

## The Town of Gambo

A regular meeting of the Town Council of Gambo was held on, November 28<sup>th</sup>, 2016, at the Smallwood Interpretation Center, Gambo.

Minutes of the regular meeting of the Town of Gambo, held on November 28<sup>th</sup>, 2016, at the Smallwood Interpretation Center, Gambo.

### Members in Attendance

Mayor Peter Lush  
Deputy Mayor Darren Dyke  
Councillor Fred Jeans  
Councillor Scott Pritchett  
Councillor Minnie Osmond  
Lorne Greene – Town Manager  
Jean Blackwood - Town Clerk  
Student Rep – Jenna Pritchett

### Members Absent

Councillor S. Denobrega  
Councillor C. Lush

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### Mayor Lush called the meeting to order at 4:30 pm

**Motion: 16-11-28-199(F. Jeans/M. Osmond)** to approve the minutes of November 14<sup>th</sup>, 2016 as presented.

In Favor: Mayor P. Lush  
Deputy Mayor D. Dyke  
Councillors, M. Osmond, F. Jeans and S. Pritchett  
Opposed: 0  
Abstaining: 0  
Motion Carried

### Business Arising from the Minutes:

Town Manager reported meeting with the student representative Jenna Pritchett. He explained the procedure of the meetings and the minutes and motions are completed. She has a better understanding for now.

A letter was sent to the Minister of Education regarding the Library.

### New Business:

### Correspondence:

Dept of Municipal Affairs	Nov	I	Approval of CEEP Project
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Fire & Emerg Services NL	Nov 16	A	Emergency Management Plan
Gander & Area Chamber of Commerce	Nov 18	I	Letter to Mr. Scott, Chairperson, Central Regional Service Board, CNWM
Gander Women's Centre	Nov 22	I	16 Days of Activism Campaign

**Committee Reports:**

**Finance: S. Pritchett/C. Lush**

A/R Adjustments

**Motion: 16-11-28-200(S. Pritchett/D. Dyke)** to approve A/R Adjustments in the amount of \$1977.50.

In Favor: Mayor P. Lush  
Deputy Mayor D. Dyke  
Councillors M. Osmond, F. Jeans and S. Pritchett

Opposed: 0  
Abstaining: 0  
Motion Carried

Photocopier Lease

**Motion: 16-11-28-201(S. Pritchett/D. Dyke)** to approve the lease of a new photocopier for a term of 5 years with a monthly payment in the amount of \$229.10.

In Favor: Mayor P. Lush  
Deputy Mayor D. Dyke  
Councillors, M. Osmond, F. Jeans and S. Pritchett

Opposed: 0  
Abstaining: 0  
Motion Carried

SWA Awards

**Motion: 16-11-28-202(S. Pritchett/D. Dyke)** to approve a donation to Smallwood Academy in the amount of \$200.00 for Awards.

In Favor: Mayor P. Lush  
Deputy Mayor D. Dyke  
Councillors, M. Osmond, F. Jeans and S. Pritchett

Opposed: 0  
Abstaining: 0  
Motion Carried

Glovertown and Area Minor Hockey

**Motion: 16-11-28-203(S. Pritchett/F. Jeans)** to approve a donation to Glovertown and Area Minor Hockey in the amount of \$200.00 for travel.

In Favor: Mayor P. Lush  
Deputy Mayor D. Dyke  
Councillors, M. Osmond, F. Jeans and S. Pritchett

Opposed: 0  
Abstaining: 0  
Motion Carried

Donation

**Motion: 16-11-28-204(S. Pritchett/D. Dyke)** approval of a donation to the Skiffington Family in memory of their father Garland Skiffington whom served with the Gambo Fire Department for over thirty years in the amount of \$100.00.

