreation Director Sherry Lanes report is self explanatory.

Biggest project now from Recreation is ball field.

OH&S: / M. Osmond

No Report

Town Manager's Report:

There was a meeting held on April 12, 2017 with ACOA and IBTCRD and the Province relating to the recent proposal. It was recommended to upgrade and fine-tune our proposal and resubmit it for consideration.

There was a meeting held on April 12, 2017 with the Department of Fish and Wildlife regarding the no hunting zone in the Gambo South Area. The department can offer patrol in this area in the fall and place signage in the area.

I spoke with an official from the Department of Land Resources concerning the Gambo Pond Resource Road. There will be no monies to complete road improvements this year.

There is a meeting scheduled with Honorable John Haggie, MHA for this Friday May 12, 2017 at 1:30 p.m. at the Town Hall.

A discussion with DMG Consulting Ltd. regarding the extension to the chlorine house and I have been informed that Hann's Electrical will be starting this project in early June.

Mayor's Report:

No Report

Concerns:

Roads – Councillor Pritchett had concerns about the condition of Centennial Road

Joey's Lookout – The Public are utilizing Joey's Lookout as a place to leave household garbage. Signage will be posted in the area and a Public Notice of a reminder that there is a Dumpster available for residents for Household waste only. The notice will also include that Camera Surveillance is in place.

Roads Crosses & Sandy Road needs Class A gravel as per 2016 commitment.

Revise the Emergency Plan for the Town to include all relevant positions due to the office restructuring.

Not a concern but an update that Councillor Osmond attended the graduation of Smallwood Academy and brought greetings from the Town Council.

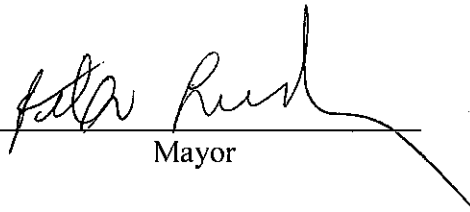
Motion: 17-05-08-89 (S. Pritchett/ S. Denobrega) that the meeting be adjourned at 5:15 p.m.

In Favor: Mayor P. Lush
Deputy Mayor D. Dyke
Councillors S. Denobrega, M. Osmond, C. Lush and S. Pritchett

Opposed: 0

Abstaining: 0

Motion Carried

Signature 
Mayor

Signature 
Town Clerk/Manager