In Favor: Mayor P. Lush  
Deputy Mayor D. Dyke  
Councillors, M. Osmond, F. Jeans and S. Pritchett

Opposed: 0  
Abstaining: 0  
Motion Carried

Aged Trial Balance

**Motion: 16-11-28-205(S. Pritchett/C. Lush)** approval of the Aged Trial Balance in the amount of \$78474.05.

In Favor: Mayor P. Lush  
Deputy Mayor D. Dyke  
Councillors, M. Osmond, F. Jeans and S. Pritchett

Opposed: 0  
Abstaining: 0  
Motion Carried

Cheque Register

**Motion: 16-11-28-206(S. Pritchett/F. Jeans)** approval of the Cheque Resister in the amount of \$65304.63.

In Favor: Mayor P. Lush  
Deputy Mayor D. Dyke  
Councillors , M. Osmond, F. Jeans and S. Pritchett

Opposed: 0  
Abstaining: 0  
Motion Carried

**Public Works: D. Dyke**

Approval of the amendments to the Emergency Management Plan 2016

**Motion: 16-11-28-207(D. Dyke/M. Osmond)** to approve the Emergency Management Plan 2016.

In Favor: Mayor P. Lush  
Deputy Mayor D. Dyke  
Councillors, M. Osmond, F. Jeans and S. Pritchett

Opposed: 0  
Abstaining: 0  
Motion Carried

Correspondence from Pritchett's Subdivision

**Motion: 16-11-28-208(D. Dyke/S. Pritchett)** to approve the sale of two lots in the subdivision to Pritchett's Development in the amount of \$5000.00 each in return for lots that had been used by the Town.

In Favor: Mayor P. Lush  
Deputy Mayor D. Dyke  
Councillors, M. Osmond, F. Jeans and S. Pritchett

Opposed: 0  
Abstaining: 0  
Motion Carried

Development Agreement for Pine Tree Road - the Development Agreement Plan be sent and reviewed by our lawyer and a land sale agreement using NL regulations be drawn up for the Town.

Tourism Infrastructure Application – Tract Consulting

**Motion: 16-11-28-209(D. Dyke/M. Osmond)** to approve the application for ACOA Tourism and Development. This consists of new signage, upgrade of Joey's Lookout and bird watching.

In Favor: Mayor P. Lush  
Deputy Mayor D. Dyke  
Councillors, M. Osmond, F. Jeans and S. Pritchett

Opposed: 0  
Abstaining: 0  
Motion Carried

Correspondence from Minister of Trans and Works – Received letter from Minister Al Hawkins from Transportation & Works advising the Town that all work in our area was completed. Mayor advised that we will send a letter again to advise him that this work was not completed.

**Waste Management: F. Jeans**

The dumpster near our yard has been abused with renovation and other materials. Councillor Jeans suggested putting it inside the gate for use of business hours only. Mayor suggested that a video monitor be placed near it so we can track the abusers. If this is not effective then we may have to remove it as the dumping charges are quite expensive.

**Administration: S. Denobrega/S. Pritchett**

The Job description has been drawn up for the By-Law Regulation Officer and awaiting the approval of the Administration Committee. Mayor suggested that we query other towns to see if they would be interested in using the position when needed in their Town.  
Tourism Infrastructure Application – Tract Consulting

**Town Manager’s Report**

Attached

**Mayor’s Report:**

Requested a progress report with the Class A fill placement – all roads that were identified as needing fill are completed and other roads that were not identified are being upgraded with the fill.

**Youth Representative Report:**

Jenna advised that softball was gaining popularity in the school and the Town. They are playing on grass and when they compete in other Towns that have actual softball fields then it throws the team off. Mayor advised that we have received a letter from the Recreation Committee requesting the same and would be completed in the near future.

**Motion: 16-11-28-210(S. Pritchett/D. Dyke)** that the meeting be adjourned.

In Favor: Mayor P. Lush  
Deputy Mayor D. Dyke  
Councillors, M. Osmond, F. Jeans and S. Pritchett  
Opposed: 0  
Abstaining: 0  
Motion Carried

Signature \_\_\_\_\_  
Mayor

Signature \_\_\_\_\_  
Town Clerk